

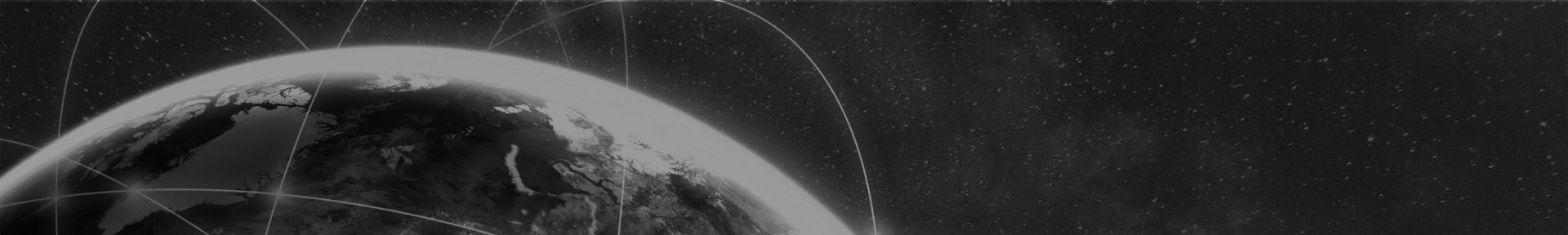


SECURUS
Technologies

MONITORING SOLUTIONS
A Satellite Tracking of People LLC Company

DRAFT

BLUtag[®] V8 User Training



FCC Regulation

FCC ID: S5EBTV81018

Blutag V8 complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

This device may not cause harmful interference, and

This device must accept any interference received, including interference that may cause undesired operation.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures: reorient or relocate the receiving antenna, increase the separation between the equipment and receiver, connect the equipment into an outlet on a circuit different from that to which the receiver is connected, consult the supplier of the device for help.

RF Exposure (SAR) Statement for Blutag V8 FCC ID: S5EBTV81018

This equipment complies with FCC RF radiation exposure limits set forth for an uncontrolled environment. It was tested as an ankle worn device in accordance with OET Bulletin 65 Supplement C. The maximum SAR value reported is 1.81 W/Kg.

The cellular and other transmitters used in BLUtag V8 are not co-located. The ISM transmitter is operational only when it is required to communicate with the associated equipment. The BLUtag V8 is set up automatically to prevent simultaneous transmission between the GSM and other transmitters.

WARNING – Changes or modifications to these units not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Canadian Compliance (Industry Canada) for Blutag V8

IC: 9086A-BTV81018, MODEL NUMBER: BLUTAG V8

This Class B digital apparatus complies with Canadian ICES-003

The Blutag Device has been designed to comply with applicable safety requirements for exposure to radio waves. The radio wave exposure guidelines employ a unit of measurement known as the Specific Absorption Rate, or SAR. Tests for SAR are conducted according to RSS-102 with the Blutag V8 device transmitting at its highest certified power level in all used frequency bands. The highest SAR value for the Blutag V8 when tested was 1.81 W/Kg. The Blutag V8 device is designed to be ankle worn. Please follow the instructions included in the user guide for installation around the ankle.

This device complies with Industry Canada licence-exempt RSS standard(s). Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

Conformité du Canada (Industrie Canada) pour Blutag V8

IC: 9086A-BTV81018, NUMÉRO DU MODÈLE: BLUTAG V8

Le présent appareil numérique de Classe B est conforme à la norme canadienne ICES-003.

L'appareil BluTag V8 a été conçu pour être conforme aux normes de sécurité applicables concernant l'exposition aux ondes radioélectriques. Les directives d'exposition aux ondes radioélectriques utilisent l'unité de mesure connue sous le nom de Taux d'absorption spécifique ou TAS. Des tests de TAS ont été exécutés conformément à la norme RSS-102 avec l'appareil BluTag V8 émettant à son niveau de puissance certifié le plus élevé dans toutes les bandes de fréquences utilisées. La valeur de TAS la plus élevée pour BluTag V8 pendant le test était de 1.81 W/kg. L'appareil Blutag V8 a été conçu pour être porté à la cheville. Veuillez respecter les instructions relatives à l'installation de l'appareil à la cheville stipulées dans le guide de l'utilisateur.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes : (1) l'appareil ne doit pas produire de brouillage, et (2) l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

WARNING

BATTERY SAFETY

The Blutag V8 device contains a non-removable lithium-ion battery. Do not attempt to remove the battery. Do not dispose of The Blutag V8 or the lithium-ion battery in a fire. The lithium-ion battery might present a fire or chemical burn hazard if mistreated. Do not disassemble, crush, or puncture the lithium-ion battery or the Blutag V8 device. Do not heat the battery or Blutag V8 device above 140°F (60°C).

Please return the Device to Satellite Tracking of People LLC, 5353 W Sam Houston Parkway N, Suite 190, Houston, TX 77041-5186 USA for disposal otherwise only dispose of the battery or Blutag device in accordance with the laws and regulations in your area governing disposal of this type of battery.

SÉCURITÉ DES PILES

Les appareils BluTag V8 contiennent une pile au lithium-ion non amovible. Ne pas tenter de retirer la pile. Ne pas jeter BluTag V8 ou la pile au lithium-ion dans un feu. La pile au lithium-ion présente un risque d'incendie ou de brûlure chimique en cas de mauvais traitement. Ne pas désassembler, écraser ni percer la pile au lithium-ion ou l'appareil BluTag V8. Ne pas chauffer la pile ou l'appareil BluTag V8 à des températures supérieures à 60 °C (140 °F).

Veuillez renvoyer l'appareil à Satellite Tracking of People LLC, 5353 W Sam Houston Parkway N, Suite 190, Houston, TX 77041-5186 USA, pour élimination ou si vous voulez vous charger vous-même de l'élimination de la pile ou de l'appareil BluTag V8, veuillez vous conformer aux lois et à la réglementation de votre région régissant la mise au rebut de ce type de pile.

TOPICS

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SECTION 1

OVERVIEW



BLUTAG[®] OVERVIEW

Features + Specifications

- Lightweight (6oz), one-piece device
- Attempts GPS once every minute
- Calls every 10 minutes
- Tamper-resistant, fiber optic strap
- Waterproof to 50 feet
- Memory capacity of 10+ days
- GPS interference detection
 - Jamming Possible
 - Shielding Possible



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BLUTAG[®] OVERVIEW

Device Components



BLUTAG[®] OVERVIEW

Battery Life

- 60 minute charge per day*
- 40-60 hour battery capacity
- Three battery notifications to enrollee and agent:
 - **Low Battery** Approximately 10 hours left
 - Device vibrates twice every 10 minutes until charged or completely dead
 - Low battery event **seen online only**
 - **Critical Battery** Approximately 4 hours left
 - Agent is alerted
 - **Dead Battery** Approximately 20-30 minutes left
 - Agent is alerted
- *After dead battery, tracking is still possible for up to two hours*

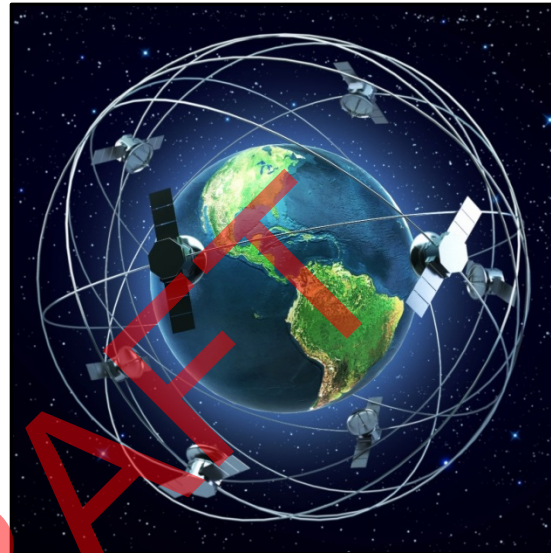


**If BLUtag[®] reaches any of the three battery levels (low, critical, dead) charge for 2.5 continuous hours.*

BLUTAG[®] OVERVIEW

How GPS Works

- BLUtag[®] attempts to acquire GPS once every minute.
- Reception and accuracy are best when moving and there is an open unobstructed view of the sky.
- GPS tracking is possible when at least **3 satellites** can be heard.

A screenshot of a mobile tracking application interface. The top part shows a map with a red location pin and a yellow route. Below the map are zoom controls (+, -, and a square icon). On the right, a blue information panel displays the following data:

Trackpoint (TP50)
aaaExample, aaExample
06/26/2019 02:34:24 PM

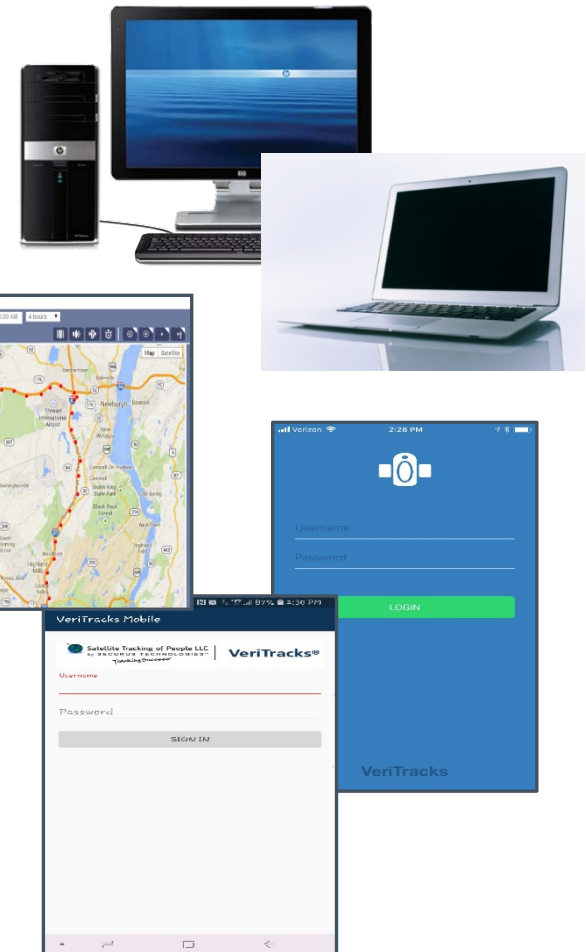
Address: 227 Red Oak Rd, Byro...
Latitude: 32.638091
Longitude: -83.74347
Speed: 66 MPH
Voltage: 3.84v
HDOP: 5
Satellites In View: 9
Satellites Used: 7

Open Events
In Inclusion Zone

Software

- Web-based application (nothing to install)
- Phone & Tablet-friendly
- Google maps
- Universal software for all hardware
- Mobile apps

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SECTION 2

DASHBOARD



DASHBOARD VIEWS

There are four views. Each displays an enrollee's name, Primary ID, and risk level.

General:

Enrollee's BLUtag's serial number.

find enrollees > view schedule... view events... new note... View **General**

Page 1 of 1.4 items found.

Last Loc...	Enrollee	ID 1	Risk	BLUtag #
	BOB, BILLY	1289CBZB	Level One	12-530687
	JONES, JIMMY	4646456	Level One	

GPS only:

Serial number, recent call and GPS dates/times, battery level, critical violation status

find enrollees > view schedule... view events... new note... View **GPS Only**

Page 1 of 1.4 items found.

Last Loc...	Enrollee	ID 1	Risk	BLUtag #	BT Call Date	Last GPS Date	Batt	BVolt	Bstp	Lbatt	All IZ	All EZ	Other
	BOB, BILLY	1289CBZB	Level One	12-530687	03/09/2014 01:57:21 PM	03/09/2014 01:57:31 PM		4.18					
	JONES, JIMMY	4646456	Level One										

Events Only:

Number of notes, critical violation status, zone violation status by category

find enrollees > view schedule... view events... new note... View **Events Only**

Page 1 of 1.4 items found.

Last Loc...	Enrollee	ID 1	Risk	Notes	Bstp	Lbatt	All IZ	IZ	I911	IZS	All EZ	EZ	E911	EZS
	BOB, BILLY	1289CBZB	Level One											
	JONES, JIMMY	4646456	Level One											

RF Only:

Assigned BLUhome and BLUband number, last BLUhome call, RF Status, and Other (RF) event status

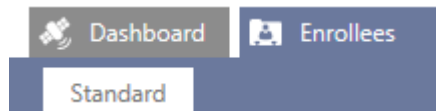
find enrollees > view schedule... view events... new note... View **RF Only**

Page 1 of 1.4 items found.

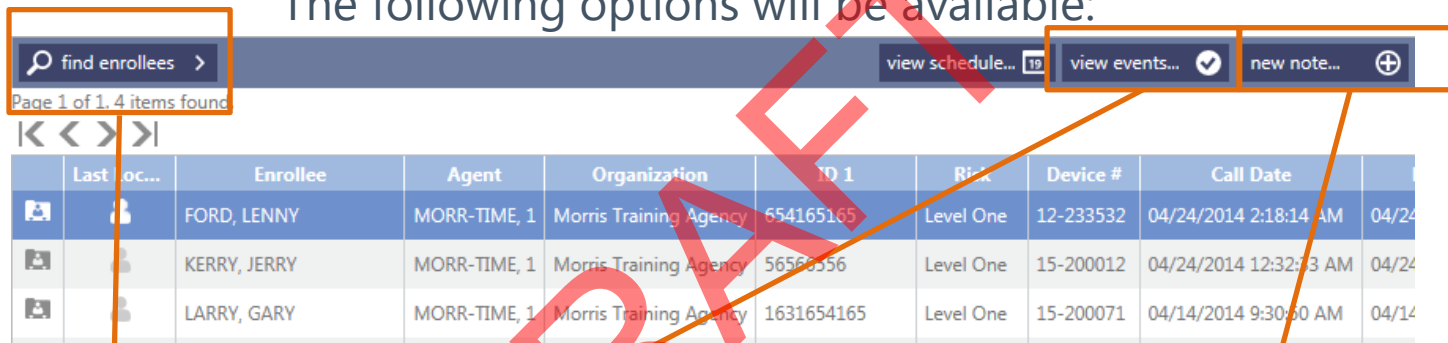
Last Loc...	Enrollee	ID 1	Risk	BLUhome...	BLUband...	BH Call Date	BH Last Call	RF Status	Other
	BOB, BILLY	1289CBZB	Level One						
	JONES, JIMMY	4646456	Level One	13-500813	07-004093	02/19/2014 07:35:23 AM	17d 25m 28s	Out of Range	

GETTING TO KNOW THE DASHBOARD

Click the **Dashboard** tab.



The following options will be available:



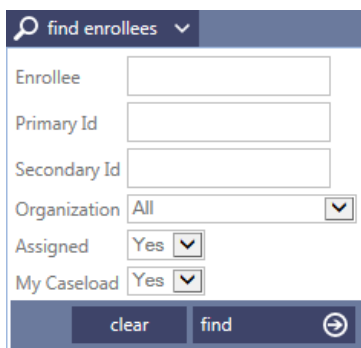
Page 1 of 1.4 items found

	Last loc...	Enrollee	Agent	Organization	ID 1	Risk	Device #	Call Date	
		FORD, LENNY	MORR-TIME, 1	Morris Training Agency	654165165	Level One	12-233532	04/24/2014 2:18:14 AM	04/24
		KERRY, JERRY	MORR-TIME, 1	Morris Training Agency	56565556	Level One	15-200012	04/24/2014 12:32:53 AM	04/24
		LARRY, GARY	MORR-TIME, 1	Morris Training Agency	1631654165	Level One	15-200071	04/14/2014 9:30:50 AM	04/14

Find Enrollees

View Events

New Note



find enrollees

Enrollee

Primary Id

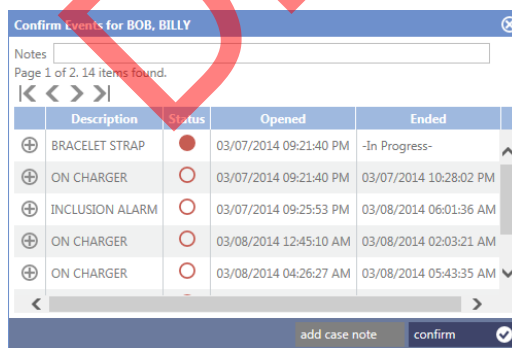
Secondary Id

Organization All

Assigned Yes

My Caseload Yes

clear find



Confirm Events for BOB, BILLY

Notes

Page 1 of 2.14 items found.

	Description	Status	Opened	Ended
	BRACELET STRAP		03/07/2014 09:21:40 PM	-In Progress-
	ON CHARGER		03/07/2014 09:21:40 PM	03/07/2014 10:28:02 PM
	INCLUSION ALARM		03/07/2014 09:25:53 PM	03/08/2014 06:01:36 AM
	ON CHARGER		03/08/2014 12:45:10 AM	03/08/2014 02:03:21 AM
	ON CHARGER		03/08/2014 04:26:27 AM	03/08/2014 05:43:35 AM

add case note confirm



Add New Note

save cancel

FINDING ENROLLEES IN THE DASHBOARD

1. Search by **Enrollee Name**
2. Search by **Primary ID**
3. Search by **Agent**
4. Search by **Organization (ORI)**
5. Search by **Assigned Status**
6. Search by **Caseload**:
 - a. **Both** for all caseloads
 - b. **Yes** for your own
 - c. **No** for all but your own

The screenshot shows a search interface titled "find enrollees" with a search icon and a dropdown arrow. The form contains several input fields and dropdown menus, each with a numbered callout (1-6) indicating its function:

- 1: Enrollee (text input)
- 2: Primary Id (text input)
- 3: Agent (text input)
- 4: Organization (dropdown menu, currently set to "All")
- 5: Assigned (dropdown menu, currently set to "Yes")
- 6: My Caseload (dropdown menu, currently set to "Yes")

At the bottom of the form, there are two buttons: "reset" and "find", followed by a right-pointing arrow icon.

ADDING CASE NOTES VIA THE DASHBOARD

Notes not related to an event can be added to the enrollee's Profile as a Case Note.

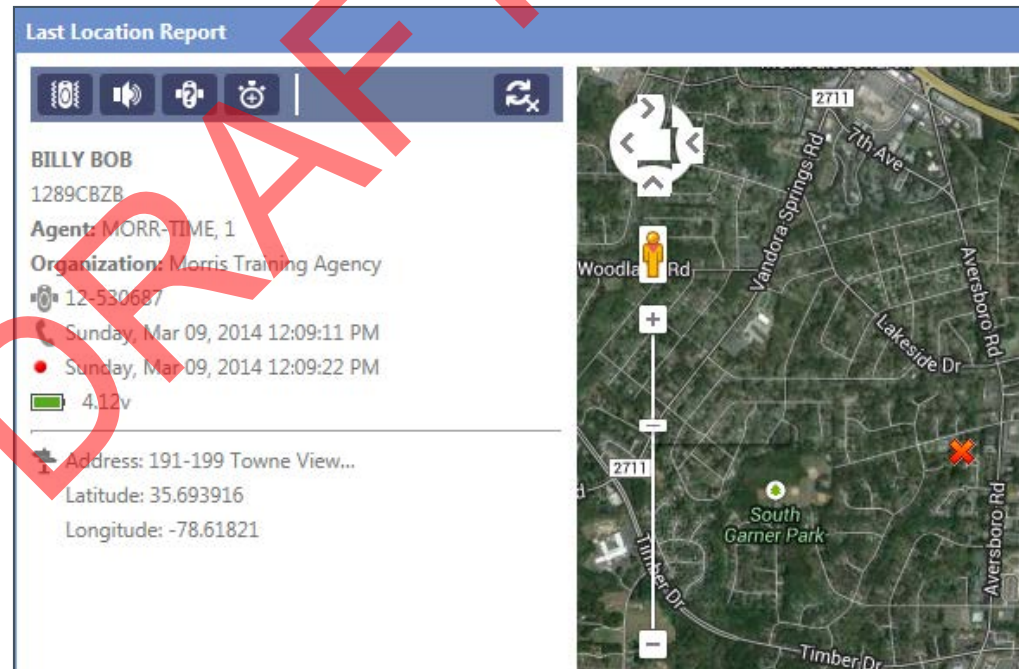
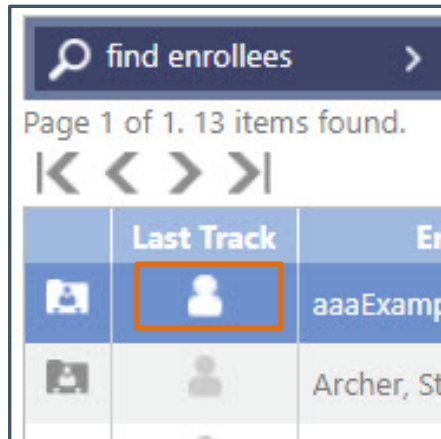
1. Click the **New Note** button.
2. Add a **Note**.
3. Click **Save**.

The screenshot shows a dashboard interface with a table of data and an 'Add New Note' dialog box. The table has columns for 'Il Date', 'Last GPS Date', and 'Batt'. The dialog box has a text area with the note 'Enrollee has a job interview on 3/14/2014.' and buttons for 'save' and 'cancel'. A large red 'DRAFT' watermark is overlaid on the image.

Il Date	Last GPS Date	Batt
03:39:43 PM	03/09/2014 03:39:53 PM	4
03:35:38 PM	03/09/2014 03:35:48 PM	4
03:35:54 PM	03/09/2014 03:35:57 PM	4

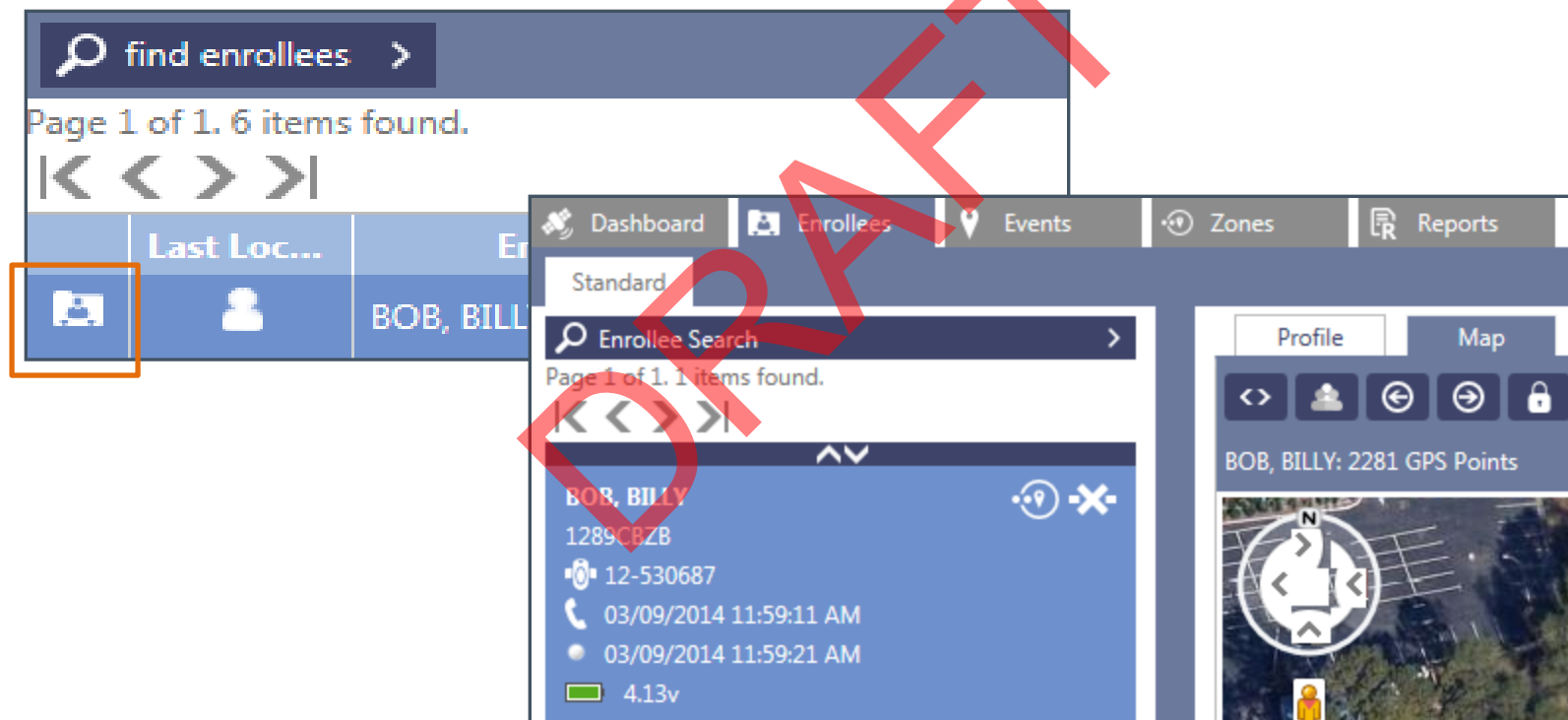
VIEWING THE ENROLLEE'S LAST TRACK VIA THE DASHBOARD

By clicking the **Last Track** icon for the selected enrollee, you are presented with their status.



ACCESSING ENROLLEE PROFILES VIA THE DASHBOARD

By clicking the **Profile** icon for the selected enrollee, you are taken to their **Map** of their most recent position in the **Enrollees** tile.



SECTION 3

ENROLLMENT



NAVIGATING VERITRACKS

Tiles
Menu Options

The screenshot shows the VeriTracks dashboard for 'Satellite Tracking of People LLC'. At the top, there is a search bar labeled 'find anything' and user account information for 'marty morris'. Below this is a row of eight tiles: 'Enrollees' (24), 'Events' (My Caseload 10, My Supervised Agencies 63), 'Zones' (My Zones 10, My Supervised Zones 76), 'Analysis' (My Requests 0, My Supervised Requests 0), 'Reports' (1), 'Inventory' (My Assigned Devices 38, My Unassigned Devices 24, Devices Available 21), and 'Agents' (84). A bottom navigation bar contains search filters like 'find enrollees', 'view schedule...', 'view events...', 'new note...', 'View RF Only', and 'columns'.

Tile

This screenshot shows the 'Enrollees' tile in detail. It features a search bar with 'Find Enrollees' and 'Page 1 of 1. 0 items found.' Below the search results are navigation arrows and a 'Standard' view selector. A red 'DRAFT' watermark is overlaid on the image. At the bottom, a row of tabs is visible: 'Events', 'Case Notes', 'Addresses', 'Schedules', 'Device Assignments', and 'Contact'. The text 'Tabs Varying choices within each tile' is positioned above these tabs.

TILE TOTALS



Tile totals reflect the following:

Enrollee Number of assigned enrollees for the selected agency

Events Number of open events

Zones Number of existing zones (assigned & unassigned)

Reports Number of processed reports

USING THE FIND & SEARCH MENUS

Each Tile has its own Find / Search menu. Each is designed to display results that are based on default search criteria or that chosen by the agent.

Find / Search menus remember their settings from session to session. Therefore, to return to the default criteria:

1. Click the Find or Search menu.
2. Click the Reset button to reset the criteria to its defaults.
3. Click Find.

The screenshot shows the 'Enrollee Search' interface. At the top right, a blue circle with the number '1' points to the search icon. The interface contains various search criteria: Name, Primary Id, Secondary Id, Agent, Risk Level (dropdown), Organization (dropdown), My Caseload (dropdown), Open Events (dropdown), Assigned (dropdown), Device Type (dropdown), Weight, Height (two dropdowns), Gender (dropdown), Race (dropdown), Hair Color (dropdown), Eye Color (dropdown), Marks and Tattoos, Vehicle Year, Vehicle Plate Number, Vehicle Color, Vehicle Make (dropdown), and Vehicle. At the bottom, a blue bar contains a 'reset' button (circled with a '2') and a 'find' button (circled with a '3'). A large red 'DRAFT' watermark is overlaid on the image.

FINDING ENROLLEES FROM TILE

1. Search by **Risk Level**
2. Search by **Organization (ORI)**
3. Search by **My Caseload**
4. Search by **Open Events**

Both for ALL events

Yes for in progress events
(open)

No for closed events

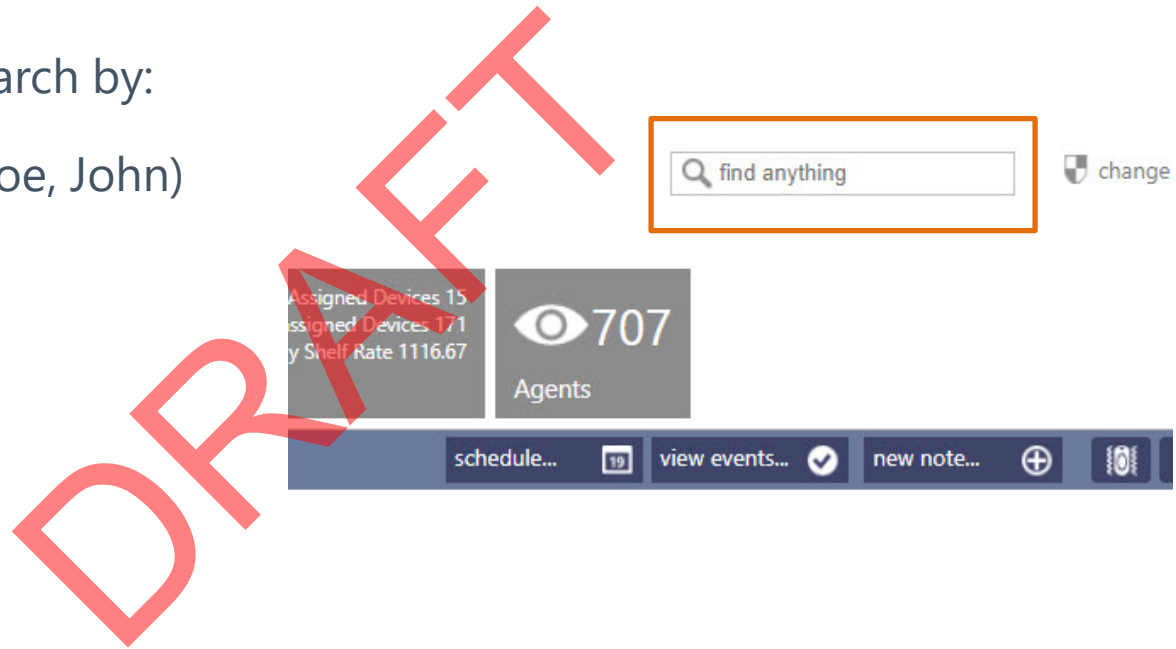
5. Search by **Is Assigned**
6. Search by **Device Type**

The screenshot shows the 'Enrollee Search' interface. It features a search bar at the top and a list of filterable fields on the left. The fields and their corresponding filter options are: Name (text input), Primary Id (text input), Secondary Id (text input), Agent (text input), Risk Level (dropdown menu with 'All' selected), Organization (dropdown menu with 'All' selected), My Caseload (dropdown menu with 'Yes' selected), Open Events (dropdown menu with 'Both' selected), Is Assigned (dropdown menu with 'Yes' selected), and Device Type (dropdown menu with 'All' selected). Six orange circles with numbers 1 through 6 are overlaid on the interface, pointing to the dropdown menus for Risk Level, Organization, My Caseload, Open Events, Is Assigned, and Device Type respectively. A large red 'DRAFT' watermark is visible across the center of the image.

FIND ANYTHING

Use Find Anything to search by:

- Enrollee Name (eg. Doe, John)
- Primary ID
- Agent Name
- Device Number
- Zone Name



FIND ANYTHING LEGEND



- Enrollee in ORI (Last name, First name)



- Zone (PID – Address Title – Last name)



- Device (12-xxxxxx, 15-xxxxxx, etc.)

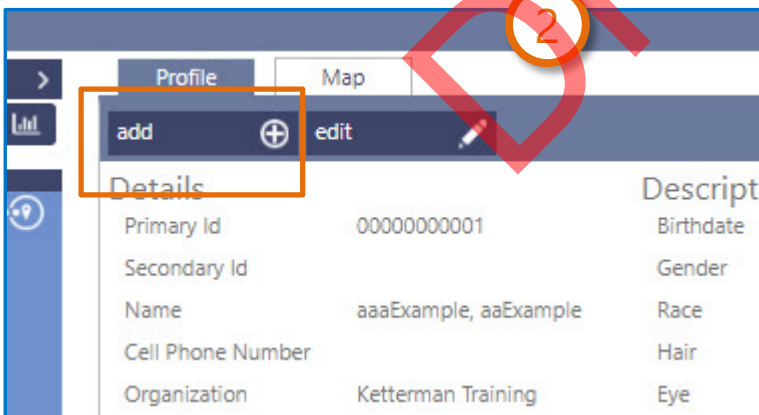
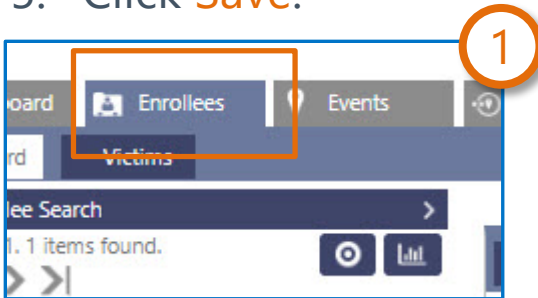


- Agent (Last name, First name)

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CREATING AN ENROLLEE PROFILE

1. Click the **Enrollees** tile.
2. Click **Add**.
3. Fill in the required fields: **Primary ID**, **First Name**, and **Last Name**.
4. Confirm or change the **Organization**, **Agent**, and **Risk Level**.
5. Click **Save**.



A screenshot of the 'Add Enrollee' form. The form is divided into 'Details' and 'Description' sections. The 'Primary Id' field is highlighted with a red box and a circled '3'. The 'Organization' dropdown is highlighted with a red box and a circled '4'. The 'Save' button is highlighted with a red box and a circled '5'. Other fields include 'First Name' (COOLIE), 'Last Name' (JOHNSTON), 'Agent' (MORR-TIME, 1), 'Risk Level' (Level One), 'Supervision Type' (Not assigned), 'Enrollment Start', 'Enrollment End', 'Jurisdiction', 'Time Zone' (Eastern), 'Birthdate', 'Gender', 'Race', 'Hair', 'Eye', 'Height', 'Weight', 'Marks & Tattoos', 'Daily Rate' (0), 'Vehicle Year', 'Vehicle Make' (Unknown), 'Vehicle Model', 'License Plate #', 'Primary Offense', and 'Sex Offender' (Is Sex Offender). There are also 'Classifications' and 'Categories' sections at the bottom.

ADDING MULTIPLE ENROLLEE PHOTOS

1. In the enrollee's **Profile**, click the **Edit** button.
2. Above the photo, click the **(+) Add Photo** button.
3. Type a **Description** and choose a **Photo Type**.
4. Click **Browse** to search for your picture.
5. Once selected, click **Update**.
6. Use the **Arrows** to toggle through the pictures.
7. Click **Save**.



ADDING ENROLLEE ADDRESSES

1. Under the profile, click **Addresses**.
2. Click **Add**.
3. In the **Type** list, choose **Home**, **Work** or **Other**.
4. Enter a **Title** for the address (e.g. **Home**, **Work**, etc.).
5. Fill in the **Street 1** box.
6. Type the **City**, **State**, and **Zip Code**.
7. In Additional Information, add **Phone**

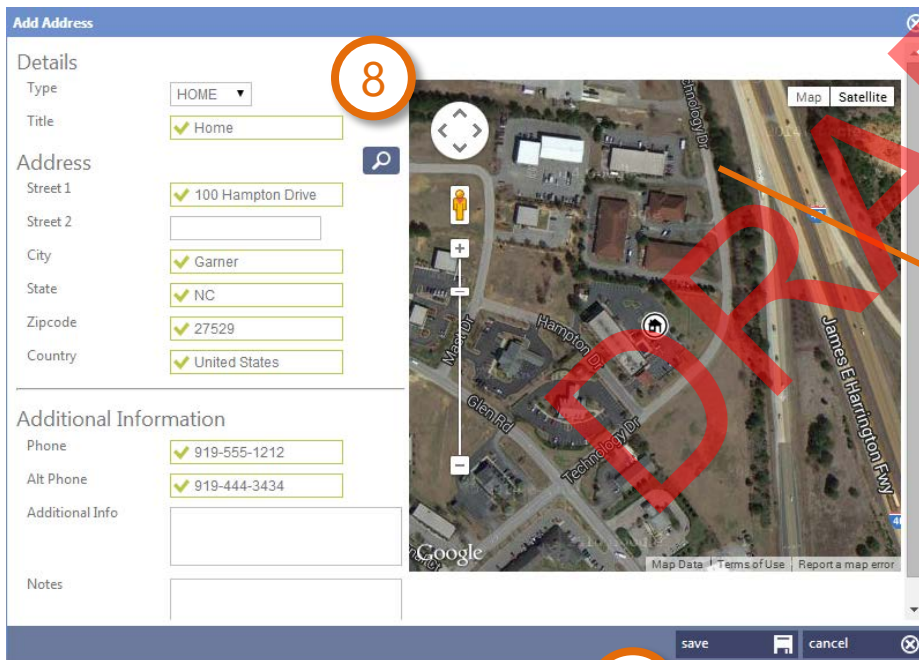
The screenshot shows the 'Add Address' form with the following fields and callouts:

- 1**: 'Addresses' tab in the top navigation bar.
- 2**: 'add' button with a plus sign icon.
- 3**: 'Type' dropdown menu with 'HOME' selected.
- 4**: 'Title' dropdown menu with 'Home' selected.
- 5**: 'Street 1' text box with '100 Hampton Drive' entered.
- 6**: 'City', 'State', and 'Zipcode' dropdown menus with 'Garner', 'NC', and '27529' selected.
- 7**: 'Phone' text box with '919-555-1212' entered.

Additional fields visible include 'Street 2', 'Country', 'Additional Information' (with 'Alt Phone' set to '919-444-3434'), and 'Notes'. A map on the right shows the location in Garner, NC. A large red 'DRAFT' watermark is overlaid on the form.

ADDING ENROLLEE ADDRESSES

8. Click the **Geocode** button to view the approximate address.
9. To adjust the address placement, drag its icon.
10. Click **Save**.



Add Address

Details

Type: HOME

Title: Home

Address

Street 1: 100 Hampton Drive

Street 2:

City: Garner

State: NC

Zipcode: 27529

Country: United States

Additional Information

Phone: 919-555-1212

Alt Phone: 919-444-3434

Additional Info:

Notes:

Map controls: Map, Satellite, Home, Street View, Zoom in, Zoom out, Full screen, Close

Map labels: Hampton Dr, Technology Dr, Glen Rd, James E Harington Fwy

Map footer: Google, Map Data, Terms of Use, Report a map error

Buttons: save, cancel



10

UPDATE AVAILABLE BAR



The **Update Available** bar displays above enrollee cards when an update is available for an enrollee listed on the current page of cards.

Clicking the bar is **optional**, as updated enrollee data will display upon navigating between tabs and tiles.

Do **not** click the **Update Available** bar while viewing unsaved data. By doing so, unsaved data will be lost.

SECTION 4

INSTALLATION



PREPARING BLUTAG FOR INSTALLATION

- Begin charging BLUtag at least **4 hours prior to the install**.
- Charge BLUtag in an area where it can also acquire GPS.
 - If GPS is not available, acquire GPS elsewhere for at least **45 minutes**.
 - Though GPS might be present within the first few minutes of exposure - for optimal performance, allow BLUtag time to update its almanac prior to use.

Important:

- Do not leave BLUtags charging for more than two weeks.
- Avoid charging in the heat of direct sunlight.

VERIFY BLUTAG READINESS FROM ENROLLEE PROFILE

Prior to assignment (e.g. during charging), BLUtag will regularly call, acquire GPS, and note its battery level – allowing you to verify its readiness.

1. Click the **Enrollees** tile.
2. Select the enrollee's profile.
3. Click the **Device Assignments** tab.
4. Click **Change Assignment**.
5. Type or select the desired device. A green square indicates readiness.
6. If the status is not green, it has not met one of the following criteria:
 - a. Recent contact
 - b. GPS of 60% or greater
 - c. Most recent battery level of 4 volts or higher
7. If the above criteria has not been met, click **Contact** to research its status.

The screenshot illustrates the steps for verifying BLUtag readiness. It shows the 'Enrollees' section with a search bar and a list of enrollees. The profile for 'JOHNSTON, COOLIE' is selected, and the 'Device Assignments' tab is active. A 'change assignment' button is highlighted. The 'Tracking Device' window shows details for a BLUtag device, including its phone number, last contact time, and battery level. A table below the device details shows the device's status and location history.

Map	Contact	Date/Time	Status	Points	GPS	% GPS	Battery
		03/07/2014 07:47:50 PM	Warning	4	4	100%	4.06v
		03/07/2014 07:43:53 PM	Warning	10	10	100%	4.09v
		03/07/2014 07:33:48 PM	Ok	10	10	100%	4.1v

VERIFY BLUTAG READINESS FROM INVENTORY TILE

Prior to assignment (e.g. during charging), BLUtag will regularly call, acquire GPS, and note its battery level – allowing you to verify its readiness.

1. Enter Tag # in "FIND ANYTHING" or Click the **Inventory** tile.
2. Select the Find Devices Search Option.
3. Type or select the desired device. The **green** indicator indicates readiness.
4. If the status is not green, it has not met one of the following criteria:
 - a. Recent contact
 - b. GPS of 60% or greater
 - c. Most recent battery level of 4 volts or higher
5. When selecting the device you can view its activity (last contact/track/battery level and including last GPS point (map))
6. If the above criteria has not been met, click **Contact** to research its status.

The image displays a software interface for tracking BLUtags. It features a main dashboard with a search bar and a list of devices. A large red "DRAFT" watermark is overlaid on the image. Six numbered callouts (1-6) point to specific UI elements:

1. The "Inventory" tile in the top navigation bar.
2. The "Find Devices" search option in the search bar.
3. A green battery icon next to a device in the list.
4. A device card for "12-730312 / BLUtag" showing "Unassigned" status and "Collado Training Agency" information.
5. A satellite map showing the device's location.
6. The "Contact" button in the device details view.

ATTACH BLUTAG TO ENROLLEE

1. Locate the strap, strap clips(x2), top cap(x2) and cutting tool.
2. Make note of BLUtag's serial number.
3. Using the cutter, cut off one end of the strap.
 - a) Make sure holes on the strap are secured on the posts on the template side of the cutting tool prior to cutting.
 - b) Cut on a solid flat surface
4. Lay clip 1 on the table (solid surface) and place strap in clip flush to border.
5. Insert top cap, ensure cylinder of top cap is seated securely into the recess on the strap clip.
6. Place clip 2 on top of the strap and press together. Ensure clips are flush and no strap is protruding from ends of clips.



ATTACH BLUTAG TO ENROLLEE

7. Slide clipped end of strap into wing

7a. For left leg insert clipped end into wing marked L

7b. For right leg install insert clipped end into wing marked R.



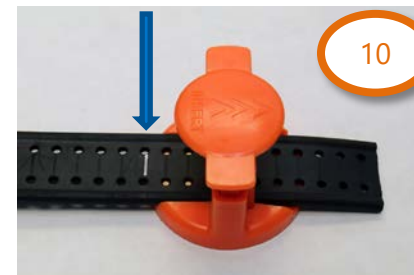
8. Place BLUtag on the outside of the ankle and wrap the strap around, tight to the skin.

8

9. Mark the strap that meets the edge of the wing with silver marker.

9

10. Slide the strap through cutter in the direction of the Insert arrow on the top of the cutter. Stop where the mark on the strap meets the edge of the cutting tool. Ensure holes on the strap are secured on the posts on the template side of the cutting tool.



ATTACH BLUTAG TO ENROLLEE

12. Repeat steps 4-6 on newly cut side
13. Slide clipped end into open wing.
14. Ensure top caps are flush with wings on both sides.



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SECTION 5

ASSIGNING DEVICES



ASSIGNING A DEVICE

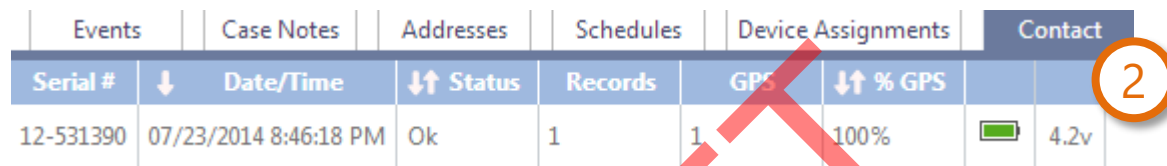
To be completed after installation

1. In VeriTracks, click the **Enrollees** tile.
2. Select the enrollee's profile.
3. Click the **Device Assignments** tab.
4. Click **Change Assignment**.
5. Type or select the desired device.
6. Click the **Save** button.

The screenshot displays the VeriTracks web application interface. At the top, there are navigation tabs for Dashboard, Enrollees, Events, and Zones. The 'Enrollees' tab is active, showing a search bar and a list of enrollees. The first enrollee, JOHNSTON, COOLIE, is selected. Below the enrollee name, there are tabs for Events, Case Notes, Addresses, Schedules, and Device Assignments. The 'Device Assignments' tab is selected, showing a 'change assignment' button. A 'Tracking Device' modal window is open, displaying details for a device named 'BLUtag' with phone number 12-531390, a timestamp of 07/23/2014 8:11:14 PM, 100% battery, and 4.19v. A map is visible at the bottom right of the modal. A large red 'DRAFT' watermark is overlaid on the image. Numbered callouts (1-6) indicate the steps: 1. Enrollees tile, 2. Enrollee profile, 3. Device Assignments tab, 4. Change assignment button, 5. Device details, 6. Save button.

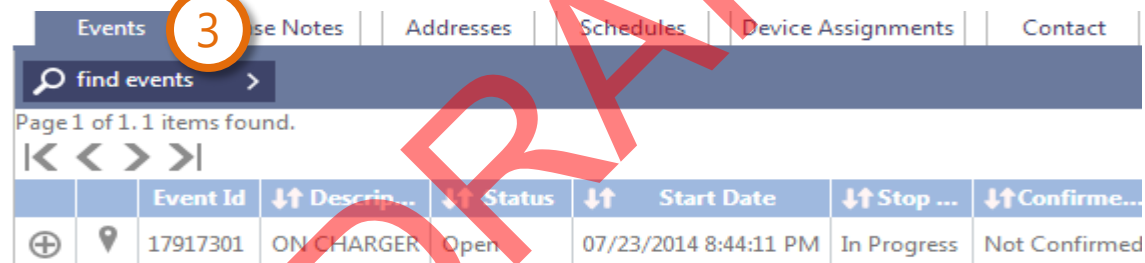
VERIFYING A SUCCESSFUL DEVICE ASSIGNMENT

1. Within the **Enrollees** tile, select the enrollee's profile.
2. Click their **Contact** tab to verify that a recent contact was made.



Serial #	Date/Time	Status	Records	GPS	% GPS		
12-531390	07/23/2014 8:46:18 PM	Ok	1	1	100%		4.2v

3. Click their **Events** tab to confirm that there is not a *Master Tamper*.



Event Id	Description	Status	Start Date	Stop ...	Confirme...
17917301	ON CHARGER	Open	07/23/2014 8:44:11 PM	In Progress	Not Confirmed

4. Click the **Map** tab to verify that current GPS has been acquired.



ENROLLEE INSTRUCTIONS FOR WEARING BLUTAG

Discuss the following with the enrollee:

- Attach the charging cup by clipping it to both sides of the tag.
- Light on front indicates charging, not the battery level.
- Remove the charger by gently detaching its clips from the tag.
- Charge twice daily for 30 continuous minutes each time.
- If a 30-minute charge is skipped, charge for 60 continuous minutes.
- If you feel a low battery vibration (twice every 10 minutes), charge for 2.5 continuous hours.
- Do not charge while sleeping or driving.
- Do not submerge BluTag in water (baths, pools, large bodies of water).
- Do not force a boot over the tag.
- A sock can be worn over and/or under the device.
- BluTag is hypoallergenic and cannot overheat.
- Do not tamper with the device (no pulling, striking, attempt to open).
- Do not expose to extreme temperatures (below -4 °F or above 131 °F).
- Notify the agency if a medical procedure requires removal of the tag.
- Do not press "status call button" unless instructed by the agency.
- If the tag vibrates or beeps, contact the agency.
- If the light shines or blinks when off the charger, contact the agency.

SECTION 6

DEVICE REMOVAL



UNASSIGNING BLUTAG

Unassign BLUtag prior to cutting the strap to avoid causing a false tamper event.

1. Click the **Enrollees** tile.
2. Select the enrollee's profile.
3. Click the **Device Assignments** tab.
4. Click **Unassign Devices**.
5. In the **Type** list, click the arrow to view and choose the appropriate reason for unassigning the device.
6. Check **Track Charger Status** box.
7. Click **Save**. BLUtag will now shut off.

The screenshot illustrates the software interface for unassigning a BLUtag. It shows a navigation bar with 'Dashboard', 'Enrollees', and 'Events'. Below the navigation bar is a search bar for 'Enrollee Search'. A list of enrollees is displayed, with a 'Device Assignments' tab selected. A 'Remove Device Assignment' dialog box is open, showing a list of reasons for unassignment, with 'Program Completion' selected. The 'Track Charger Status' checkbox is checked, and the 'Not Returned' radio button is selected. A 'save' button is at the bottom right of the dialog.

REMOVE BLUTAG FROM ENROLLEE

Complete the following steps after unassigning the enrollee in VeriTracks.

1. Locate device removal tool, medical shears and gloves (optional)
2. Cut the strap in the middle, leaving an equal amount on both sides.
3. Pry the top cap off using the device removal tool
4. Insert prongs of the device removal tool into the slots in the strap clips
5. Pull up on the strap to remove from the wing.
6. Repeat on the other side
7. Inspect all parts for signs of tampering.
8. Clean the lens and surrounding area of any dirt build up.



2

3



Removal Continued

Notes:

- *If the enrollee has completed the program, no signs of tampering exist, and the unit is not needed for evidence, place the device back into inventory.*
- *If you had to unassign the enrollee and plan to reuse the bracelet, make sure to place BLUtag back on the charger to power it back on.*
- *If you sense a problem with the device, send it back to STOP.*

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