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This manual intends to help you to operate this Lenovo A330 product properly and represents no statements on the software and hardware configuration of this Product. For detailed information about the product configuration, please refer to the contract related to this product (if any) or consult the dealer of this product. The pictures in this Manual are only for reference. In the event that there are any inconsistencies between pictures and the actual product, the form of the actual product shall be taken as final. Many network functions introduced in this manual are special services provided by the network
service operator, therefore whether these network functions can be used or not depends on your network service operator.
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## 1 . Attention and Precautions

Please read these brief rules. Violation of these rules might cause danger or break laws.

### 1.1 Safety Precautions

Road safety comes first
When driving, care must be taken for using phone; if driving conditions are poor, please pull up at road side to use phone.

Power off your phone in hospitals
Please abide by relevant regulations or rules. Please power off when close to medical equipment.

Power off your phone in aircrafts
Wireless phones can cause interference. Using phones in aircraft is both dangerous and illegal,

## Power off your phone when refueling

Do not use the phone at a refueling station or near fuels or chemicals.
Power off your phone when close to blasting area
To avoid interfering with blasting operations, turn your phone OFF when in a "blasting area" or in areas posted: "turn off two-way radio". Obey all signs and instructions.

### 1.2 Precautions When Using Phone

Interference
All phones are subject to interference, which will affect their performance.
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## Use sensibly

Use phone only in its normal position. Please do not touch antenna area unless necessary.

Use qualified servicing
Only qualified maintenance staff can assemble or repair the equipment.

Waterproof
Your phone is not waterproof, please keep it dry.

## Emergency calls

Make sure the phone is powered on and in service. Input emergency service number and press Dial key, give your location and do not end the call until told to do so.

### 1.3 Precautions When Using Batteries

Keep the batteries away from fire; do not dispose of batteries in a fire lest there should be danger.

Do not dispose of used batteries in rubbish, and they should be sent to designated recycling center.

### 1.4 Precautions for children

Keep the phone out of the reach of children, lest children treat it as toy and cause personal injury.

## 2 . Your Phone

## Description of keypad keys



1, Left soft key
Carry out the functions of the indicator showed at the lower left corner of the monitor.

2, Dial key
Dial or answer a phone call.
3, Direction key
The key is split into 4 directional keys: up, down, left and right. Move the curser up, down, left and right in edit mode.
Press the directional key in idle interface to enter the corresponding function interface. Up Key: to access the Calender; Down Key: to access the Phonebook;Right key: to access the User profiles; Left key to access the Write Message.
4, Right soft key
Carry out the functions of the indicator showed at the lower right corner of the monitor.
5, OK key
In standby mode ,press this key enter to the menu tree
6, End key
End or reject a call. Press and hold the key to power on/off the phone. In other circumstances, press the key to return to standby state.
7, number key
Enter numbers and characters. In standby state, press and hold " 1 " to enter Voicemail, number 2-9 may be set up as shortcut keys in phone setup; in menus, press number key to fast choose the menu option.
8, * key
This key has different functions in different state or function menus.
9, \# key
This key has different functions in different state or function menus.
10, 0 key
Hold down the 0 key when the phone is idle to enter a " + " symbol (international access code).
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Screen Icons

| Icons | Description | Location |
| :---: | :---: | :---: |
| T，1［ $\left.\mathrm{T}_{2}+1\right]$ | Signal strength indicator | Icons Area |
| 둑 | GPRS Connected | Icons Area |
| ${ }^{1}$ | Alert Type is Ring | Icons Area |
| \＄1 | Alert Type is Vibration | Icons Area |
| （1） | Alert Type is Vibration and Ring | Icons Area |
| S＋ | Alert Type is Vibration then Ring | Icons Area |
| （10） | Alert Type is Silent | Icons Area |
| 210 | Unread SMS | Icons Area |
| $\triangle \square_{1}$ | Unread MMS message | Icons Area |
| S］ | New WAP Push | Icons Area |
| － | Alarm Enabled | Icons Area |
| 15 | Call Divert Unconditionally | Icons Area |
|  | Battery level | Icons Area |
| 国逼皆 | New missed calls | Icons Area |
| ［可 | Keypad Locked | Icons Area |
| ［1 | The headset is being used | Icons Area |
| 䉼 | Bluetooth is on | Icons Area |

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## 3 . Getting Started

### 3.1 Battery

The battery at its initial condition is charged to $50 \%$ full, and can be used after unwrapping. For the first three times of charging, do not recharge until the battery is totally exhausted, so that the battery can reach its best usage performance.

### 3.2 Removing and installing battery

For removing:
A. Push the battery back cover;
B. Lift the battery up as indicated by the arrow;
C. Take the battery out.


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Warning: Make sure to power off the phone before taking out SIM card, otherwise your SIM card might be damaged.

For installing:
A. Place the metal contact points of the battery upward and flush with metal contact points in the battery bay, then insert the bottom of battery into battery bay;
B. Place the back cover of the battery onto the phone squarely, and push in the direction of the arrow till it clicks into place.


Charging Battery
While charging, the power supply indicator at phone's screen icon zone will flash in a rotation manner, if the phone is off while charging, a charging screen will still appear, indicating that the phone is recharging. If the phone is still being overused while the power supply is insufficient, the recharging indicator will appear on the screen after the recharging
has started for a while.
When the power supply indicator at the screen's icon zone shows full and stops flashing, it means charging has completed. If it takes place when the phone is off, the screen will display charging-finished icon. The process generally takes about 2.5 hours. It is normal that the battery, the phone and the charger will become hot during the charging process.
Charging completing, disconnect the phone and the charger from the AC power supply.

> Note: Battery must be charged in a well ventilated place with surrounding temperature at $-10^{\circ} \mathrm{C} \sim+55^{\circ} \mathrm{C}$, and it is imperative that a charger provided by manufacturer is used. Using unauthorized charger might cause danger, which also violates warranty terms prescribed by the manufacturer. If the charging temperature is too high or too low, the phone will automatically give warning and stop charging, so as to prevent damages to battery or dangers.

### 3.3 Connecting to Network

SIM card
A valid SIM (Subscriber Identity Module) card must be inserted in the phone before using it.
All information related to making connection to the network are recorded in the chips of SIM card, including the names, phone numbers and short messages you have stored in the SIM card Contacts. In order to prevent loss or damage of the info in the SIM card, it is necessary to avoid touching metal contact surface, and keep SIM

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card far from electricity current and magnet.

### 3.4 Inserting and removing SIM card

Power off the phone; remove battery and other external power connection, as shown in the image. Insert SIM card into SIM card socket. When you need to remove SIM card, please power off the phone first, remove battery, then remove the card.


### 3.5 Inserting and removing memory card

Power off the phone; remove battery and other external power connection.
Insert memory card into card slot as shown in the image.


### 3.6 Power on/off phone

To power on or power off phone, please press and hold the End key. Then the screen will display the following prompts in sequential order: Enter phone password - if you have set up phone lock password. Enter PIN - if you have set up SIM card password. Search - the phone will search till finding appropriate network connection.

### 3.7 Unlocking SIM card

To prevent illegal usage, PIN (Personal Identification Number) code is adopted to encrypt for protection of your SIM card. Selecting this option and if having set up PIN code protection, you have to enter PIN code each time you start it, unlocking SIM card to use the mobile phone.
Users can erase SIM card password; however, in this case SIM card cannot prevent illegal usage.

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Press and hold the End key to power on the phone;
Enter PIN code, use right soft key to delete input-errors, left soft key for "OK". For instance, if PIN setting is 1234, then enter the following input: 1234 "OK".
If there are three consecutive input errors, your SIM card will be locked up by the network, the phone will inquire PUK code.

Note: Your service provider will set up a standard PIN (4 to 8 digits) number for your SIM card; you should change it into your private password as soon as possible.

### 3.8 Unlocking phone

The phone lock protects your phone from unauthorized use. The default phone lock code is 0000 . You can change it into any numeric string of 4 to 8 digits.
If the phone lock function is enabled, you need to enter the correct phone lock code when the phone is powered on or in the standby mode.

### 3.9 Connecting to network

After SIM card is successfully unlocked, the phone will automatically search available network (with searching showing on the screen). Once the connection is made, the name of the service provider will be displayed on the top central part of the text and graphic area. At this time your phone has been connected to the service network.

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Note: If the screen prompts "Emergency ", this means you have moved out of the normal network coverage (service range) or your card has not passed authentication, but you can still transmit emergency calls based on signal strength.

## 4 . Basic Functions

### 4.1 Making a call

When the logo of service provider appears on the display screen, you can dial or receive calls. The info bar at the upper left corner of the display screen shows network signal strength (when there are 5 info bars the signal is at its strongest).
The call quality is very likely to be affected by obstructions; therefore movement in a small area can effectively improve call performance.

### 4.2 Making domestic calls

Enter phone number, and then press Dial Key to make the call. If the user needs to change phone number, press right soft key "Clear" back and delete numbers. Dialing animation will be displayed on the screen during dialing. Call state info will be shown on the screen after the called party ends the call You can enter and dial domestic call following the order:
Area code Phone number Dial

### 4.3 Dialing extension number of fixed-line telephone

Some extension numbers of fixed-line telephone cannot be connected directly, you must dial the power board phone number, then press * key to power continually, until the screen displays "P", then dial extension number.
You can dial extension numbers of fixed-line telephone in the following
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order:
Area code Power board number P Extension number Dial Key

### 4.4 Dialing international calls

To make an international call, you may press 0 key to power continually, till the screen displays the pre-digit symbol "+" for international long distance call, which will enable you to make a call from any country without knowing the local international access code.
You can enter numbers in the following sequence to make an international call:

+ Country code complete phone number Dial Key.
After inputting prefix number, input the code and the complete phone number of the wanted country. The country code follows usual practice, such as Germany 49 , UK 44 , Sweden 46 , etc.
Like making an international call, the " 0 " before city code number should be dropped.
For instance, if making a call to a service hotline from other countries
to Shanghai, you should dial: +86 21114


### 4.5 Dialing phone numbers in the call records

Every phone number you have dialed or received will be stored in the list of phone call records. The latest dialed, received and missed numbers will be listed, according to their types, in the respective menu of dialed calls, received calls and missed calls. When call record list is full, the old numbers will automatically be deleted. To view the list, do the followings:
In standby state press Dial $1 / 2$ key to view the record for dial calls.
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All phone numbers in the list can be dialed directly by pressing the Dial key.
When the list is displayed, press "OK" to read the details, then "options" to Save or Delete the number.

### 4.6 Emergency calls

As long as in the network service range (which can be confirmed by checking the signal strength bars on the top left corner of the screen), you can always call emergency service. If your network supplier does not provide roaming service in your area, the screen will display "Emergency", to inform you that only emergency call is permitted. If you are within the network service range, you can also make emergency calls even without the SIM card.

### 4.7 Answering a call

Simply press dialing key or "answer" key can answer an incoming call. If an earphone has been connected, use the button on the earphone to answer a call, and if it is not convenient for you to press it, set automatic answer as on, assuring that the earphone is plugged on, so as to make calls automatically answered while the phone rings or vibrates. If Any Key answer function is chosen, pressing any key, other than End key and right soft key, can answer an incoming call.

### 4.8 Call records

Your phone can also store call records of the latest missed calls, received calls, dialed calls, the time of last call as well as total amount of received calls and total dialed calls for you.

### 4.9 Call options

In connected state, pressing left soft key "Options" can enter call option, or pressing right soft key "H-free" to activate speaker, under activated-hands free condition, press right soft key "H-hold" to power off speaker. Operation methods of call options are the same with that of Function menu.
This call options can only be viewed during call process, moreover, the functions of call waiting, call holding, and conference calls need service support, please contact your service provider for details.
In the call options, you can make the following operations:
Hold Single
Make the current call hold.
End Single
End the current call.
New call
Enter new dialing interface.
Contacts
Enter Contacts menu.
Messages
Enter Short message menu. Owing to restriction of network engagement, MMS function is barred during call process.
Sound Recorder
Record the current call.
Background sound
Setup the background sound for the current calling.
Mute
When setting of powers, which disable the transmission of local call if
mute function is on.
DTMF
Operations of DTMF powering on and off
Conference*
Enter multiple party conference call state. By following the prompts, you can have the following functions: receive waiting calls, add them into multiple party call, maintain the multiple party call, talk privately with one party of the conference while maintaining all other callers, connect one party in the call conference with another party while exiting the multiple party call oneself, maintain one party of the multiple party call and end current call and all other maintained calls.

Note: The menu marked * items will only appear in special circumstances. For conference function, it is necessary to apply for service supply to corresponding service operator.

### 4.10 Create a new short message

## Enter SMS.

Press the left soft key (Option) and select the required items, including Use templates, Insert object, Text format, Insert contact, Insert Bookmark and Input method.
Press the left soft key (Option) and select SIM done.

### 4.11 Create a new Multimedia Message

Enter recipients in to by pressing the left soft key (Edit) .Confirm with done.
Enter a subject in Subject by selecting Edit.
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Enter text in Edit content by selecting Edit.
Press the left soft key (Option) and select the items you want to send, including images (add picture), audios (add audios), in other formats (Add attachment) and slide (add slide before/after), add bookmark text, preview and so on.
Confirm the contents by selecting Option and Done.
Press the right soft key (Done) for send options.

### 4.12 Add new contact

1. Select Contacts and then press left soft key(Option) to select Add New contact.
2. Select To SIM $\mathbf{1}$ or To SIM $\mathbf{2}$ or To phone for saving the contact.
3. Edit contact.

If you want to save to SIM, you can only edit name and number.
4. Finish editing, press right soft key (Done), pop-up message to preserve the contact person.
5. Press left soft key (Yes) to save; press right soft key (No) to exit.

### 4.13 Data Account of Network settings

Setup the data account:

1. Select "Menu > NEO Naveg > Data Account".
2. Select your service provider from list. Press left soft key (Edit) or OK key to open.
3. Setup the data account with the information provide by your service provider.
4. Press left soft key (Done), pop-up message to preserve.
5. Press left soft key (Yes) to save; press right soft key (No) to exit.

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## 5 . Menu tree

1 Calls
1-1 SIM1 Call History
1-2 SIM2 Call History
2 Contacts
2-1 Quick Search
2-2 Search Contact
2-3 Add New Contact
2-4 Multi Operation
2-5 Caller Groups
2-6 Speed Dial
2-7 Special Number
2-8 Settings
3 Multimedia
3-1 Audio Player
3-2 Video Player
3-3 FM Radio
3-4 E-Book Reader
3-5 Image Viewer
3-6 Games
3-7 File manager
4 Messaging
4-1 SMS
4-2 MMS

4-3 Chat
4-4 Voice Mail Server
4-5 Broadcast Message
5 Applications
5-1 Bluetooth
5-2 Flash light
5-3 Sound Recorder
5-4 Unit Converter
5-5 Stopwatch
5-6 Calculator
6 NEO Naveg
6-1 WAP
6-2 Data Account
6-3 STK
Settings
7-1 User Profiles
7-2 Dual SIM Settings
7-3 Display Setup
7-4 System Setup
7-5 Call Setup
7-6 Shortcuts Setup
7-7 Security Setup
7-8 Network Setup

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| 7-9Restore Factory Settings | 9-1 Alarm |
| :--- | :--- |
|  | $9-2$ Calendar |
| 8 Camera | $9-3$ To Do List |
| 9 Organizer | $9-4$ World Clock |

## 6 . Input method

### 6.1 Entering Eng (ABC and abc)

In the "ABC" or "abc" input mode, you can press a key labeled the desired letters once to enter the first letter on the key, twice to enter the second letter on the key, and so on.

### 6.2 Entering Numbers

In the "123" input mode, press a key labeled the desired number. In the "ABC" or "abc" input mode, press a numeric key repeatedly until the desired number appears on the screen.

### 6.3 Entering Symbols

To any input modes, press * key to display a symbol list.

## 7 . Appendix

1. This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
2. We declared that the product is installed with battery separately in the box. The FCC ID label is placed on the mobile phone clearly visible to all persons at the time of purchase.
3. The exposure standard for wireless mobile phones employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit setby the FCC is $1.6 \mathrm{~W} / \mathrm{kg}$. The highest SAR value for the model phone as reported to the FCC when tested for use at the ear is $0.901 \mathrm{~W} / \mathrm{kg}(1 \mathrm{~g})$ and when worn on the body, as described in this user guide, is $1.190 \mathrm{~W} / \mathrm{kg}(1 \mathrm{~g})$.
4. Caution: Changes or modifications not expressly approved by the manufacturer could void the user's authority to operate the equipment.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
-Reorient or relocate the receiving antenna.
-Increase the separation between the equipment and receiver.
-Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
-Consult the dealer or an experienced radio/ TV technician for help.

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