Multimedia

Transfer music using Media sync (MTP)

1 Connect the phone to your PC using the USB cable.
2 Select the **Media sync (MTP)** option. Your phone will appear as another hard drive on your computer. Click on the drive to view it. Copy the files from your PC to the drive folder.
3 When you're finished transferring files, swipe down on the Status Bar and touch **USB connected** > **Charge only**. You may now safely unplug your device.

Playing a song

1 Touch ▦ > **Apps** tab > **Music**.
2 Touch **Songs**.
3 Select the song you want to play.

II	Touch to pause playback.
▶	Touch to resume playback.
▶▶	Touch to skip to the next track on the album or in the playlist.
◀◀	Touch to go back to the beginning of the song. Touch twice to return to the previous song.
🎵	Touch to find the files with YouTube
🔊	Touch to manage the music volume
🔁	Touch to set repeat mode
✖	Touch to set shuffle mode
★	Touch to set the favorites
☰	Touch to see the current playlist

To change the volume while listening to music, press the up and down volume keys on the left-hand side of the phone.

Touch and hold any song in the list. The **Play**, **Add to playlist**, **Share, Set as ringtone, Delete, Details** and **Search** options will be displayed.

NOTE:
- Some file formats are not supported, depending on the device software.
- If the file size exceeds the available memory, an error can occur when you open files.

NOTE: Music file copyrights may be protected by international treaties and national copyright laws.

Therefore, it may be necessary to obtain permission or a licence to reproduce or copy music.

In some countries, national laws prohibit private copying of copyrighted material. Before downloading or copying the file, check the national laws of the relevant country concerning the use of such material.

Utilities

Setting your alarm

1 Touch ▦ > **Apps** tab > **Alarm/Clock** > ⊕.
2 After you set the alarm, your phone lets you know how much time is left before the alarm will go off.
3 Set **Repeat**, **Snooze duration**, **Vibration**, **Alarm sound, Alarm volume, Auto App starter, Puzzle lock** and **Memo**. Touch **Save**.

NOTE: To change alarm settings in the alarm list screen, touch the **Menu** key ▤ and select **Settings**.

Using your calculator

1 Touch ▦ > **Apps** tab > **Calculator.**
2 Touch the number keys to enter numbers.
3 For simple calculations, touch the function you want to perform (+, −, x or ÷) followed by =.
4 For more complex calculations, touch ▤, select the **Advanced panel**, then choose sin, cos, tan, log etc.
5 To check the history, tap the icon ⌄.

Adding an event to your calendar

1 Touch ▦ > **Apps** tab > **Calendar.**
2 On the top of the screen, you can find the different view types for the Calendar (Day, Week, Month, Agenda).
3 Tap on the date for which you wish to add an event and touch ⊕.
4 Touch **Event name** and enter the event name.
5 Touch **Location** and enter the location. Check the date and enter the time you wish your event to start and finish.

6 If you wish to add a note to your event, touch **Description** and enter the details.

7 If you wish to repeat the alarm, set **REPEAT**, and set **REMINDERS**, if necessary.

8 Touch **Save** to save the event in the calendar.

Voice Recorder

Use the voice recorder to record voice memos or other audio files.

Recording a sound or voice

1 Touch ▦ > the **Apps** tab and select **Voice Recorder**.

2 Touch ● to begin recording.

3 Touch ▪ to end the recording.

4 Touch ▸ to listen to the recording.

> **NOTE:** Touch ☰ to access your album. You can listen to the saved recording. The available recording time may differ from actual recording time.

Sending the voice recording

1 Once you have finished recording, you can send the audio clip by touching ⛬.

2 Choose from **Bluetooth, E-mail, Gmail, Memo** or **Messaging**. When you select Bluetooth, E-mail, Gmail, Memo or Messaging, the voice recording is added to the message. You may then write and send the message as you usually would.

Utilities

Tasks

This task can be synchronized with MS Exchange account. You can create task, revise it and delete it in MS outlook or MS Office Outlook Web Access.

To Synchronize MS Exchange

1 From the Home Screen, Touch ⬚ > **System settings**.
2 Touch **Accounts & sync** > **ADD ACCOUNT**.
3 Touch **Microsoft Exchange** to create Email address and Password.
4 Make sure if you checkmark Sync task.

Polaris Viewer 4

Polaris Viewer is a professional mobile office solution that lets users conveniently view various types of office documents, including Word, Excel and PowerPoint files, anywhere or anytime, using their mobile devices.
Touch ⬚ > **Apps** tab > **Polaris Viewer 4.**

Viewing files

Mobile users can now easily view a wide variety of file types, including Microsoft Office documents and Adobe PDF, right on their mobile devices. When viewing documents using Polaris Office, the objects and layout remain the same as in the original documents.

Google+

Use this application to stay connected with people via Google's social network service.
• Touch ⬚ > **Apps** tab > **Google+**.

NOTE: This application may not be available depending on the region or service provider.

Voice Search

Use this application to search webpages using voice.

1 Touch ▦ > **Apps** tab > **Voice Search**.
2 Say a keyword or phrase when **Speak now** appears on the screen. Select one of the suggested keywords that appear.

NOTE: This application may not be available depending on the region or service provider.

Downloads

Use this application to see what files have been downloaded through the applications.

• Touch ▦ > **Apps** tab > **Downloads**.

NOTE: This application may not be available depending on the region or service provider.

The Web

Internet

Use this application to browse the Internet. Browser gives you a fast, full-color world of games, music, news, sports, entertainment and much more, right on your mobile phone wherever you are and whatever you enjoy.

NOTE: Additional charges apply when connecting to these services and downloading content. Check data charges with your network provider.

1 Touch ![apps icon] > **Apps** tab > **Internet**.

Using the Web toolbar

Touch and hold the Web toolbar and slide it upwards with your finger to open.

◀	Touch to go back one page.
▶	Touch to go forward one page, to the page you connected to after the current one. This is the opposite of what happens when you touch the **Back** key, which takes you to the previous page.
⌂	Touch to go to the Home page.
⊕	Touch to add a new window.
★	Touch to access bookmarks.

Viewing webpages

Tap the address field, enter the web address and tap **Go**.

Opening a page

To go to new page, tap ⬚ > ⊕

To go to another webpage, tap ⬚, scroll up or down, and tap the page to select it.

Searching the Web by voice

Tap the address field, tap 🎤 , speak a keyword, and then select one of the suggested keywords that appear.

NOTE: This feature may not be available depending on the region or service provider.

Bookmarks

To bookmark the current webpage, touch ☰ > **Save to bookmarks** > **OK**.
To open a bookmarked webpage, tap ★ and select one.

History

Tap ★ > **History** to open a webpage from the list of recently-visited webpages. To clear the history, tap **Menu** ☰ > **Clear all history**.

Chrome

Use Chrome to search for information and browse webpages.

1 Touch ▦ > **Apps** tab > **Chrome**.

NOTE: This application may not be available, depending on your region and service provider.

Viewing webpages

Tap the Address field, and then enter a web address or search criteria.