

Media IP Phone SIP-T525



Quick Start Guide (V81.1)

Applies to firmware version 74.81.0.1 or later.

www.yealink.com

Packaging Contents

The following items are included in your package. If you find anything missing, contact your system administrator.



Note: We recommend that you use the accessories provided or approved by Yealink. The use of unapproved third-party accessories may result in reduced performance.

Assembling the Phone

1. Attach the stand, as shown below:



Desk Mount Method

Note: You can also mount the phone to a wall. For more information on how to attach the wall mount bracket, refer to Yealink Wall Mount Quick Installation Guide for Yealink IP Phones.

2. Connect the handset and optional headset, as shown below:





Note: The headset should be purchased separately.

3. Connect the USB flash drive, as shown below:



Note: The USB port can also be used to connect Wi-Fi USB dongle WF40, color-screen expansion module EXP50 and USB headset. The Wi-Fi USB dongle WF40 and color-screen expansion module EXP50 should be purchased separately. For more information on how to use the WF40 and EXP50, refer to Yealink Wi-Fi USB Dongle WF40 User Guide and Yealink EXP50 User Guide. For more information on how to use USB headset, refer to the documentation from the manufacturer.

4. Connect the network and power, as shown below:

You have two options for network and power connections. Your system administrator will advise you which one to use.



Note: The IP phone should be used with Yealink original power adapter (5V/2A) only. The use of the third-party power adapter may cause the damage to the phone. If you are connecting a PC to your phone, we recommend that you use the Ethernet cable provided by Yealink. If inline power (PoE) is provided, you don't need to connect the power adapter. Make sure the hub/switch is PoE-compliant.

Startup

After the IP phone is connected to the network and supplied with power, it automatically begins the initialization process. After startup, the phone is ready for use. You can configure the phone via phone user interface or web user interface.

Welcome

Configuring via web user interface

Accessing the web user interface:

- 1. Press the **OK** key when the phone is idle to obtain the IP address of the phone.
- Open a web browser on your computer, enter the IP address into the address bar (e.g., "http://192.168.0.10" or "192.168.0.10") and then press the Enter.
- 3. Enter the user name (default: admin) and password (default: admin) in the login page and click **Confirm**.

Network Settings: Click on Network->Basic->IPv4 Config

You can configure the network settings in the following ways:

- **DHCP:** By default, the phone attempts to contact a DHCP server in your network to obtain its valid network settings, e.g., IP address, subnet mask, gateway address and DNS address.
- Static IP Address: If your phone cannot contact a DHCP server for any reason, you need to configure the IP address, subnet mask, gateway address, primary DNS address and secondary DNS address for the phone manually.

Note: The IP phone also supports IPv6, but IPv6 is disabled by default.

Wrong network settings may result in the inaccessibility of your phone and may have an impact on the network performance. Contact your system administrator for more information.

Account Settings: Click on Account->Register->Account X (X=1, 2, 3...11, 12)

Parameters of the account:

Register Status:	It shows the register status of the current account.
Line Active:	You can select Enabled/Disabled to enable/disable the account.
Label:	It is shown on the LCD screen to identify the account.
Display Name:	It is shown as caller ID when placing a call.
User Name:	It is provided by ITSP for registration (required).
Register Name:	It is an authenticated ID for authentication provided by ITSP (required).
Password:	It is provided by ITSP for registration (required).
Server Host:	It is provided by ITSP for registration (required).

Register status icons on the LCD screen:

(Green) Registered

(Y

(Yellow) Registering

(Gray) Register Failed

Note: Check with your system administrator if any error appears during the registration process or a specific configuration is required for your registration.

Configuring via phone user interface

Network Settings:

Press the **Menu** soft key when the phone is idle, select **Advanced** (default password: admin)->**Network**-> **WAN Port/VLAN/Web Server/802.1x/VPN/LLDP/CDP/NAT** to configure the network.

Account Settings:

Press the **Menu** soft key when the phone is idle, select **Advanced** (default password: admin)->**Accounts** to configure the account.

Note: For more information on account parameters, refer to Configuring via web user interface above.

Basic Call Features

Placing a Call

Using the handset:

- 1. Pick up the handset.
- 2. Enter the number, and then press the Send soft key.

Using the speakerphone:

- 1. With the handset on-hook, press ໜ
- 2. Enter the number, and then press the Send soft key.

Using the headset:

- 1. With the headset connected, press () to activate the headset mode.
- 2. Enter the number, and then press the Send soft key.
- Note: During a call, you can alternate between the headset, hands-free speakerphone and handset modes by pressing the **HEADSET** key, the **Speakerphone** key or by picking up the handset. Headset mode requires a connected headset.

Answering a Call

Using the handset:

Pick up the handset.

Using the speakerphone:

Press 🕠 .

Using the headset:

Press 💽 .

Note: You can reject an incoming call by pressing the Reject soft key.

Ending a Call

Using the handset:

Hang up the handset or press the EndCall soft key.

Using the speakerphone:

Press or the EndCall soft key.

Using the headset:

Press the EndCall soft key.

Redial

- Press 🖸 to enter the **Placed Calls** list, press 🕢 or 🕑 to select the desired entry, and then press 🔁 or the **Send** soft key.
- Press 🕞 twice when the phone is idle to dial out the last dialed number.

Call Mute and Un-mute

- Press 🕢 to mute the microphone during a call.
- Press 🕢 again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press the Hold soft key during an active call.

To resume the call, do one of the following:

• If there is only one call on hold, press the **Resume** soft key.

• If there is more than one call on hold, press (-) or (-) to select the desired call, and then press the **Resume** soft key.

Call Transfer

You can transfer a call in the following ways:

Blind Transfer

- 1. Press the Tran soft key during an active call. The call is placed on hold.
- 2. Enter the number you want to transfer to.
- 3. Press the Tran soft key.

Semi-Attended Transfer

- 1. Press the **Tran** soft key during an active call. The call is placed on hold.
- 2. Enter the number you want to transfer to, and then press [#...].
- 3. Press the **Tran** soft key when you hear the ring-back tone.

Attended Transfer

- 1. Press the **Tran** soft key during an active call. The call is placed on hold.
- 3. Press the Tran soft key when the second party answers.

Call Forward

To enable call forward:

- 1. Press the Menu soft key when the phone is idle, and then select Features->Call Forward.
- 2. Select the desired forward type:

Always Forward----Incoming calls are forwarded unconditionally. Busy Forward----Incoming calls are forwarded when the phone is busy. No Answer Forward----Incoming calls are forwarded if not answered after a period of time.

- 3. Enter the number you want to forward to. For **No Answer Forward**, press (•) or (•) to select the desired ring time to wait before forwarding from the **After Ring Time** field.
- 4. Press the Save soft key to accept the change.

Call Conference

- 1. Press the **Conf** soft key during an active call. The call is placed on hold.
- 2. Enter the number of the second party, and then press the Send soft key.
- 3. Press the **Conf** soft key again when the second party answers. All parties are now joined in the conference.
- 4. Press the EndCall soft key to disconnect all parties.

Note: You can split the conference call into two individual calls by pressing the Split soft key.

Speed Dial

To configure a speed dial key:

- 1. Press the Menu soft key when the phone is idle, and then select Features->DSS Keys.
- 2. Select the desired DSS key, and then press the Enter soft key.
- Select Speed Dial from the Type field, select the desired line from the Account ID field, enter a label in the Label field, enter the number in the Value field, enter an abbreviation (2 characters) in the Short Label field.
- 4. Press the **Save** soft key to accept the change.

To use the speed dial key:

Press the speed dial key to dial out the preset number.

Voice Message

Message waiting indicator on the idle screen indicates that one or more voice messages are waiting at the message center. The power indicator LED slowly flashes red.

To listen to voice messages:

- 1. Press 🔊 or the **Connect** soft key.
- 2. Follow the voice prompts to listen to your voice messages.

Customizing Your Phone

Call History

1. Press the **History** soft key when the phone is idle, press (-) or (-) to scroll through the list.

2. Select an entry from the list, you can do the following:

- Press the Send soft key to call the entry.
- Press the **Delete** soft key to delete the entry from the list.

If you press the **Option** soft key, you can also do the following:

- Select **Detail** to view detailed information about the entry.
- Select Add to Contact to add the entry to the local directory.
- Select Add to Blacklist to add the entry to the blacklist.
- Select Delete All to delete all entries from the list.

Contact Directory

To add a contact:

- 1. Press the Directory soft key when the phone is idle, and then select All Contacts.
- 2. Press the Add soft key to add a contact.
- 3. Enter a unique contact name in the Name field and contact numbers in the corresponding fields.
- 4. Press the Save soft key to accept the change.

To edit a contact:

- 1. Press the Directory soft key when the phone is idle, and then select All Contacts.
- 2. Press (•) or (•) to select the desired contact, press the **Option** soft key and then select **Detail** from the prompt list.
- 3. Edit the contact information.
- 4. Press the Save soft key to accept the change.

To delete a contact:

- 1. Press the Directory soft key when the phone is idle, and then select All Contacts.
- 2. Press (•) or (•) to select the desired contact, press the **Option** soft key and then select **Delete** from the prompt list.
- 3. Press the OK soft key when the LCD screen prompts "Delete selected item?".

Note: You can add contacts from call history easily. For more information, refer to Call History above.

Volume Adjustment

- Press during a call to adjust the receiver volume of the handset/speakerphone/headset.

Ring Tones

1. Press the Menu soft key when the phone is idle, and then select Basic->Sound->Ring Tones.

- 2. Press (\bullet) or (\bullet) to select **Common** or the desired account and then press the **Enter** soft key.
- 3. Press (\bullet) or (\bullet) to select the desired ring tone.
- 4. Press the Save soft key to accept the change.

This device complies with Industry Canada' s licence-exempt RSSs. Operation is subject to the following two conditions: (1) This device may not cause interference; and

(2) This device must accept any interference, including interference that may cause undesired operation of the device. CAN ICES-3(B)

Le présent appareil est conforme aux CNR d' Industrie Canada applicables aux appareils radio exempts de licence. L' exploitation est autorisée aux deux conditions suivantes :

(1) l' appareil ne doit pas produire de brouillage;

(2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

NMB-3(B)

"This product meets the applicable Innovation, Science and Economic Development Canada technical specifications. / Ce produit répond à la innovation, des sciences et de Développement économique Canada spécifications techniques applicables."

"The Ringer Equivalence Number (REN) indicates the maximum number of devices allowed to be connected to a telephone interface. The termination of an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all the devices not exceed five. / Le nombre équivalent de sonneries (REN) indique le nombre maximal de terminaux qui peuvent être raccordés à une interface téléphonique. La terminaison d'une interface peut consister en une combinaison de dispositifs, à la seule condition que la somme des REN de tous les dispositifs ne dépasse pas cinq."

About us

Founded in 2001, Yealink, a leading provider of VoIP Phone and IP communication solutions, has been focusing on VoIP products characterized by reliable quality, easy deployment and affordable price for more than a decade. Today, customers from over 140 countries rely on Yealink as the backbone of global collaboration to extend the value of network communications.

More about Yealink

Since 2001, Yealink has continued to develop state-of-the art, hi-tech VoIP communication terminals that include IP video phones, IP phones and USB phones. With a worldwide market in more than 140 countries, the company has also established a first-class international service network.

Our priorities are quality, functionality, ease-of-use, customer support and competitive pricing. To provide new solutions for the future in this fast-evolving sector, Yealink's large, talented and highly-experienced VoIP R&D team is totally committed to the pursuit of excellence.

To date, we have passed more than 80 interoperability tests and meet certification requirements set by leading VoIP system and platforms. Yealink works in close partnership with T-Mobile, Telefonica, Portugal Telecom and other leading telecommunication service providers.

Federal Communication Commission Interference Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- · Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- . Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

RF exposure warning

This equipment must be installed and operated in accordance with provided instructions and the antenna(s) used for this transmitter must be installed to provide a separation distance of at least 20 cm from all persons and must not be co-located or operating in conjunction with any other antenna or transmitter. End-users and installers must be provided

with antenna installation instructions and transmitter operating conditions for satisfying RF exposure compliance.

YEALINK(XIAMEN) NETWORK TECHNOLOGY CO.,LTD. Web: www.yealink.com Addr: 309, 3th Floor, No.16, Yun Ding North Road, Huli District, Xiamen City, Fujian, P.R. China Copyright©2017 YEALINK(XIAMEN) NETWORK TECHNOLOGY CO.,LTD.All rights reserved.