



Satellite Tracking of People LLC  
by SECURUS TECHNOLOGIES™

# SoberTrack

Satellite Tracking of People LLC

For 24/7 assistance, contact the STOP Solution Center  
1-866-703-STOP (7867) | [techsupport@stopllc.com](mailto:techsupport@stopllc.com)

<https://www.veritracks.com>



#### FCC & Industry Canada Compliance

FCC: S5EST10417

I.C. 9086A-ST10417

MODEL NUMBER: SoberTrack®

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

The GSM and ISM transmitters used in SoberTrack® are not co-located. The ISM transmitter is operational only when it is required to communicate with the associated equipment. SoberTrack® is set up automatically to prevent simultaneous transmission between the GSM and ISM transmitters

#### Canadian Compliance (Industry Canada) for SoberTrack®

This device complies with Industry Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions:

- This device may not cause interference, and
- This device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes : (1) l'appareil ne doit pas produire de brouillage, et (2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

**WARNING** – Changes or modifications to these units not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

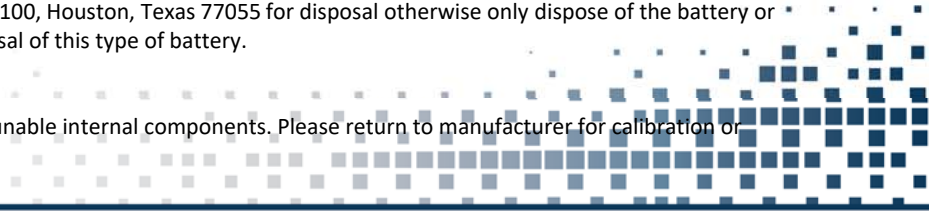
#### BATTERY SAFETY

The SoberTrack® Device contains a non-removable lithium-Ion battery. Do not attempt to remove the battery. Do not dispose of The . SoberTrack® or the lithium-Ion battery in a fire. The lithium-Ion battery might present a fire or chemical burn hazard if mistreated. Do not disassemble, crush, or puncture the lithium-Ion battery or the SoberTrack® Device. Do not heat the battery or SoberTrack® Device above 140°F (60°C).

Please return the Device to Satellite Tracking of People LLC, 1212 North Post Oak Road, Suite 100, Houston, Texas 77055 for disposal otherwise only dispose of the battery or SoberTrack® device in accordance with the laws and regulations in your area governing disposal of this type of battery.

#### SERVICE

The SoberTrack® device contains no serviceable parts and provides no user configurable or tunable internal components. Please return to manufacturer for calibration or maintenance



# Index

**Overview** 5 - 18

**Schedules** 34 - 49

**Enrollment** 19 - 23

**Supervision** 60 - 85

**Assignment** 56 - 59

**Notifications** 60 - 85



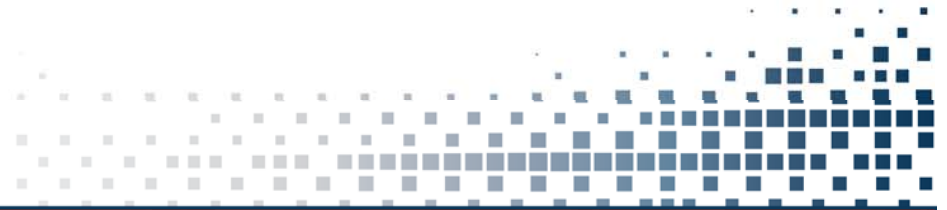
# Overview

- Features
- SoberTrack



# Features

- One piece device portable handheld device.
- GPS capability- points taken at the time of testing.
- All test result displayed in VeriTracks.
- Takes photo of enrollee at time of the testing.



# SoberTrack



Straw port

Camera



Display screen

Charging port



# Enrollment

- Quick Steps



## Enrollment /Prep Quick Steps

1. Prep SoberTrack by charging minimum 4 hours prior to install.
  - Near window
  - No longer than 2 weeks on charger
  
2. Create enrollee's profile
  - Primary ID
  - Name
  - Risk levels
  
3. Create enrollee's Addresses





# Assignment

- Assigning a Device
- Verifying a Successful Device Assignment



## Assigning a Device

1. In VeriTracks, click the **Enrollees** tile.
2. Select the enrollee's profile.
3. Click the **Device Assignments** tab.
4. Click **Change Assignment**.
5. Select **SoberTrack**.
6. Click the **Save** button.

Dashboard Enrollees Events Zones

Standard 1

Enrollee Search Profile

Page 1 of 1.1 items found. add

JOHNSTON, COOLIE 2

09809

Details Primary Id

Events Case Notes Addresses Schedules Device Assignments 3

change assignment + 4

Tracking Device

SoberTrack

09-000018

03/15/2017 9:53:31 AM

100%

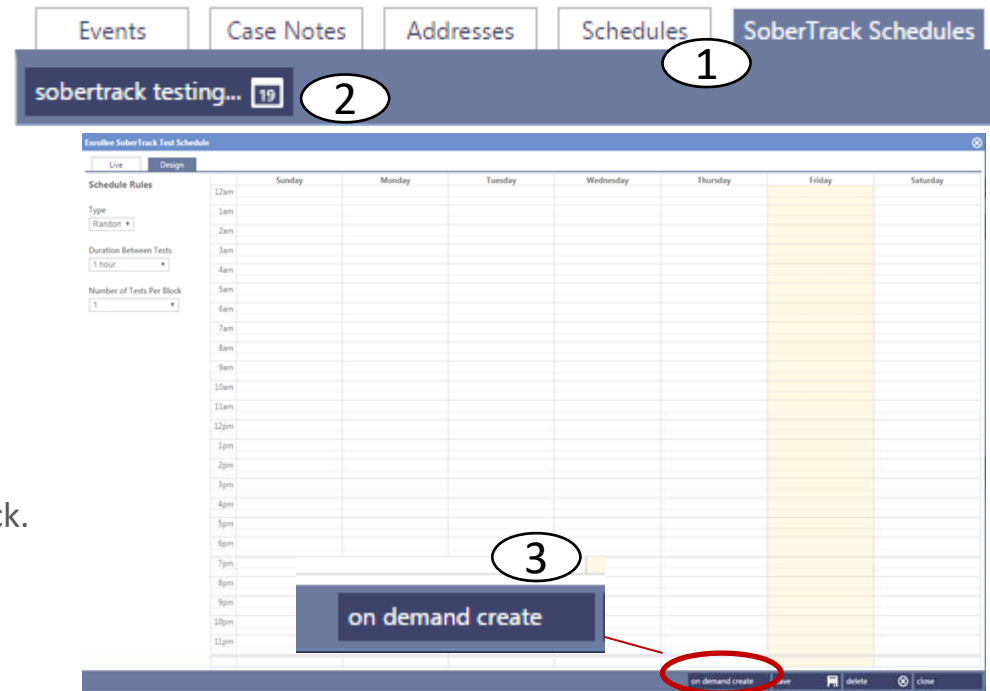
4.15v 5

Date/Time	Status	Points	GPS	% GPS	Voltage
03/15/2017 9:53:31 AM	OK	10	10	100%	4.15v
03/15/2017 9:43:37 AM	OK	10	10	100%	4.16v
03/15/2017 9:33:05 AM	OK	10	10	100%	4.18v
03/15/2017 9:23:13 AM	OK	10	10	100%	4.18v
03/15/2017 9:13:18 AM	OK	6	6	100%	4.11v
03/15/2017 9:07:20 AM	OK	10	9	90%	4.11v
03/15/2017 8:57:25 AM	OK	10	10	100%	4.11v
03/15/2017 8:47:27 AM	OK	10	10	100%	4.12v
03/15/2017 8:37:29 AM	OK	10	10	100%	4.12v
03/15/2017 8:27:34 AM	OK	10	10	100%	4.12v
03/15/2017 8:17:41 AM	OK	10	10	100%	4.12v
03/15/2017 8:07:43 AM	OK	10	10	100%	4.13v
03/15/2017 7:57:47 AM	OK	10	10	100%	4.13v
03/15/2017 7:47:51 AM	OK	10	10	100%	4.13v
03/15/2017 7:37:56 AM	OK	10	10	100%	4.13v
03/15/2017 7:28:01 AM	OK	10	10	100%	4.13v

6

## Create Enrollee Profile Comparison Picture

1. Access the enrollee's **SoberTrack Schedule** tab.
  2. Select **SoberTrack Testing** button.
  3. Select **On Demand Create** button.
- ❖ On demand test will be sent to the SoberTrack.  
At the time of the test a photo will be taken.



## Taking Sobriety Test

1. Device will alert for testing with 3 beep tones.
2. Tap display screen on **SoberTrack**. Screen will indicate: "Sobriety Test Required Now. Insert Straw and Tap Below to Begin".
3. Click green **GO** arrow. Screen will display, "Preparing Sobriety Test, Please Wait".
4. Display will read "blow into tube until buzzer". Device will give a short beep when ready to start the test.
5. Stop when device sounds again.



# Create Enrollee Profile Comparison Picture

Once Sobriety Test is completed

1. Access the enrollee's **SoberTrack Schedule** tab.
2. Select **SoberTrack Testing** button.
3. Select **Live** tab.
4. Select the test results
5. Under the test picture select the **Set as Profile** button.

The screenshot displays the SoberTrack software interface. At the top, there are navigation tabs: Events, Case Notes, Addresses, Schedules, and SoberTrack Schedules. The 'SoberTrack Schedules' tab is active, showing a calendar view for 'sobertrack testing...'. A circled '1' is placed over the 'SoberTrack Schedules' tab, and a circled '2' is placed over the 'sobertrack testing...' button.

Below the calendar, there are two tabs: 'Live' and 'Design'. The 'Live' tab is selected, indicated by a circled '3'. A 'SoberTrack Monitoring Test Result' pop-up window is open, showing details for a test on 03/14/2017 at 5:46:50 PM. The results are: Monitoring Test Result: Passed, Enrollee Image Match: Not Validated, BAC: 0, and Number of Retries: N/A. To the right of the test results, there is an 'Uploaded File' section showing a photo of a woman with a circled '5' over the 'set as profile photo' button.

Back in the calendar view, a green notification bubble at 1:04pm reads 'Passed On Demand Test'. A circled '4' is placed over this notification. Below the calendar, there are buttons for 'confirm review', 'view retries', 'view notes...', and 'close'. A circled '5' is also placed over the 'set as profile photo' button in the test result pop-up.

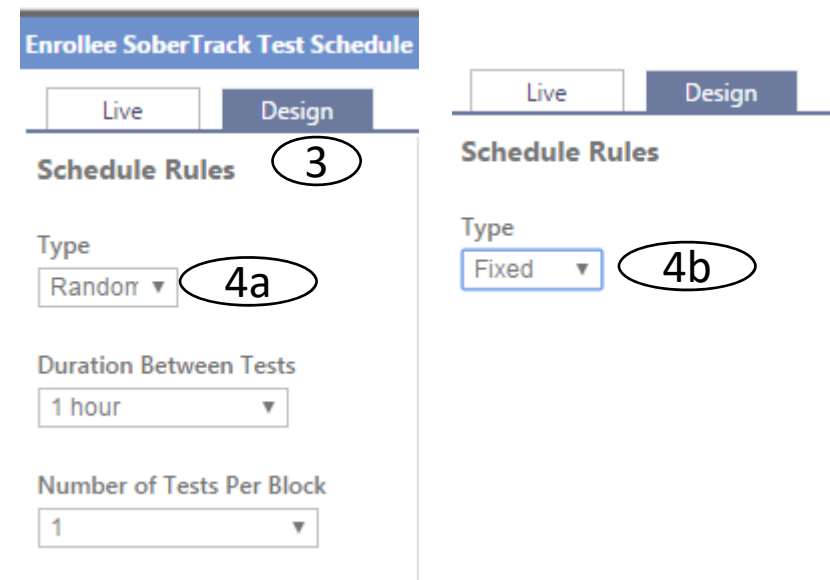
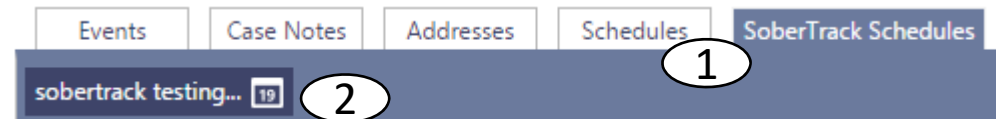
# Schedules

- Creating a Random Schedule
- Creating a Fixed Schedule
- Viewing the Schedule on a Calendar

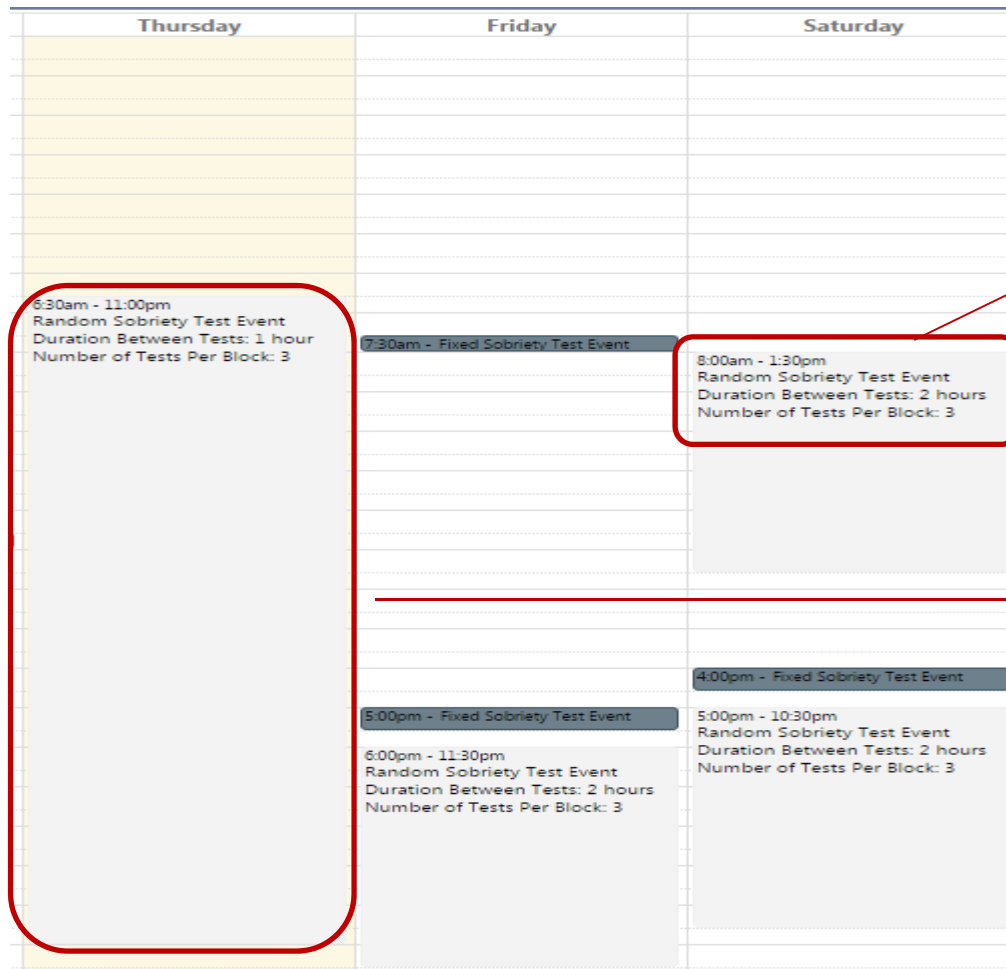


# SoberTrack Testing Schedules

1. Access the enrollee's **SoberTrack Schedule** tab.
2. Select **SoberTrack Testing** button
3. Select the **Design** tab .
4. Select **Type**:
  - a. **Random** – creates random test schedules based on set parameters.
  - b. **Fixed** – creates set times a test will be sent.
5. Select Duration Between Tests
  - Between 1-4 hours
6. Select Number of Tests per Block.
  - 1-3 tests



# SoberTrack Testing Schedules Cont.



## Random –

Click time you want the random test to start. Calendar block will build based on the parameters set.

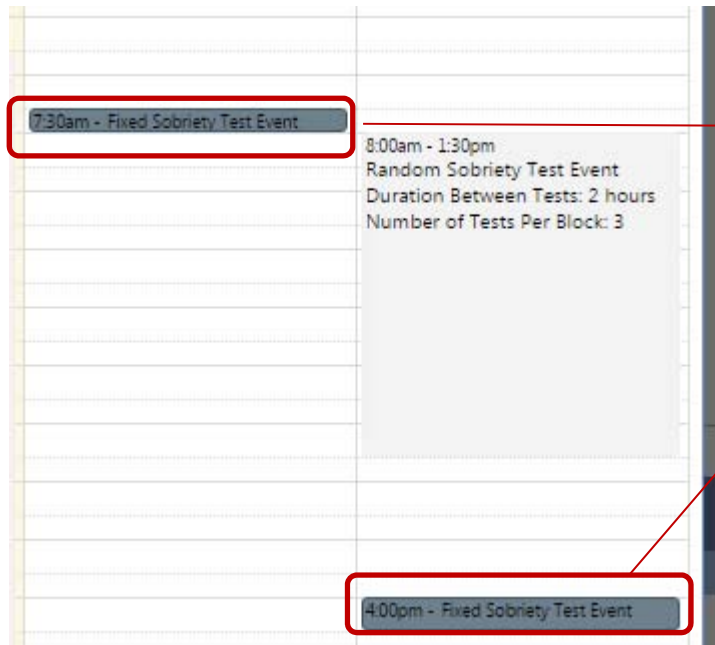
Or

Click and drag the time for the time block you would like the tests to occur.





# SoberTrack Testing Schedules Cont.



## Fixed -

Click the time that you would like the test to occur.




# SoberTrack Testing Schedules Cont.

## Confirmation Status


To confirm the SoberTrack has received the schedules:

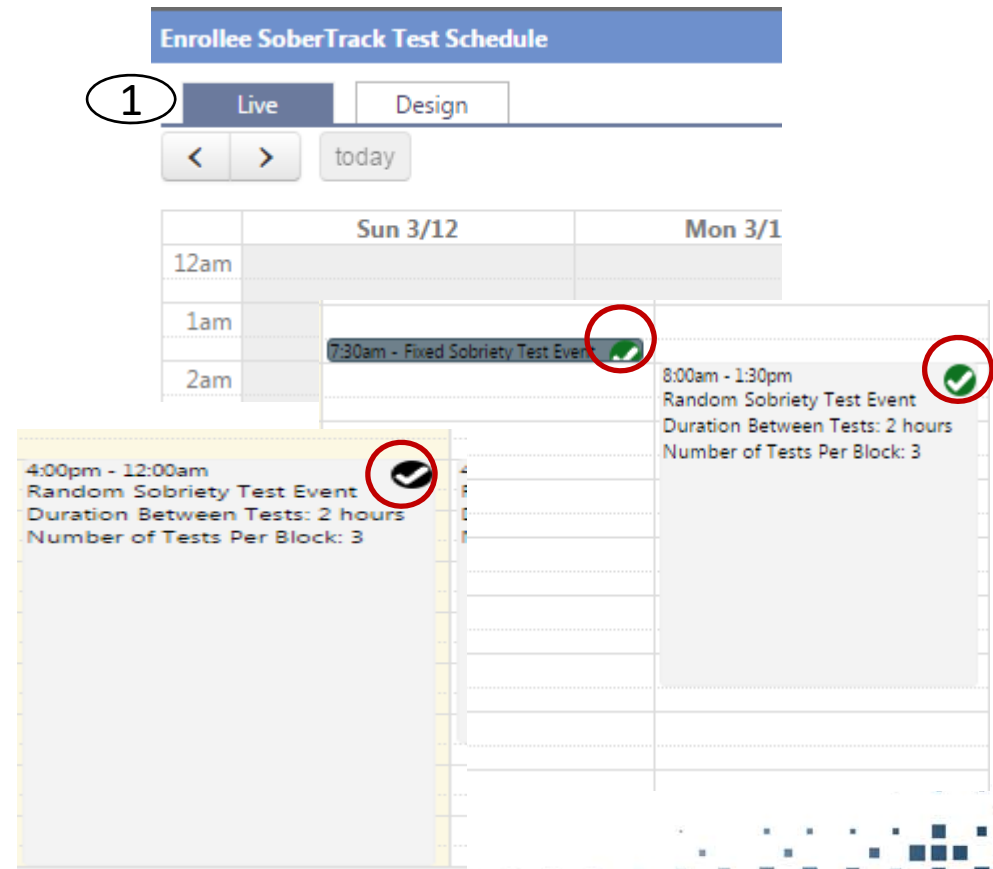
1. Click the Live tab

2. Black check mark

 SoberTrack has not received the schedule.

3. Green check mark

 confirms schedule was received by SoberTrack.



The screenshot displays the 'Enrollee SoberTrack Test Schedule' interface. At the top, there are two tabs: 'Live' (circled with a '1') and 'Design'. Below the tabs is a navigation bar with left and right arrows and a 'today' button. The main area shows a calendar for 'Sun 3/12' and 'Mon 3/1'. The calendar has time slots from 12am to 2am. Three test events are visible:

- 7:30am - Fixed Sobriety Test Event (Green check mark)
- 8:00am - 1:30pm Random Sobriety Test Event (Green check mark)
- 4:00pm - 12:00am Random Sobriety Test Event (Black check mark)

Each event card includes details: 'Duration Between Tests: 2 hours' and 'Number of Tests Per Block: 3'. The interface also features a decorative grid of blue squares at the bottom right.

# Supervision

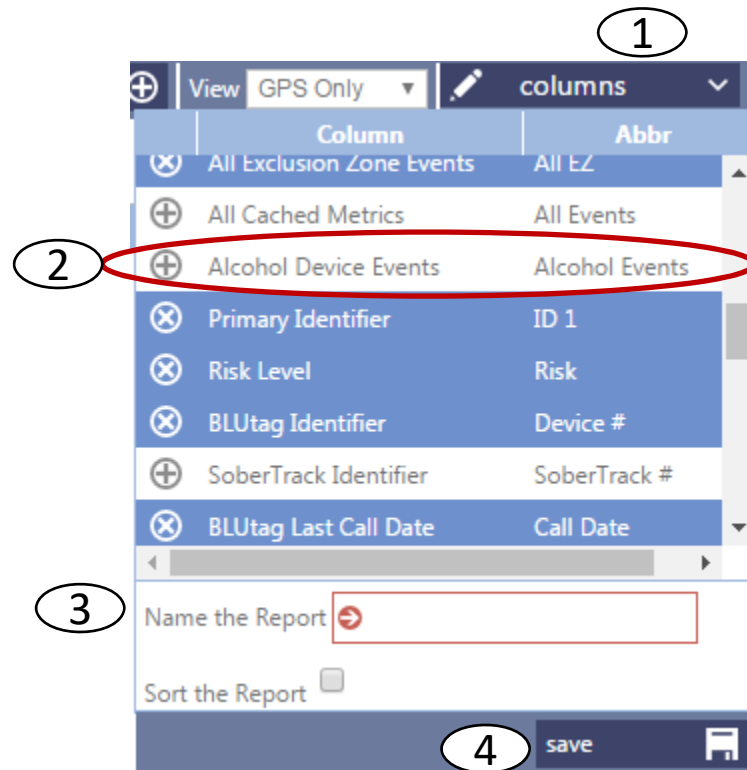
- Dashboard Display
- Review Tests
- Confirm Test
- Confirm Re-test



# Dashboard

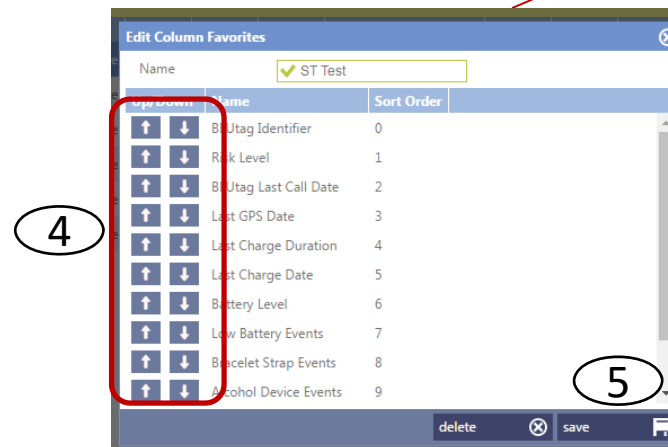
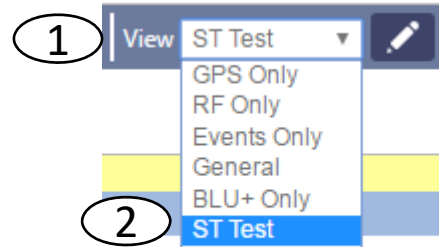
To view SoberTrack events on the dashboard, add the Alcohol Device Events column

1. On the dashboard click the **Columns** dropdown
2. Select the **Alcohol Device Events** option
3. Name the Report.
4. Click **Save**



# Dashboard

1. To see the new display select the **View** dropdown
2. Select the name you saved display.
3. To rearrange columns click the **Pencil** icon.
4. Use up/down arrows to move columns to desired order.
5. Click **Save**.



# Dashboard

*Display with Alcohol events column*

	Last Track	Enrollee	Agent	Organization	↓↑Dev...	↓↑ Risk	↓↑Call...	↓↑Last...	↓↑LCh...	↓↑	LChg Date	↓↑ Batt	Lbatt	Bstp	Alchoh...	All IZ	All EZ
		CAMPBELL, OTIS P.	Kid, Waco	Sobertrack Trial		Level One					03/20/2017 10:37:33 AM						
		DAYDRINKER, DAISY	Kuck, Jen	Sobertrack Trial		Level One					03/20/2017 10:05:16 AM						
		DRINKIN, IBE	West, Tavis	Sobertrack Trial		Level One					03/17/2017 6:48:07 PM						
		THE DRUNK, JEFF	Utterback, Sober	Sobertrack Trial		Level One					03/20/2017 8:02:19 AM						
		TOTALLER, T	Moredeu, Tully	Sobertrack Trial		Level One											
		WISHBONE, JOHNNY	LeJeune, Dave	Sobertrack Trial		Level One					03/17/2017 11:11:43 AM						



## Reviewing Tests

1. Access the enrollee's **SoberTrack Schedule** tab.
2. Select **SoberTrack Testing** button.
3. Select **Live** tab.
4. Select the test result.

The screenshot displays the SoberTrack interface with the following elements:

- Navigation tabs: Events, Case Notes, Addresses, Schedules, and **SoberTrack Schedules** (highlighted with a circled '1').
- Header: **sobertrack testing...** (highlighted with a circled '2').
- Sub-navigation: **Live** (highlighted with a circled '3') and Design.
- Calendar: A grid view showing dates Sun 3/12, Mon 3/13, and Tue 3/14. A green bar indicates a test at 1:04pm - Passed On Demand Test.
- Test Details: A pop-up window showing test results for 1:04pm, including a 'Passed On Demand Test' status (highlighted with a circled '4').

# Test Review

Once you click on the selected test the information window will open.



### SoberTrack Monitoring Test Result

Test Date: 03/14/2017 6:17:51 PM  
Monitoring Test Result: **Passed**  
Enrollee Image Match: Not Validated  
BAC: 0  
Number of Retries: N/A

Pictures on File  
1 of 1

Uploaded File  
1 of 1

set as profile photo

Date of Review: None  
Reviewed By: None  
Results: Not Reviewed

confirm review   view retries   view notes...   close



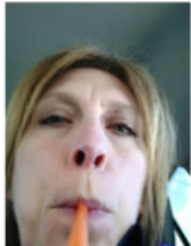
# Test Review Window

1. Confirm Review
  - Agent can confirm the test results.
2. View Retries
  - If there is a failed or missed test the agent can review the results.
3. View Notes
  - Agent can review any notes that have been entered regarding the specific test.
4. Close
  - Closes the window.

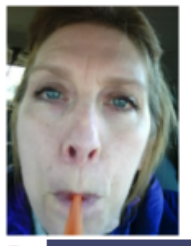
### SoberTrack Monitoring Test Result

Test Date: 03/14/2017 6:17:51 PM  
Monitoring Test Result: **Passed**  
Enrollee Image Match: Not Validated  
BAC: 0  
Number of Retries: N/A

Pictures on File  
1 of 1




Uploaded File  
1 of 1



set as profile photo

Date of Review: None  
Reviewed By: None  
Results: Not Reviewed

1 2 3 4

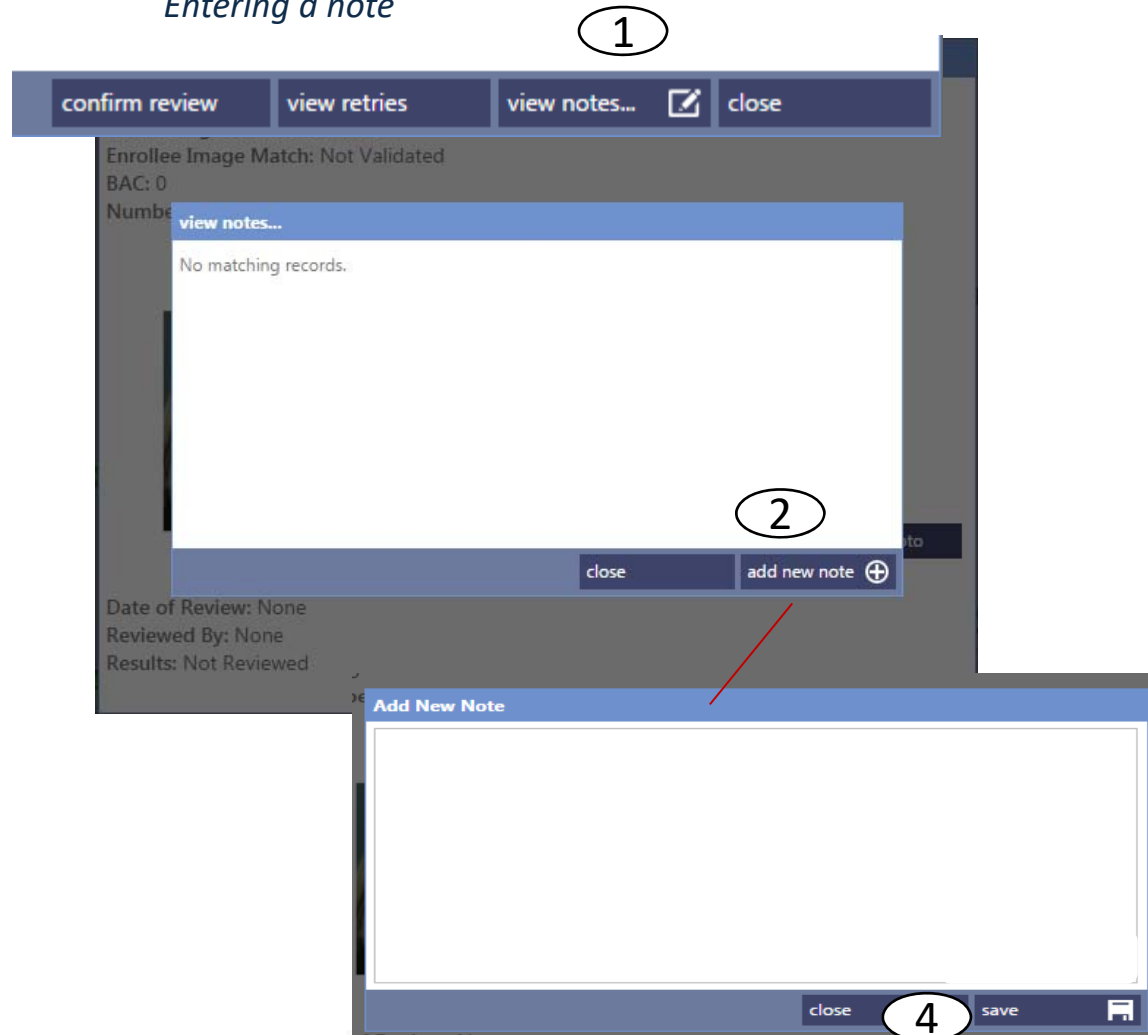
confirm review view retries view notes...  close



# Test Review Window

Entering a note

1. Click **View Notes** button
2. Click **Add New Note** button.
3. Enter related notes
4. Click **Save**



# Notifications

- Dashboard Display
- Review Tests
- Confirm Test
- Confirm Re-test



# SoberTrack Events

<b>Alcohol Device Check Failed (+ADCF)</b>	Enrollee failed to take test
<b>Alcohol Device Check Passed (+ADCP)</b>	Enrollee completed alcohol test
<b>Alcohol Test Positive (+ALCOHOL)</b>	Enrollee has positive alcohol event.
<b>Alcohol Test Positive Clear (-ALCOHOL)</b>	Enrollee has had a negative test following a positive test event.
<b>Low Battery Alarm (+BATT)</b>	
<b>CRITICAL BATTERY ALARM (CBATT)</b>	
<b>DEAD BATTERY ALARM (DBATT)</b>	



## Reading Immediate Notifications

①                      ②                      ③  
**+BATT (JRK031417) DAISY DAYDRINKER**

no-reply@stopllc.com

Sent: Thu 3/23/2017 10:18 AM

To: Jen Kuck

---

④                      ⑤                      ⑥                      ⑦  
(5555551212) 10:18 03/23/17 US/CENTRAL Jen Kuck #

- |  |                                    |
|--|------------------------------------|
| 1. Event Status & Code<br><i>+ indicates an in-progress event</i><br><i>- Indicates a closed event</i> | 4. Enrollee's Primary Phone Number |
| 2. Primary ID  | 5. Event's Start or Stop Date/Time |
| 3. Enrollee Name   | 6. Enrollee's Time Zone            |
|  | 7. Agent                           |



# Reading the Daily Report

## VERITRACKS Training EVENT NOTIFICATION

no-reply@stopllc.com

Sent: Fri 3/24/2017 5:23 AM

To: Jen Kuck

Prepared for Jen Kuck on 03/24/2017 at 05:23:10 Report #9388952

①

\*\*\*\*\*

Organization: Sobertrack Trial  
Parole Agent: Jen Kuck  
Enrollee: DAYDRINKER, DAISY  
Risk Level: Level One  
Sched GPS End Date: 03/31/2017  
Last Contact: 03/24/2017 05:11  
Last GPS: 03/24/2017 05:11

②

<https://www.veritracks.com>

\*\*\*\*\*

### Zone Violation Activity Summary

No Zone Violation activity matching your subscription notification criteria

### Event Activity Summary

Event:	Start:	Stop:	Duration:
Low Battery Alarm	03/23/2017 10:18	03/23/2017 13:10	③
Critical Battery	03/23/2017 12:09	03/23/2017 13:10	61
Dead Battery	03/23/2017 12:51	03/23/2017 13:10	19

1. Report Run **Date/Time**
2. The **Last Call** and **Trackpoint received** as of the report **Date/Time**
3. **Number of minutes (duration)**

