# User Manual

### 1. Tablet Overview





### **Touch Screen Basics**

## Tap:



Tap an app once to activate or open something.

## Tap and Hold:



Touch and hold to move an item by dragging.



### Zooming:



Zoom in and out by touching the screen with two fingers, and pinching them together.

### Swipe:



To move vertically across the screen, simply swipe your fingers left and right.

#### Orientation

The G-Sensor allows the tablet to detect screen rotation. You can view the home screen in either a landscape or portrait format as you use the apps. Some functions in Sprout Cubby Mode only display in landscape format.





### Lock Screen

Slide the padlock icon circle to the unlocked padlock to unlock the screen.



### Icon Glossary



**Battery Level:** The white battery level indicator will decrease and change to red as the battery is drained.



**Wi-Fi Signal:** As the Wi-Fi signal strength decreases, the white bands will change to grey.



**Settings:** Adjust your settings for Wi-Fi, screen brightness, security settings, language options, and more.



Menu: Tap to reveal settings and options.

### 2. Initial Setup

#### Charging

Charge your Sprout Cubby for 6 hours before the first use.





Use the included USB Charger.

The battery indicator will show that your device is charging.

**Note:** Charging by the USB port on your computer will be slow. We recommend using the included wall charger.

#### Turn on

To start your tablet, press and hold the power key for 2 seconds.

### Setting up your Google Account

Sign in using the email address and password from your Google Account. If you don't have one yet, create one. An email address that you use for any of the following counts as a Google Account:

- Gmail™
- YouTube™
- Google Apps™
- AdWords<sup>T</sup>
- · Any other Google product

When you sign in with a Google Account, all your email, contacts, Calendar events, and other data associated with that account are automatically synced with your tablet. You can also add multiple Google Accounts later.

### Setting up your Sprout Cubby

#### Step 1:

Tap "Lets Start!" to get started with the setup process.



#### Step 2:

- a. Tap to select your network.
- b. Enter your password.



c. When connected, tap "Next"



#### Step 5:

a. Select between "Email" or "Credit Card" option to prove that the information is submitted by a grown-up.

#### Email:

- b. Tap **"Send"** to send verification email to your email address.
- c. Follow the instructions on your email.





#### Step 3:

- a. Setup Date and Time.
- b. Tap "Next" when done.

#### Step 4:

- a. Enter a valid email address.
- b. Enter a password.
- c. Tap "Register"





#### **Credit Card:**

b. Enter your Credit Card and billing information.

Note: A one-time nonrefundable fee of 50¢ will be charged to your credit card.

c. Tap **"Continue"** 





#### Step 6:

Enter your Email Address and Password then tap "Login"

#### Step 7:

Enter Child's First Name, Birth Date and Gender then Tap "Create"





#### Step 10:

Select Cubby Mode then Tap "Always"

#### Step 11:

Follow the instructions for the next screen if child lock is assigned to Launcher instead of Cubby Mode then tap "Continue"





#### Step 8:

You can your Child's Avatar change the picture by tapping the "Change Picture"

#### Step 9:

Follow the instructions for the next screen then tap "Continue"





### **Exiting Sprout Cubby Mode**

Drag the lock on the bar below to exit Cubby mode.



You can change the level of security by tapping Block exit with password.

**Exit Sprout Cubby** mode by entering the same password you used when registering.



#### **Editing Available Apps**

You can edit your available apps by using the Parent Control Dashboard and selecting or unselecting apps.

#### Step 1:

To modify apps, tap the Parent Dashboard icon at the bottom right.



### Step 2:

Enter your password to enter the Parent Dashboard.



### Step 3:

Tap Apps.



#### Step 4:

Uncheck or check the apps you want to remove or keep by tapping in the check box.



You can download and install more apps using the More Apps or the Google Play Store. See the Downloading and Installing Apps Section.



For more options tap the Parent Dashboard icon.



More Apps: Download additional apps.



**Apps:** Select the Android Apps available to use from inside Sprout Cubby.



**Online Content:** Select which websites to make available to your child.



**Time Limit:** Set the daily usage time and daily time frame



Security: Change Child Safety features.



**Account:** Change your password, manage your Kid's Accounts, Delete Accounts, or change language.



**Terms of Use:** View the Sprout Cubby Terms of Service.



**Privacy Policy:** View the Sprout Cubby Privacy Policy.

### 3. Common functions

#### Downloading and Installing Apps

Your child can download more apps and games from a list of pre-approved Sprout Cubby Apps.



Tap the More Apps icon.

#### Step 1:

Tap the app you want to download.



#### Step 2:

Tap Install.



**Tip:** If you install too many apps, you may run out of memory. You can uninstall an app and download it again later.

#### **Uninstalling Apps**

In parent mode, touch and hold an app in the app menu and drag to the trash can icon.

You can also uninstall apps by tapping apps in the settings app.



#### Removing Apps from Home Screen

In parent mode, touch and hold an app on the home screen and drag to the X icon.



#### Connecting to a Computer

You must be in parent mode to connect to a computer.

#### Step 1:



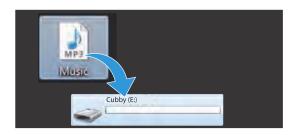
#### PC

Skip to the next page if you have a Mac®.

**Step 2:** Choose open folder to view files or select the removable disk.



Step 3: You will now be able to drag and drop files from your computer to your tablet just as you would with a USB flash drive.



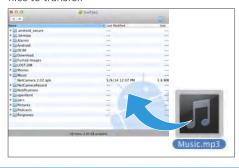
#### Mac

Go to the previous page if you have a PC.

Step 2: First, install the Android File Transfer application for Mac. Go to android.com/filetransfer on your Mac and choose download now.



- Step 3: Install the application.
- Step 4: The Android File Transfer application will launch automatically when you connect your tablet. Drag & drop files to transfer.



#### Camera



4

You can view your photos in the Gallery app.



— Snap Mode

Camera Effects

Camera Settings

### Sprout Camera



Toggle front and back camera



You can view your pictures by tapping the Gallery icon.



You must exit Sprout Cubby Mode to edit pictures taken with the Sprout Cubby Camera.

You can access them through the Gallery app in Parent Mode.

#### Settings

**Wi-Fi:** Turn Wi-Fi on to see available networks and connect.

 $\textbf{Sound:}\ \mbox{Adjust}\ \mbox{the volume, notifications, and alarm sounds.}$ 

**Display:** Adjust brightness, change your wallpaper, sleep settings, and font size.

Storage: Provides storage use data.

Battery: Provides battery usage data.

 $\mbox{\bf Apps:}$  Tap an app to force stop, uninstall, clear data, move to SD card, or clear data.

**Location access:** Allow Google to use data to determine your location for improved search results.

**Security:** adjust settings to make your tablet more secure. Allow installation of non-Market apps.

**Language & input:** Set language, spelling correction, keyboard and voice settings.

**Backup & rest:** Backup data and factory reset your tablet.

Accounts: Tap to add or remove email accounts.

Date & time: Set the date, time, and time zone.

**Accessibility:** Adjust settings for users with poor vision, turn on/off screen rotation.

**About tablet:** Model number and general tablet information.

#### **Included Apps**



**All of a Kind Chica:** Read Chica stories, do puzzles, and match numbers.



**Browser:** Sprout mode internet browser



**Caillou:** Join Caillou and his friends as you explore different rooms in his big blue house!



Calculator: Basic calculator functions.



**Calendar:** Keep track of your schedule and set reminders.



Captain Chica Redcomb:



Camera: Still and video camera.



 $\textbf{Chrome}^{\text{\tiny{TM}}}\text{: } \text{Browse the web with Google Chrome}.$ 



Clips: Watch clips from Sprout Channel shows.



Clock: Keep time and set alarms.



**Color, Draw & Sing:** Bumbee is here & now it's up to you to fly her in this never ending adventure!



**Cut the Rope:** Cut the rope to feed Om Nom the candy he wants and catch stars along the way.



Coloring Pages: Print pages to color.



Crafts: Fun craft guides.



Downloads: Manage your current downloads.



**Dress Chica:** Choose hats, masks, shirts and accesories for Chica.



Drive: Share your Google docs and files.



Email: Sync your Email accounts.



File Manager: Browse for files to open, delete, etc.



Gallery: View and edit your photos or play videos



Games: Play Sprout Channel Flash games.



Gmail: Fast searchable email from Google.



**Good Night Star:** A fun, interactive game for you and your preschooler from The Good Night Show on Sprout.



**Google:** Stay up to date with Google Now cards.



**Google Settings:** Edit your Google Account settings.



**Google+™:** Stay connected and share life as it happens with Google+.



**Hangouts:** One-on-one and group conversations with photos and free video calls.



Kids ABC Letters: Learn the letters of the alphabet.



Kids ABC Phonics: Learn the sounds of letters.



**Kids Connect the Dots:** Improve letter and number recognition skills.



**Kids Learn to Read:** Practice blending sounds together to read and spell simple words.



**Kids Numbers and Math:** A fun way for kids to learn numbers and build basic math skills.



**Kids Preschool Puzzle:** Educational fun with colorful puzzles.



**Laurie Berkner Band App:** Enjoy music & videos from the Laure Barkner Band.



 $\textbf{LazyTown:} \ \mathsf{Move} \ \mathsf{the} \ \mathsf{world} \ \mathsf{with} \ \mathsf{Lazy} \ \mathsf{Town}.$ 



 $\textbf{Maps}^{\text{\tiny{TM}}}\textbf{:} \text{ Find directions and locations.}$ 



**MeeGenius:** Access to hundreds of read-along books with MeeGenius.



Movie Studio: Edit videos and create your own movies.



Music: Music player.



Photos: Share photos and back them up on Google.



Play Books: Read your favorite e-books.



**Play Games:** Discover new games. Track achievements and scores.



**Play Music:** Discover, play, store and share the music you love.



**Play Newsstand:** Read magazines and the latest headlines.



**Play Store:** Shop for music, books, magazines, movies, TV shows, games and apps.



Poppy Cat: Fly with Poppy cat



**Puffin Academy:** Wicked fast Mobile Flash Browser for K-12 students, teachers, and parents.



Recipes: Sprout Channel character themed recipes.



Settings: Adjust settings on the Sprout Cubby



Sing with the Wiggles: Sing and Record with The



Sound Recorder: Make audio recordings.



Sprout: Your mobile destination for full episodes of your favorite Sprout shows.



Sprout Mode: The primary interface for the Sprout Cubby with educational content, games, and more.



Sproutlet Weather Report: Report the weather with the help of Chica.



Videos: Preloaded sprout videos



Voice Search: Search the web by speaking instead of



Vudu Movies: Get instant access to all latest movies and



Wallpaper: Change your Sprout Cubby's background.



YouTube: Stream your favorite videos on the web.

### **Google Services**

#### Why use a Google Account?

Google Accounts let you organize and access your personal information from any computer or mobile device.

Sync & Back-up: Whether you draft an email, add a contact, or add an event to your calendar, your work continuously gets backed up and synchronizes with any computer with the same Google Account.

Accessibility: Check your latest emails, events, or text messages wherever you are on any computer or mobile device.

Security: Google works round the clock to ensure your private information stays secure.

Shopping: Connect your Google Account with your Google Wallet™ to easily purchase music, books, apps, and more on Google Play and other online stores.

Services: Your Google Account also lets you take full advantage of other Google apps and services such as YouTube, Google Play, Hangouts, Google Maps, Messaging, and more.

#### Add a Google Account



Tap Settings





Tap what kind of account you want to add and sign in.

### Remove a Google Account



Tap Settings



Under Accounts, tap Google



Tap the account that you want to remove.



Tap the Menu icon and then Remove account



Google Play brings together all of your favorite content in one place. Access movies, TV shows, music, books, magazines, apps, and more when you sign in with your Google Account. You can also shop for more games, books, magazines, and more in the Google Play Store app.

#### Google Play

My Library: Displays your most recently used books, music, and so on. Tap any of the images to view your

Recommended Apps: Recommends apps that you can add to your home screen.

All Google Play recommendations work the same way:



Tap to see a different suggestion



Tap to avoid future suggestions like this



Hold and drag blue dots to resize

#### Google Play



Purchase music, games, books, magazines, movies, TV shows, and apps on the Google Play Store app



With Google Play, shop the world's largest eBookstore now with over 5 million booksavailable on web, tablet, and phone.



With Google Play Newsstand, discover more of the news and magazines you love with a newsstand made for you.



Choose from thousands of movies and TV shows on Google Play and stream them instantly on your Android phone, tablet or the web.



Buy now, listen now, sync never, with music on Google Play.

#### Google Now™

Google Now uses contextual data from your tablet and from other Google products to supply you with just the right information at just the right time.

Tap the Google search bar on the Home screen or swipe up from the  $\bigcap$  icon to open Google Now.

#### Google Now Cards

Google Now displays cards when they're most likely to be useful and relevant based on the current time and your current location. Find out what the weather is like, how much traffic to expect before you leave for work, or how your favorite sports team is doing.

To dismiss a card from the Google Now screen, swipe it away. The card will return the next time it's relevant, which may be hours or days from now.



You can turn Google Now cards on or off at any time. To do so from the main Google Now screen go to Menu < Settings < Google Now and choose a specific card. You can then check or uncheck when you would like that card to appear.

#### **Location Access**

Find out what the weather is like or how the commute to work will be by confirming your home and work locations.



#### **Google Now Settings**

In order to get to your Google Now settings from the Google Now Main Screen, touch the Menu icon at the bottom right of the screen. Then touch Settings. 4 types of settings will be available.

Google Now: These settings allow you to turn Google Now On or Off. It will also take you through a brief introduction to Google Now and you will be given the chance to opt in. From the settings screen you can also change the priority of cards and also sound settings for notifications.

Voice settings: Voice settings control different aspects of speech input and output.

- Language: Select a language to use for Voice Searches. The Voice Search language can be different from the language displayed by your tablet.
- Speech Output: Select Hands-free only to turn on speech output only when using a headset.
- Block offensive words: Check to ensure that search results with offensive language are blocked.
- Hotword detection: When this is checked, you can say "Google" when viewing the Google Now screen to initiate a voice search or action.

Tablet Search: Select which apps in your tablet are included in Google searches.

Privacy & Accounts: Control search-related privacy options for your Google Account.

- Manage location history: Opens Google Maps settings, where you can turn location settings and location reporting on or off.
- Location services: Allows you to turn location access by all Google apps on or off.
- Show recent searches: Check if you want search suggestions based on your recent searches.
- Manage Web History: View your Web History after signing in

#### **Voice Actions**

After installing the Google Search app you can use Voice Actions to get directions, send messages, and perform a number of other common tasks.

To initiate a Voice Action you can:

- Tap the Microphone in the Google Search Bar on your Home Screen
- Tap the Microphone in your keyboard

Next, speak the Voice Action you want to use. Here are some typical examples:

"Set alarm for 8:30 a.m"

"Send email to Marcus Foster. Subject: Coming tonight? Message: Hope to see you later."

"Navigate to Mike's Bikes in Palo Alto"

As you speak, Voice Search analyzes your speech and initiates the action. If Voice Search doesn't understand you, it lists a set of possible meanings. Just tap the one you want.

Some Voice Actions, such as "send email" and "note to self," open a panel that prompts you to complete the action by speaking or typing more information.

When prompted, you can:

- Touch any text already in the panel to add, or edit the text by typing. (You can tap the Microphone icon again to continue speaking instead of typing)
- Touch underlined words or phrases, drag across multiple words to view a list of alternate transcriptions, or edit by speaking or typing.
- Touch a button at the bottom of the window to add any optional fields (you can also speak the name and content of any of these fields)
- When you are done, touch the button appropriate to complete the action, such as Send.

#### **Voice Commands**



To initiate a Voice Action touch the Microphone icon

\*Voice Actions will only be available after downloading the Google Search app.

#### Some handy voice commands are:

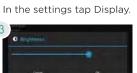
Say	Followed By	Examples
[Words you want to search for]		"bike shoes"
"Map of"	Address, name, business name, or other destination	"Navigate to Union Square" or "1299 Colusa Ave, Berkeley, CA"

"Go to"	Search string or URL	"Go to Google.com"
"Note to self"	Message text	"Note to self: remember to buy milk"
"Define"	Word to define	"Define campanile"
"Weather"	Location	"Weather Detroit"
"Movie"	Movie location and Movie name	"Movie, Los Angeles, London After Midnight"
"Pictures of"	Topic	"Pictures of cats"
"Translate to"	Language & Phrase	"Translate to French, Where is the restroom?"
[A math phrase]		"75 divided by 6"

### Tips and Tricks/FAQs

#### Screen Brightness





Use the slider to adjust the brightness. Then tap OK.

### Apps won't install

In the settings app tap security. Be sure "Allow installation of non-Market apps" is checked.



Tap Brightness. **Tip:** Lower the brightness

at night to extend your

battery life.

You must allow installed apps to be accessed in the FunTab Parent Dashboard. See the Editing Available Apps section.

#### Won't Connect to Computer

Try a different USB port on your computer and/or restarting your FunTab 2.

The battery may be too low and the computer is not providing enough power by USB. Use the wall charger to charge your FunTab for 30 minutes then re-connect to the computer.

#### Tablet Freezes

Sometimes your Sprout Cubby may freeze.



The reset button is located on the back of the unit. Reset the device by pressing the button with a small object such as a paper clip.

#### **Factory Restore**



Select Backup & reset in the settings app to restore factory settings. This will erase all data on the tablet.

#### Care

The Sprout Cubby is an electronic device and can be damaged if used improperly.

- Don't expose your device to liquids, water or extreme humidity.
- Don't try to dry the Sprout Cubby using a heat source such as a dryer, microwave, or oven.
- $\bullet$  Don't charge your tablet or use it in environments above 95°F and below 32°F.
- Don't expose the Sprout Cubby to dirt or sand.
- Use a clean, dry cloth to clean your tablet. Do not use chemicals or water.
- The Sprout Cubby can be damaged by shock from dropping.

#### Specifications

CPU: 1.5GHz Quad-Core

RAM: 1GB Memory: 16GB

MicroSD Card Supported: up to 32GB

Resolution: 1024x600

Battery: Rechargeable Li-Polymer Record: Built-in Microphone

Operating System: Android 4.4, KitKat

Video Formats: WMV, MKV, MO, AVI, RM/RMVB, MPEG-2/4 Music Formats: MP3, WMA, APE, FLAC, AAC, AC3, WAV

#### **Customer Support**

Visit ematic.us/support for customer support regarding your device.

To submit a request, fill out the required information online. You will be provided a ticket number regarding your issue, which you can refer to when contacting us further.

#### Caution - Electric Device

As with all electric products, precautions should be observed during handling and use to prevent electric shock.

#### **Attention: Important Safety Information**

All charging functions and mechanisms (AC adapter, car charger) are intended for adult usage. Children should not use this device while charging.

#### Section 15.105 Information to the User

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/  $\ensuremath{\mathsf{TV}}$  technician for help.

#### Statement

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

(1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

#### **SAR** Information

The SAR limit of USA (FCC) is 1.6 W/kg averaged over one gram of tissue. Device types 7inch tablet-Cubby (FCC ID: XHWCUBBY) has also been tested against this SAR limit. The highest SAR value reported under this standard during product certification for use on the body is 0.324 W/kg. This device was tested for typical body-worn operations with the back of the handset kept 1.5cm from the body. To maintain compliance with FCC RF exposure requirements, use accessories that maintain a 0.5cm separation distance between the user's body and the back of the handset. The use of belt clips, holsters and similar accessories should not contain metallic components in its assembly. The use of accessories that do not satisfy these requirements may not comply with FCC RF exposure requirements, and should be avoided.

Section 15.21 Information to user.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.