X390 Yoga
User Guide

Read this first

Before using this documentation and the product it supports, ensure that you read and understand the following:

- Appendix A “Important safety information” on page 63
- *Safety and Warranty Guide*
- *Setup Guide*

First Edition (April 2019)

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About this documentation

- Illustrations in this documentation might look different from your product.
- Depending on the model, some optional accessories, features, and software programs might not be available on your computer.
- Depending on the version of operating systems, some user interface instructions might not be applicable to your computer.
- Documentation content is subject to change without notice. Lenovo makes constant improvements on the documentation of your computer, including this *User Guide*. To get the latest documentation, go to https://support.lenovo.com.
- Microsoft® makes periodic feature changes to the Windows® operating system through Windows Update. As a result, some information in this documentation might become outdated. Refer to Microsoft resources for the latest information.

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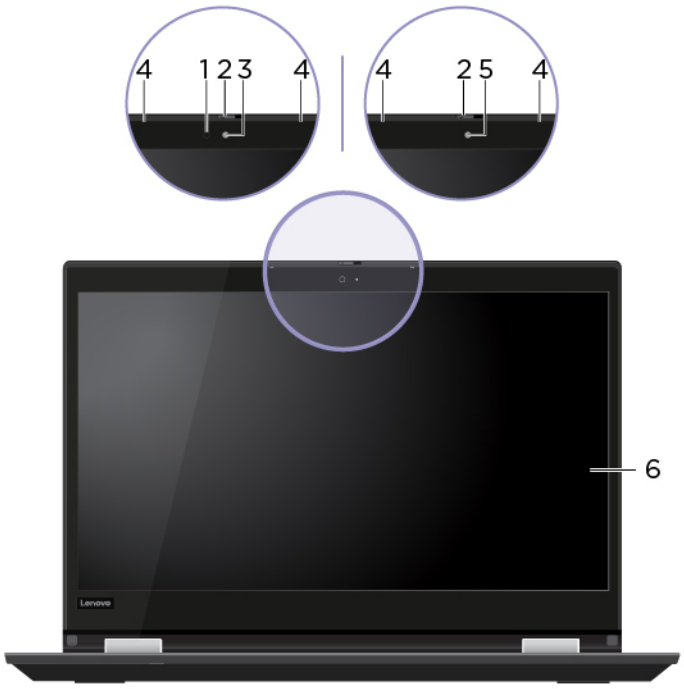
Chapter 1. Meet your computer

Front



1. Infrared (IR) LED*	Emit infrared light. Normally the infrared light is invisible to the naked eyes. **Note:** Do not block the IR LED. Otherwise, the IR function might not work.
2. ThinkShutter	Slide ThinkShutter to cover or uncover the camera lens. It is designed to protect your privacy.
3. Camera with IR function*	Log in to your computer with face authentication. See “Use face authentication (for selected models)” on page 40.
4. Microphones	Capture or record sound.
5. Camera	Take pictures or record videos by clicking **Camera** from the Start menu. The indicator next to the camera is on when the camera is in use. If you use other apps that support photographing, video chatting, and video conference, the camera starts automatically when you enable the camera-required feature from the app.
6. Multi-touch screen	Enable you to use your computer with simple touch gestures. See “Use the multi-touch screen” on page 20.

* for selected models

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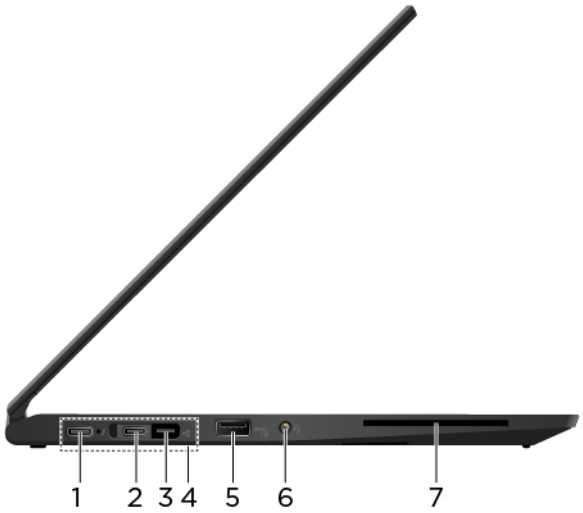
Base

1. Fingerprint reader	Log in to your computer with enrolled fingerprints. See “Use the fingerprint reader ” on page 39.
2. Trackpad	Perform finger touch and all the functions of a traditional mouse. See “Use the trackpad” on page 19.
3. NFC mark*	Your computer supports NFC (near field communication). You can share information with another NFC-enabled device. See “Set up a NFC connection (for selected models)” on page 29.
4. TrackPoint® pointing device	Perform all the functions of a traditional mouse. See “Use the TrackPoint pointing device” on page 17.

* for selected models

Left

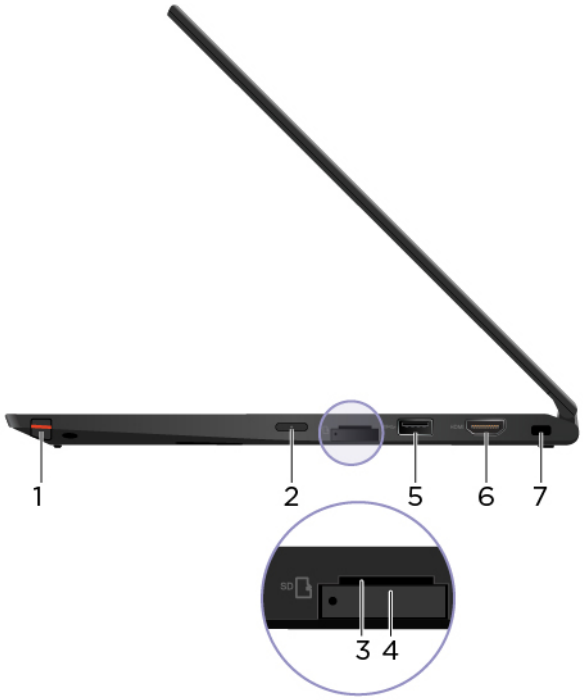


1. USB-C™ connector (USB 3.1 Gen 1)	• Charge your computer. • Charge USB-C compatible devices with the output voltage and current of 5 V and 1.5 A. • Transfer data at USB 3.1 speed, up to 5 Gbps. • Connect to an external display: – USB-C to VGA: 1900 x 1200 pixels, 60 Hz – USB-C to DP: 3840 x 2160 pixels, 60 Hz • Connect to USB-C accessories to help expand your computer functionality. To purchase USB-C accessories, go to https://www.lenovo.com/accessories. • Supply power to another computer using P-to-P (Peer to Peer) 2.0 charging function. See “Use P-to-P 2.0 charging function” on page 27. **Note:** When the battery power is below 10%, the connected USB-C accessories might not work correctly.
2. Thunderbolt™ 3 connector (USB-C)	• Charge your computer. • Charge USB-C compatible devices with the output voltage and current of 5 V and 1.5 A. • Transfer data at Thunderbolt 3 speed, up to 40 Gbps. • Connect to an external display: – USB-C to VGA: 1900 x 1200 pixels, 60 Hz – USB-C to DP: 3840 x 2160 pixels, 60 Hz • Connect to USB-C accessories to help expand your computer functionality. To purchase USB-C accessories, go to https://www.lenovo.com/accessories. • Supply power to another computer using P-to-P (Peer to Peer) 2.0 charging function. See “Use P-to-P 2.0 charging function” on page 27. **Note:** When the battery power is below 10%, the connected USB-C accessories might not work correctly.

3. Ethernet extension connector Gen 2	Make your computer thinner than the ones with a standard Ethernet connector. Use a ThinkPad Ethernet Extension Adapter Gen 2 to connect your computer to a local area network (LAN) through this connector. The ThinkPad Ethernet Extension Adapter Gen 2 is available as an option and shipped with some computer models only. You can purchase a ThinkPad Ethernet Extension Adapter Gen 2 from Lenovo at: https://www.lenovo.com/accessories.
4. Docking-station connector	Connect the computer to one of the following supported docks to extend the computer capabilities: • ThinkPad Basic Docking Station • ThinkPad Pro Docking Station • ThinkPad Ultra Docking Station
5. Always On USB 3.1 connector Gen 1	With the Always On USB feature enabled, the Always On USB 3.1 connector Gen 1 can charge a USB-compatible device when the computer is on, off, in sleep mode, or in hibernation mode. **Notes:** • By default, **Always On USB** is enabled and **Charge in Battery Mode** is disabled in UEFI BIOS. • When the computer is off or in hibernation mode, and **Charge in Battery Mode** is disabled in UEFI BIOS, ensure that you have connected the computer to ac power. To enable the Always On USB feature, do the following: 1. Enter the UEFI BIOS menu. See “Enter the BIOS menu” on page 41. 2. Click **Config → USB → Always On USB** to enable the Always On USB feature.
6. Audio connector	Connect headphones or a headset with a 3.5-mm (0.14-inch) and 4-pole plug to listen to the sound from the computer. **Note:** The conventional microphone is not supported.
7. Smart-card slot*	Use smart cards for authentication, data storage, and application processing. Within large organizations, you might also use smart cards for strong security authentication of single sign-on (SSO). See “Use a microSD card or a smart card ” on page 29.

* for selected models

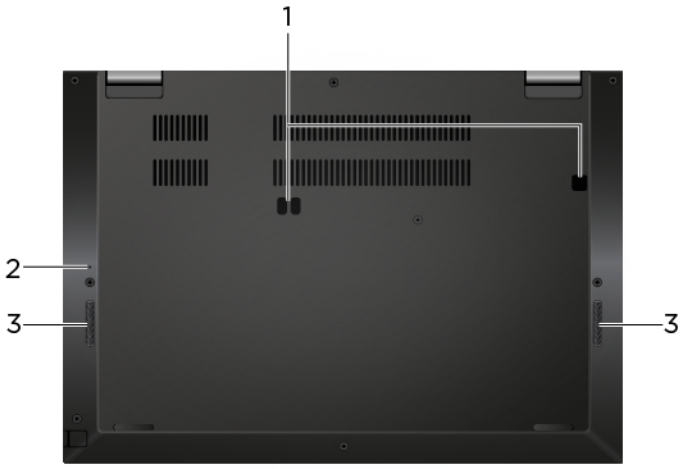
Right



1. ThinkPad Pen Pro	See “Use ThinkPad Pen Pro ” on page 25.
2. Power button	Press to turn on the computer or put the computer to sleep mode. To turn off the computer, open the Start menu, click **Power**, and then select **Shut down**. The indicator in the power button shows the system status of your computer. • **Blinking for three times:** The computer is initially connected to power. • **On:** The computer is on. • **Off:** The computer is off or in hibernation mode. • **Blinking rapidly:** The computer is entering sleep or hibernation mode. • **Blinking slowly:** The computer is in sleep mode.
3. microSD card slot	Insert a microSD card for data access or storage. See “Use a microSD card or a smart card ” on page 29.
4. Nano-SIM card slot*	Use the Nano Subscriber Identity Module (SIM) card to connect to a wireless-WAN network. See “Connect to a cellular network” on page 14.
5. USB 3.1 connector Gen 1	Connect a USB-compatible device, such as a USB keyboard, USB mouse, USB storage device, or USB printer.
6. HDMI™ connector	Connect to a compatible digital audio device or video monitor, such as an HDTV.
7. Security-lock slot	Lock your computer to a desk, table, or other fixtures through a compatible security cable lock. See “Lock the computer” on page 37.

* for selected models

Bottom



1. Docking-station hook holes	Use the docking-station hook holes to secure a supported docking station.
2. Emergency-reset hole	If the computer stops responding and you cannot turn it off by pressing the power button, reset your computer: 1. Disconnect your computer from ac power. 2. Insert a straightened paper clip into the hole to cut off power supply temporarily. 3. Connect your computer to ac power and then turn on your computer.
3. Speakers	Enable you to experience high-quality sound.

Features and specifications

Dimensions	• Width: 310.4 mm (12.22 inches) • Depth: 219 mm (8.62 inches) • Thickness: 15.95 mm (0.63 inches)
Maximum heat output (depending on the model)	• 45 W (154 Btu/hr) • 65 W (222 Btu/hr)
Power source (ac power adapter)	• Sine-wave input at 50 Hz to 60 Hz • Input rating of the ac power adapter: 100 V to 240 V ac, 50 Hz to 60 Hz
Microprocessor	To view the microprocessor information of your computer, right-click the **Start** button and then click **System**.
Memory	Double data rate 4 (DDR4) onboard memory module
Storage device	• M.2 solid-state drive • Hybrid solid-state drive (with Intel® Optane™ memory)*
Display	• Brightness control • Color display with In-Plane Switching (IPS) technology • Display size: 337.82 mm (13.3 inches) • Display resolution: 1920 x 1080 pixels • Multi-touch technology
Keyboard	• Function keys • Six-row keyboard or six-row keyboard with backlight • Trackpad • TrackPoint pointing device
Connectors and slots	• ac power connector • Audio connector • Docking-station connector • Ethernet extension connector Gen 2 • Two USB 3.1 connectors Gen 1 (including one Always On USB 3.1 connector Gen 1) • HDMI connector • microSD card slot • Nano-SIM-card slot* • USB-C connectors (USB 3.1 Gen 1) • Thunderbolt 3 connector (USB-C)
Security features	• Face authentication* • Fingerprint reader • Password • Security-lock slot • Trusted Platform Module (TPM)*

Wireless features	• Bluetooth • Global Positioning System (GPS) satellite receiver (available on models with wireless WAN)* • Wireless LAN • Wireless WAN* • Near field communication (NFC)*
Others	• Camera • Microphones

* for selected models

Chapter 2. Get started with your computer

Get started with Windows 10

Learn the basics of Windows 10 and start working with it right away. For more information about Windows 10, see the Windows help information.

Windows account

To use the Windows operating system, a user account is required. It can either be a Windows user account, or a Microsoft account.

Windows user account

When you start Windows for the first time, you are prompted to create a Windows user account. This first account you created is of the “Administrator” type. With an Administrator account, you can create additional user accounts or change account types by doing the following:

1. Open the Start menu and select **Settings → Accounts → Family & other people**.
2. Follow the on-screen instructions.

Microsoft account

You can also log in to the Windows operating system with a Microsoft account.

To create a Microsoft account, go to the Microsoft sign-up page at https://signup.live.com/ and follow the on-screen instructions.

With a Microsoft account, you can:

- Enjoy one-time signing in if you are using other Microsoft services, such as OneDrive, Skype, and Outlook.com.
- Sync personalized settings across other Windows-based devices.

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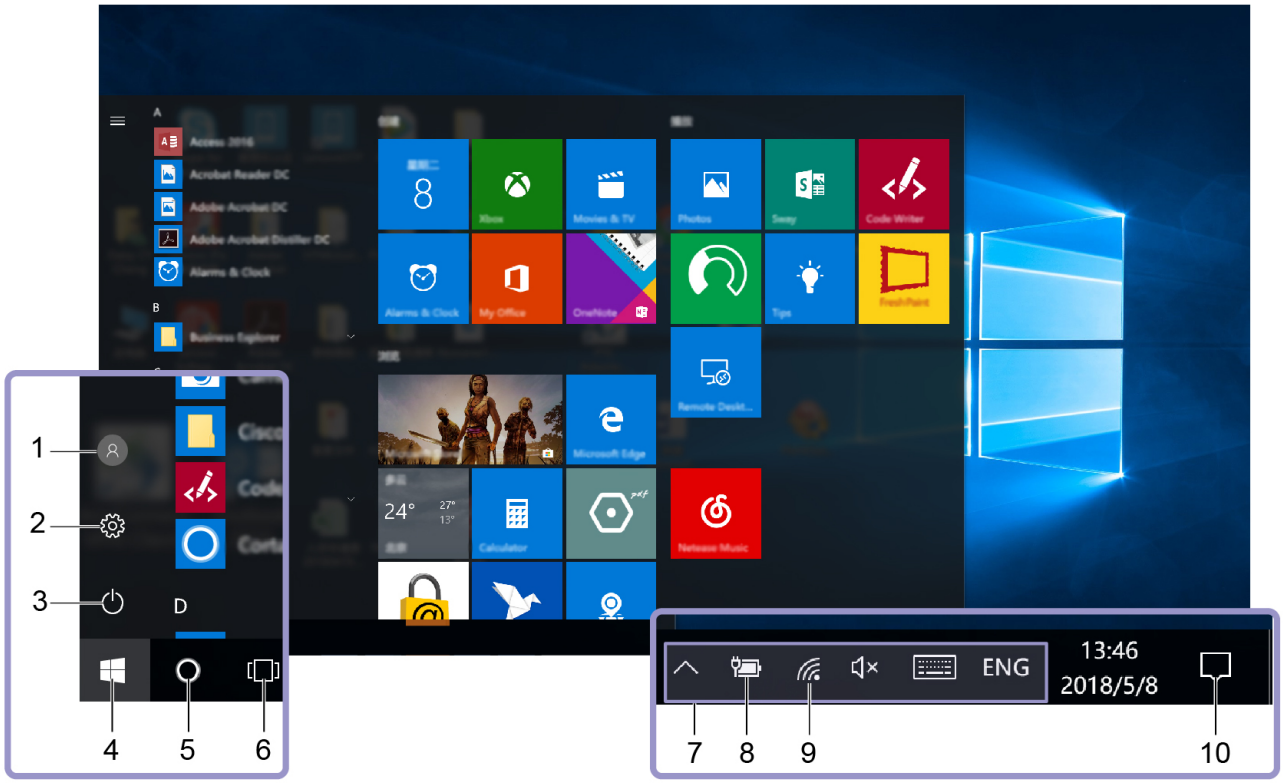
Windows user interface



1. **Account**	Change account settings, lock the computer, or sign out from the current account.
2. **Settings**	Launch Settings.
3. **Power**	Shut down, restart, or put the computer into sleep.
4. **Start button**	Open the Start menu.
5. **Windows search**	Type what you are looking for in the search box and get search results from your computer and the Web.
6. **Task View**	Display all opened apps and switch among them.
7. **Windows notification area**	Display notifications and status of some features.
8. **Battery status icon**	Display power status and change battery or power settings. When your computer is not connected to ac power, the icon changes to .
9. **Network icon**	Connect to an available wireless network and display the network status. When connected to a wired network, the icon changes to .
10. **Action center**	Display the latest notifications from apps and provide quick access to some features.

Open the Start menu

- Click the **Start** button.
- Press the Windows logo key on the keyboard.

Access Control Panel

- Open the Start menu and click **Windows System → Control Panel**.
- Use Windows search.

Launch an app

- Open the Start menu and select the app you want to launch.
- Use Windows search.

Windows label

Your computer might have a Windows 10 Genuine Microsoft label affixed to its cover depending on the following factors:

- Your geographic location
- Edition of Windows 10 that is preinstalled

Go to https://www.microsoft.com/en-us/howtotell/Hardware.aspx for illustrations of the various types of Genuine Microsoft labels.

- In the People's Republic of China, the Genuine Microsoft label is required on all computer models preinstalled with any version of Windows 10.
- In other countries and regions, the Genuine Microsoft label is required only on computer models licensed for Windows 10 Pro.

The absence of a Genuine Microsoft label does not indicate that the preinstalled Windows version is not genuine. For details on how to tell whether your preinstalled Windows product is genuine, refer to the information provided by Microsoft at:

https://www.microsoft.com/en-us/howtotell/default.aspx

There are no external, visual indicators of the Product ID or Windows version for which the computer is licensed. Instead, the Product ID is recorded in the computer firmware. Whenever a Windows 10 product is installed, the installation program checks the computer firmware for a valid, matching Product ID to complete the activation.

In some cases, an earlier Windows version might be preinstalled under the terms of the Windows 10 Pro license downgrade rights.

Connect to networks

Your computer helps you connect to the world through a wired or wireless network.

Connect to the wired Ethernet

Connect your computer to a local network through the Ethernet extension connector Gen 2 on your computer with a ThinkPad Ethernet Extension Adapter Gen 2.

The Ethernet extension adapter is available as an option and shipped with some computer models. You can purchase one from Lenovo at https://www.lenovo.com/accessories.

Connect to Wi-Fi networks

1. Click the network icon in the Windows notification area. A list of available wireless networks is displayed.
2. Select a network to connect to. Provide required information if needed.

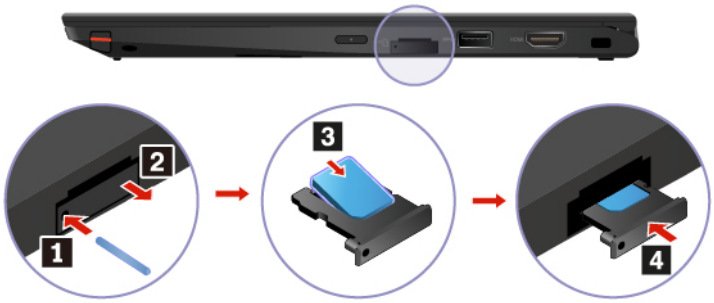
Connect to a cellular network

If your computer has a wireless wide area network (WAN) card and a nano-SIM card installed, you can connect to a cellular data network and get online using the cellular signal.

Note: The cellular service is provided by authorized mobile service carriers in some countries or regions. You must have a cellular plan from a service carrier to connect to the cellular network.

To establish cellular connection:

1. Locate the nano-SIM card slot. Insert a straightened paper clip into the hole in the tray. The tray ejects. Install a new nano-SIM card into the tray with the metal contacts facing upward. Insert the tray into the nano-SIM-card slot until you hear a click. If your computer has a nano-SIM card installed, then skip this step.



2. Click the network icon in the Windows notification area, and then select the cellular network icon from the list.
3. Provide required information if needed.

Use Lenovo Vantage

The preinstalled Lenovo Vantage is a customized one-stop solution to help you maintain your computer with automated updates and fixes, configure hardware settings, and get personalized support.

Access Lenovo Vantage

Open the Start menu and click **Lenovo Vantage**. You also can type `Lenovo Vantage` in the search box.

To download the latest version of Lenovo Vantage, go to Microsoft Store and search by the app name.

Key features

Lenovo Vantage makes periodic updates of the features to keep improving your experience with your computer.

Note: The available features vary depending on the computer model.

- **System Update**

  Download and install firmware and driver updates to keep your computer up-to-date. You can configure the options to install updates automatically when available.
- **Hardware Settings**

Configure intelligent settings of the following hardware to make your computer smarter to use:

  - Always On USB
  - Battery
  - Camera
  - Computer display
  - Keyboard
  - Microphone
  - Speakers
  - Trackpad
  - Trackpoint

- **Health & Support**

  Monitor your computer health and get personalized support of your computer. You can:

  - Scan the computer hardware and diagnose hardware problems.
  - Look up computer warranty status (online).
  - Access *User Guide.*
  - Read tips and tricks articles customized for your computer.

- **Lenovo Wi-Fi Security**

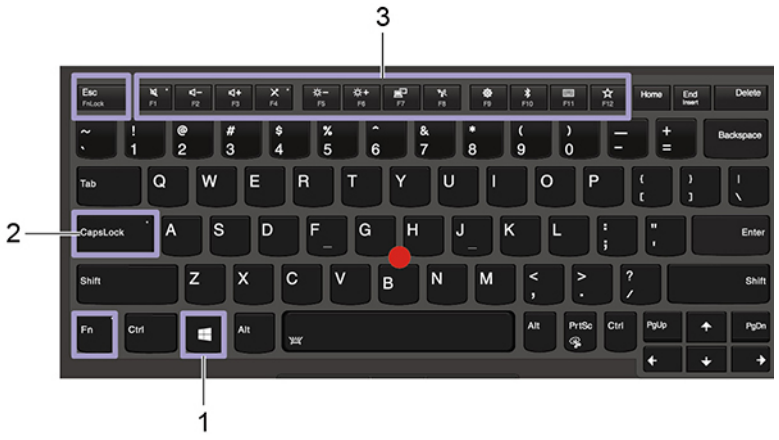
  Protect your computer from malicious Wi-Fi networks.

Interact with your computer

Your computer provides you various ways to navigate the screen.

Use the keyboard shortcuts

The special keys on the keyboard help you work more easily and effectively.



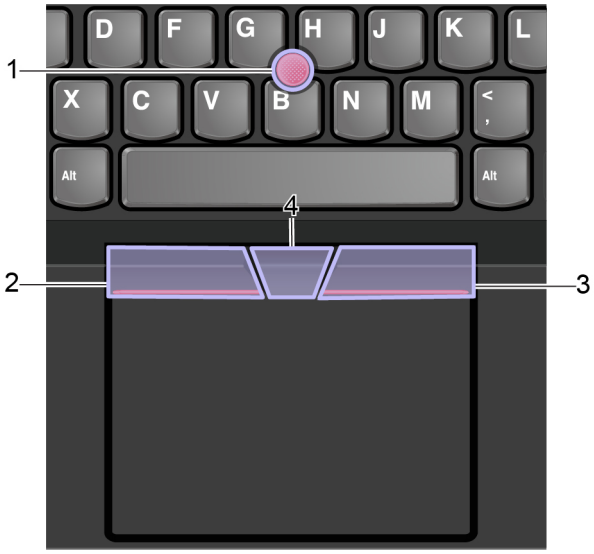
1. Windows logo key	Open the Start menu. For information about using this key with other keys, see the Windows help information.
2. Caps Lock key	Switch the letter case between the upper case and lower case. When the key indicator is on, you can type uppercase letters.
3. F1–F12 function keys	Invoke the special function printed as an icon on each key or standard function. To choose whether to invoke the special function or standard function: 1. Go to Control Panel and view by Large icons or Small icons. 2. Click **Keyboard** or **Lenovo - Keyboard Manager** and select the option of your preference.
Fn + Esc FnLock	Switch the function of the F1–F12 keys between the standard function and special function printed as an icon on each key. When the Fn Lock indicator is on: • Press F1-F12 to use the standard function. • Press Fn+F1-F12 to use the special function. When the Fn Lock indicator is off: • Press Fn+F1-F12 to use the standard function. • Press F1-F12 to use the special function.
F1	Mute or unmute the speakers. When the key indicator is on, the speakers are muted. If you mute the speakers and turn off your computer, the speakers remain muted when you turn on your computer.
F2	Decrease the speaker volume.
F3	Increase the speaker volume.

	Mute or unmute the microphones. When the key indicator is on, the microphones are muted.
	Darken the computer display.
	Brighten the computer display.
	Manage external displays.
	Enable or disable the built-in wireless features.
	Open the Settings window.
	Enable or disable the built-in Bluetooth features.
	Open a keyboard setting page.
	Invoke the function defined by yourself: 1. Open the Start menu and click **Lenovo Vantage**. 2. Click **Hardware Settings** and then click **Input**. 3. Locate the **Keyboard: User-defined Key** section and follow the on-screen instructions to complete the setting. On this setting page, you can also define different functions for the key combinations with F12, such as Shift+F12, Alt+F12, or Ctrl+F12.
	Put your computer to sleep mode.
	Open the Snipping Tool program.
Fn+Spacebar	Switch between different keyboard backlight statuses if your computer supports keyboard backlight.
Fn+B	Equal the Break key on a conventional external keyboard.
Fn+K	Equal the ScrLK or Scroll Lock key on a conventional external keyboard.
Fn+P	Equal the Pause key on a conventional external keyboard.
Fn+S	Equal the SysRq key on a conventional external keyboard.
Fn+4	Put the computer to sleep mode. To wake up the computer, press Fn or the power button.
Fn+Left arrow key	Equal the Home key.
Fn+Right arrow key	Equal the End key.

Use the TrackPoint pointing device

The TrackPoint pointing device enables you to perform all the functions of a traditional mouse, such as pointing, clicking, and scrolling.

Use the TrackPoint pointing device



1. **Pointing stick**

Use your index finger or middle finger to apply pressure to the pointing-stick nonslip cap in any direction parallel to the keyboard. The pointer on the screen moves accordingly but the pointing stick itself does not move. The higher the pressure applied, the faster the pointer moves.

2. **Left-click button**

Press to select or open an item.

3. **Right-click button**

Press to display a shortcut menu.

4. **Scroll bar**

Press and hold the dotted scroll bar while applying pressure to the pointing stick in the vertical or horizontal direction. Then, you can scroll through the document, Web site, or apps.

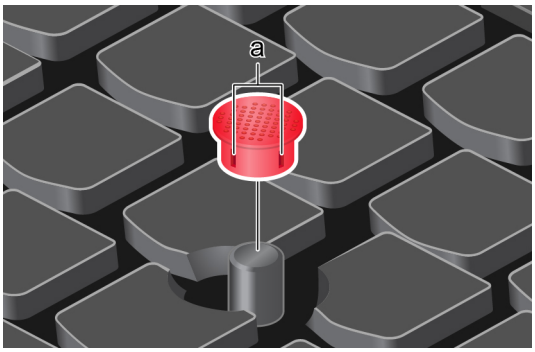
Disable the TrackPoint pointing device

The TrackPoint pointing device is active by default. To disable the device:

1. Go to Control Panel and view by Large icons or Small icons.
2. Click **Mouse**. Then, follow the on-screen instructions to complete the setting.

Replace the pointing-stick nonslip cap

Note: Ensure that the new cap has grooves a.



Use the trackpad

The entire trackpad surface is sensitive to finger touch and movement. You can use the trackpad to perform all the pointing, clicking, and scrolling functions of a traditional mouse.

Use the trackpad

1. **Left-click zone**

Press to select or open an item.

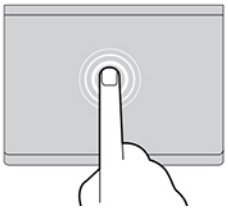
You also can tap anywhere on the surface of the trackpad with one finger to perform the left-click action.

2. **Right-click zone**

Press to display a shortcut menu.

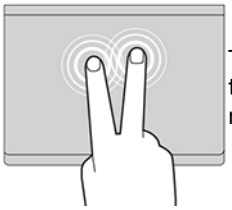
You also can tap anywhere on the surface of the trackpad with two fingers to perform the right-click action.

Use the touch gestures



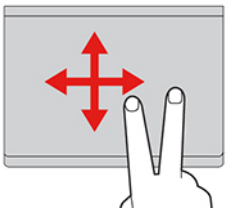
Tap

Tap anywhere on the trackpad with one finger to select or open an item.



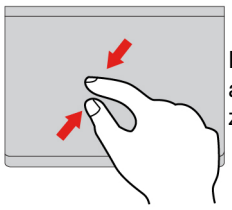
Two-finger tap

Tap anywhere on the trackpad with two fingers to display a shortcut menu.



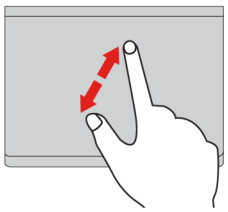
Two-finger scroll

Put two fingers on the trackpad and move them in the vertical or horizontal direction. This action enables you to scroll through the document, Web site, or apps.



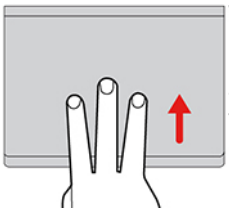
Two-finger zoom out

Put two fingers on the trackpad and move them closer together to zoom out.



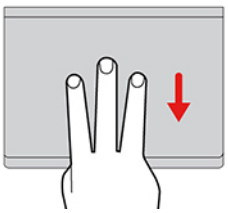
Two-finger zoom in

Put two fingers on the trackpad and move them farther apart to zoom in.



Swipe three fingers up

Put three fingers on the trackpad and move them up to open the task view to see all your open windows.



Swipe three fingers down

Put three fingers on the trackpad and move them down to show the desktop.

Notes:

- When using two or more fingers, ensure that you position your fingers slightly apart.
- Some gestures are not available if the last action was done from the TrackPoint pointing device.
- Some gestures are only available when you are using certain apps.
- If the trackpad surface is stained with oil, turn off the computer first. Then, gently wipe the trackpad surface with a soft and lint-free cloth moistened with lukewarm water or computer cleaner.

For more gestures, see the help information of the pointing device.

Disable the trackpad

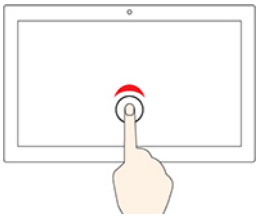
The trackpad is active by default. To disable the device:

1. Go to Control Panel and view by Large icons or Small icons.
2. Click **Mouse**. Then, follow the on-screen instructions to complete the setting.

Use the multi-touch screen

If your computer display supports the multi-touch function, you can navigate the screen with simple touch gestures.

Note: Some gestures might not be available depending on the app you use.

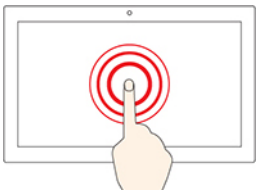


Tap once

- From the Start menu: Open an app or item.
- From the desktop: Select an app or item.
- In an open app: Perform an action such as **Copy**, **Save**, and **Delete**, depending on the app.

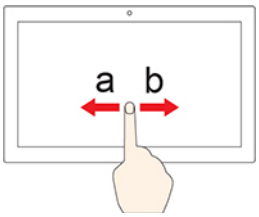
Tap twice quickly

Open an app or item from the desktop.



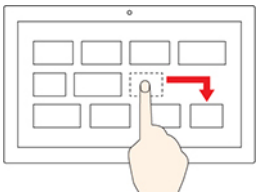
Tap and hold

Open a shortcut menu.



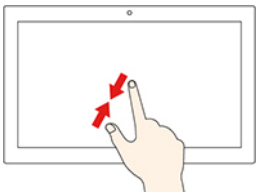
Slide

Scroll through items, such as lists, pages, and photos.



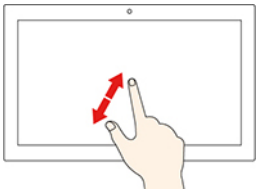
Drag an item to the location you want

Move an object.



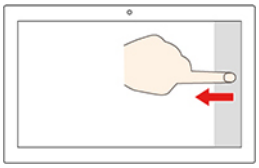
Move two fingers closer together

Zoom out.



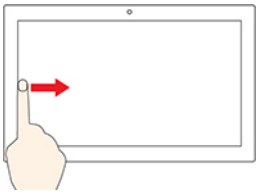
Move two fingers farther apart

Zoom in.



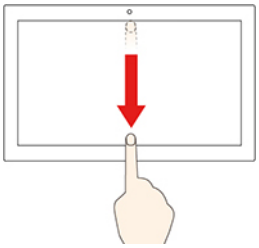
Swipe in from the right edge

Open the action center to see your notifications and quick actions.



Swipe in from the left edge

View all your open windows in task view.



- **Swipe downwards shortly from the top edge (for full-screened app or when your computer is in the tablet mode)**

  Show a hidden title bar.
- **Swipe in from the top edge to the bottom edge (when your computer is in the tablet mode)**

  Close the current app.

Tips

- Turn off the computer before cleaning the multi-touch screen.
- Use a dry, soft, and lint-free cloth or a piece of absorbent cotton to remove fingerprints or dust from the multi-touch screen. Do not apply solvents to the cloth.
- The multi-touch screen is a glass panel covered with surface coating. Do not apply pressure or place any metallic object on the screen, which might damage the touch panel or cause it to malfunction.
- Do not use fingernails, gloved fingers, or inanimate objects for input on the screen.

- Regularly calibrate the accuracy of the finger input to avoid a discrepancy.

Use multimedia

Use your computer for business or entertainment with the built-in components (camera, speakers, and audio features) or connected external devices (an external projector, monitor, and HDTV).

Use audio

To enhance your listening experience, connect speakers, headphones, or a headset with a 3.5-mm (0.14-inch), 4-pole plug to the audio connector.

Adjust the volume

Press to increase the volume or press to decrease the volume.

Change the sound settings

1. Go to Control Panel and view by category.
2. Click **Hardware and Sound** → **Sound**.
3. Change the settings as you prefer.

Protect your hearing

Smart audio helps protect against hearing loss. The feature limits the computer's maximum volume to 130 mV when a headset or headphone is connected. To change the setting:

1. Go to Control Panel and view by Large icons.
2. Click **SmartAudio**. In the window displayed, click the **Disable Headphone Limiter** icon. Then, follow the on-screen instructions.

Use the camera

You can use the built-in camera to take photos or record videos. The indicator next to the camera turns on when the camera is in use.

To take photos or record a video:

1. Slide the ThinkShutter to unveil the camera.
2. Open the Start menu and click **Camera**.
3. To take a photo, click the camera icon. If you want to record video, click the video icon to switch to video mode.

If you use other programs that provide features such as photographing, video capturing, and video conference, the camera starts automatically when you enable the camera-required feature.

To configure the camera settings:

1. Open the Start menu and click **Lenovo Vantage** → **Hardware Settings** → **Audio/Visual**.
2. Locate the **Camera** section and then follow the on-screen instructions.

Connect to an external display

Connect your computer to a projector or a monitor to give presentations or expand your workspace.

Connect to a wired display

1. Connect the external display to an appropriate video connector on your computer, such as the HDMI connector, USB-C connector (USB 3.1 Gen 1), or Thunderbolt 3 connector (USB-C).
2. Connect the external display to an electrical outlet.
3. Turn on the external display.

If your computer cannot detect the external display, right-click a blank area on the desktop, and then click **Display settings → Detect**.

Do not connect external displays to the USB-C connector (USB 3.1 Gen 1) 1 and the HDMI connector 2 at the same time. Otherwise, only the external display connected to the USB-C connector (USB 3.1 Gen 1) 1 will work by default. To change the priority between the USB-C connector (USB 3.1 Gen 1) and the HDMI connector, you can change the priority between the USB-C connector (USB 3.1 Gen 1) and the HDMI connector from the UEFI BIOS menu. To enter the UEFI BIOS menu, see “Enter the BIOS menu” on page 41, and then select **Display → Shared Display Priority**. Then, follow the instructions on the screen.

Supported resolution

The following table lists the supported maximum resolution of the external display.

Connect the external display to	Supported resolution
the USB-C connector	Up to 4096 x 2304 pixels / 60 Hz
Thunderbolt 3 connector (USB-C)	Up to 4096 x 2304 pixels / 60 Hz
the HDMI connector	Up to 4096 x 2160 pixels / 30 Hz

Connect to a wireless display

To use a wireless display, ensure that both your computer and the external display support the Miracast® feature.

- Open the Start menu, and then click **Settings → Devices → Bluetooth & other devices → Add Bluetooth or other device**. In the Add a device window, click **Wireless display or dock**. Then, follow the instructions on the screen.
- Click the action center icon in the Windows notification area and click **Connect**. Select the wireless display and follow the on-screen instructions.

Set the display mode

Press F7 or Fn + F7 and then select a display mode of your preference.

- **PC screen only**: Displays the video output only on your computer screen.

Note: Depending on the situation, you might see **Disconnect**, **PC screen only**, **Computer only**, or **Disconnect projector**.

- **Duplicate**: Displays the same video output on both your computer screen and an external display.
- **Extend**: Extends the video output from your computer display to an external display. You can drag and move items between the two displays.
- **Second screen only**: Displays the video output only on an external display.

  Note: Depending on the situation, you might see **Projector only** or **Second screen only**.

If you show programs using DirectDraw or Direct3D® in full-screen mode, only the main display shows the video output.

Change display settings

1. Right-click a blank area on the desktop and select **Display settings**.
2. Select the display that you want to configure.
3. Change display settings of your preference.

You can change the settings for both the computer display and the external display. For example, you can define which one is the main display and which one is the secondary display. You also can change the resolution and orientation.

Note: If you set a higher resolution for the computer display than the external display, only part of the screen can be displayed on the external display.

Get to know YOGA modes

Your computer display can be rotated to any angle up to 360 degrees.

Attention: Do not rotate the computer display with too much force, or apply too much force to the upper-right or upper-left corner of the computer display. Otherwise the computer display or hinges might get damaged.

Your computer features the following four YOGA modes. You can switch among different modes according to your preference.

Note: The keyboard and the pointing devices are automatically disabled in the stand mode, tent mode, and tablet mode. Use the touch screen to control your computer instead.

Notebook mode

Stand mode

Tent mode

Tablet mode

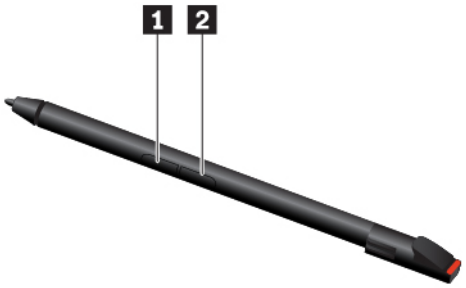
Use ThinkPad Pen Pro

The ThinkPad Pen Pro is an electronic pen stored in the pen slot. To use the pen, slide it out of the slot.

Notes:

- The ThinkPad Pen Pro is not waterproof. Keep the pen away from water and excessive moisture.
- To purchase the ThinkPad Pen Pro, go to https://www.lenovo.com/accessories.

Use the ThinkPad Pen Pro



1 Eraser button

2 Click button

You can perform the following operations with the ThinkPad Pen Pro:

- To click or make a selection, tap the display once.
- To double-click, tap twice without pausing.
- To right-click, tap the display and hold the pen there for one second. Alternatively, you can press and hold the click button 2 and tap the display.
- To erase ink, press and hold the eraser button 1, tap the display, and drag the pen across the ink you want to erase.

Charge the ThinkPad Pen Pro

1. Ensure that your computer is on or in sleep mode.
2. Insert the pen back into the pen slot. The pen is 80% charged in about 15 seconds and 100% charged in about five minutes.

Chapter 3. Explore your computer

Manage power

Use the information in this section to achieve the best balance between performance and power efficiency.

Check the battery status

The battery status icon or is in the Windows notification area. You can check the battery status, view the current power plan, and access battery settings quickly.

Click the battery status icon to display the percentage of battery power remaining and change the power mode. A warning message is displayed when the battery is low.

Charge the computer

Use ac power

When the battery power is low, charge your battery by connecting your computer to ac power.

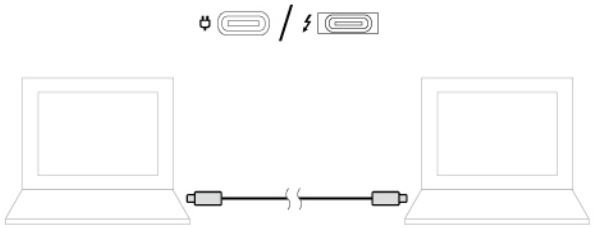
The battery is fully charged in about four to eight hours. If the power adapter shipped with your computer supports the rapid charge function, the battery is 80% charged in about one hour when the computer is turned off. The actual charging time depends on the battery size, the physical environment, and whether you are using the computer.

Battery charging is also affected by the battery temperature. The recommended battery temperature range for charging the battery is between 10°C (50°F) and 35°C (95°F).

Note: To maximize the life of the battery, the computer does not recharge the battery if the remaining power is greater than 95%.

Use P-to-P 2.0 charging function

Both the USB-C connector (USB 3.1 Gen 1) and the Thunderbolt 3 connector (USB-C) on the computer feature the Lenovo-unique P-to-P 2.0 charging function, which enables one computer (A) to supply power to another computer (B) through a USB-C to USB-C cable when no ac power is available.



To use the function, ensure that:

- The selected connectors support the P-to-P 2.0 charging function and power delivery function.
- The battery power remaining of computer A is at least 30% and is 3% higher than that of computer B. In this situation, computer A work as the power supply. Once the battery power remaining of computer A is lower than 30%, it stops supplying power to computer B. To check the battery status, see “Check the battery status” on page 27.

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Check the battery temperature

1. Open the Start menu and click **Lenovo Vantage**.
2. Click **Hardware Settings → Power**.
3. Locate the **Power Status** section and then click **Show Details** to view the battery temperature.

Maximize the battery life

- Lower the brightness of the computer display.
- Turn off the wireless features when not in use.
- Use the battery until the charge is depleted.
- Recharge the battery completely before using it.

Set power button behaviors

You can define what the power button does according to your preference. For example, by pressing the power button, you can turn off the computer or put the computer to sleep or hibernation mode.

To change what the power button does:

1. Right-click the battery status icon in the Windows notification area.
2. Click **Power Options → Choose what the power button does**.
3. Change the settings as you prefer.

Set the power plan

For ENERGY STAR® compliant computers, the following power plan takes effect when your computers have been idle for a specified duration:

Table 1. Default power plan (when plugged into ac power)

• Turn off the display: After 10 minutes • Put the computer to sleep: After 30 minutes

To reset the power plan to achieve the best balance between performance and power saving:

1. Right-click the battery status icon and select **Power Options**.
2. Choose or customize a power plan of your preference.

Transfer data

Quickly share your files using the built-in Bluetooth or NFC technology among devices with the same features. You also can insert a media card or smart card to transfer data.

Set up a Bluetooth connection

You can connect all types of Bluetooth device to your computer, such as a keyboard, a mouse, a smartphone, or speakers. The devices must be within a short distance, usually 10 meters (33 feet), from the computer.

1. Turn on Bluetooth on the computer.
   - Press or + .

- Open the Start menu, and then click **Settings → Devices → Bluetooth & other devices**. Turn on the **Bluetooth** switch.

2. Click **Add Bluetooth or other device → Bluetooth**.
3. Select a Bluetooth device, and then follow the on-screen instructions.

Your Bluetooth device and computer will automatically connect the next time if the two devices are in range of each other with Bluetooth turned on. You can use Bluetooth for data transfer or remote control and communication.

Set up a NFC connection (for selected models)

If your computer supports NFC, you will see an NFC mark or label around the trackpad area.

NFC is a high-frequency and short-range wireless communication technology. By using NFC, you can simply tap and connect your computer and another NFC-enabled device over a few centimeters or inches.

Turn on NFC

1. Open the Start menu and click **Settings → Network & Internet → Airplane mode**.
2. Turn off the Airplane mode.
3. Turn on the NFC function.

Pair with an NFC card or NFC-enabled smartphone

Before you start, ensure that:

- The card is in NFC Data Exchange Format (NDEF), otherwise the card cannot be detected.
- The smartphone screen is facing upward.

To pair with an NFC card or smartphone:

1. Tap the card or smartphone closely above the NFC mark or label on your computer.
2. Slowly move the card or smartphone around the NFC mark or label until you are prompted that the device has been successfully detected.

   Attention: During the data transfer, do not put your computer to sleep mode or lock the smartphone; otherwise, your data might get damaged.

Use a microSD card or a smart card

If your computer has a microSD card or a smart-card slot, read the following information.

Supported microSD card

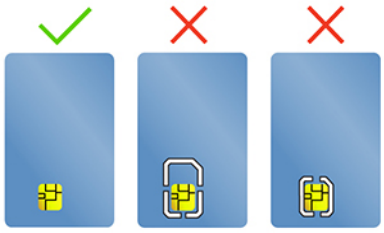
Note: Your computer does not support the content protection for recordable media (CPRM) feature for the microSD card.

- Secure Digital (SD) card
- Secure Digital eXtended-Capacity (SDXC) card
- Secure Digital High-Capacity (SDHC) card

Supported smart card

Supported smart card specifications: 85.60 mm (3.37 inches) x 53.98 mm (2.13 inches)

Attention: Smart cards with slits are not supported. Do not insert such a smart card into the smart-card reader of your computer. Otherwise the reader might get damaged.



Install the card

1. Locate the card slot. See “Left” on page 3.
2. Insert the card firmly into the card slot until it is secured in place.

   Notes:

   - For the microSD card, ensure that the metal contacts are facing down and pointing toward the card slot.
   - For the smart card, ensure that the metal contacts are facing upward and pointing toward the card slot.

Remove the card

Attention: Before removing a card, eject the card from the Windows operating system first. Otherwise, data on the card might get corrupted or lost.

1. Click the triangular icon in the Windows notification area to show hidden icons. Then, right-click the **Safely Remove Hardware and Eject Media** icon.
2. Select the corresponding item to eject the card from the Windows operating system.
3. Press the card and remove it from your computer. Store the card safely for future use.

Airplane mode

When the Airplane mode is enabled, all wireless features are disabled.

To enable or disable the Airplane mode:

1. Open the Start menu.
2. Click **Settings** → **Network & Internet** → **Airplane mode**.
3. Turn on or turn off the **Airplane mode** switch.

Chapter 4. Accessories

This chapter provides instructions on how to use hardware accessories to expand your computer capabilities.

Purchase options

Lenovo has a number of hardware accessories and upgrades to help expand the capabilities of your computer. Options include memory modules, storage devices, network cards, port replicators or docking stations, batteries, power adapters, keyboards, mice, and more.

To shop at Lenovo, go to:

https://www.lenovo.com/accessories

Docking station

You can use the following docking stations to extend the capacity of your computer:

- ThinkPad Basic Docking Station
- ThinkPad Pro Docking Station
- ThinkPad Ultra Docking Station

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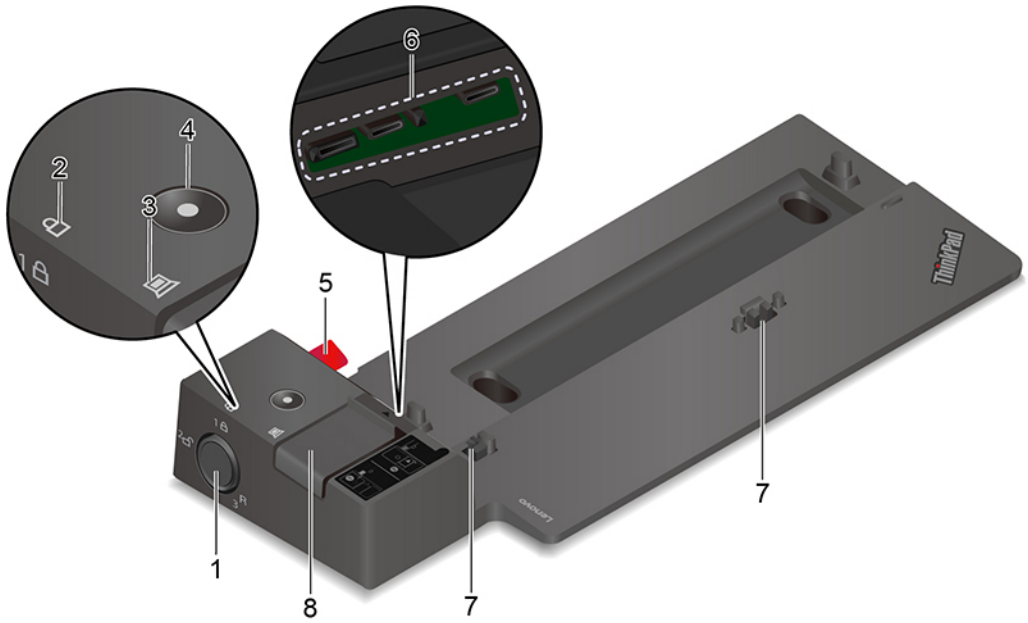
Front view

Note: The following illustration is based on ThinkPad Basic Docking Station. The ThinkPad Pro Docking Station and ThinkPad Ultra Docking Station might look slightly different.



1. System lock	Use the system lock in the following ways: • Locked position 1: The latch is locked, and you cannot attach or detach your computer. • Unlocked position 2: The latch is unlocked, and you can attach or detach your computer. • Removal position 3R: You can remove the system lock from the system-lock slot. **Note:** The ThinkPad Basic Docking Station does not ship with a system lock installed. You can contact Lenovo sales to purchase a system lock with the option part number 4XE0Q56388.
2. Key lock indicator	This indicator turns on when the system lock key is in the locked position.
3. Docking status indicator	This indicator turns on when your computer is successfully connected to the docking station.
4. Power button	Press the power button to turn on or turn off the computer attached to the docking station.
5. Guide post	Use the guide post to help you position your computer properly when you attach the computer to the docking station.
6. Docking-station connector	Connect the computer to the docking station.
7. Hooks	Hold and secure the computer to the docking station.
8. Latch	Slide the latch to attach or detach the computer.

Rear view

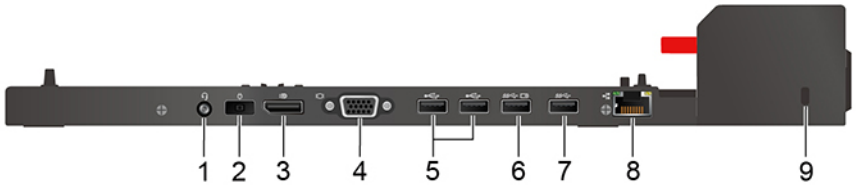


Figure 1. ThinkPad Basic Docking Station

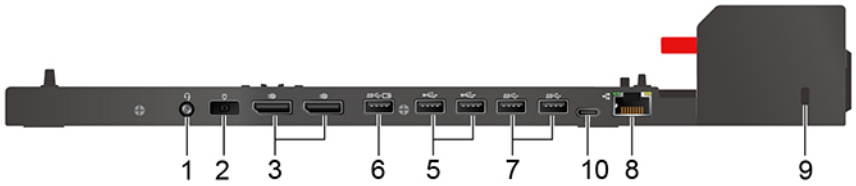


Figure 2. ThinkPad Pro Docking Station

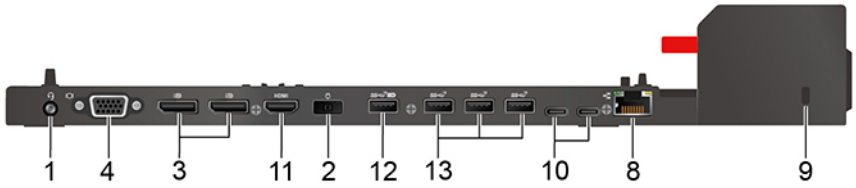


Figure 3. ThinkPad Ultra Docking Station

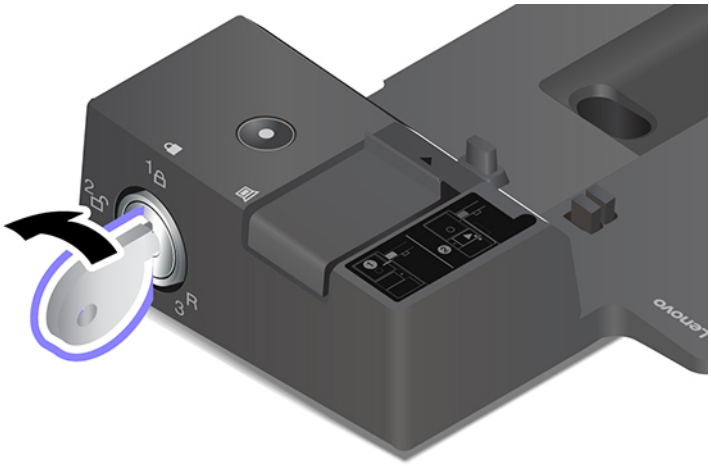
Connectors	ThinkPad Basic Docking Station	ThinkPad Pro Docking Station	ThinkPad Ultra Docking Station
1. Audio connector	√	√	√
2. ac power connector	√	√	√
3. DisplayPort® connector	√	√	√
4. VGA connector	√		√
5. USB 2.0 connector	√	√	
6. Always On USB 3.1 connector Gen 1	√	√	
7. USB 3.1 connector Gen 1	√	√	
8. Ethernet connector	√	√	√
9. Security-lock slot	√	√	√
10. USB-C connector		√	√
11. HDMI connector			√
12. Always On USB 3.1 connector Gen 2			√
13. USB 3.1 connector Gen 2			√

Attach a docking station

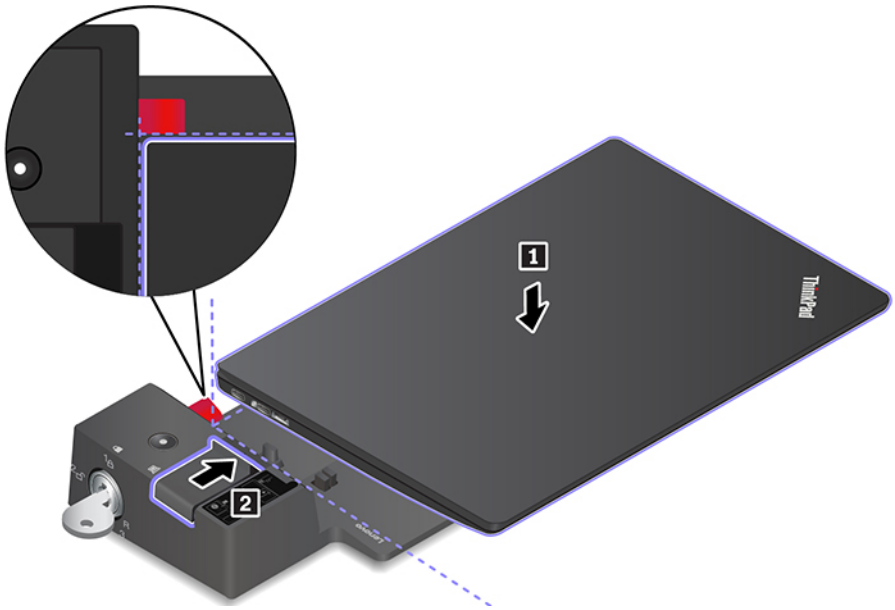
Notes:

- The ThinkPad Basic Docking Station does not ship with a system lock installed. If you do not purchase and install a system lock, skip step 4 and step 7 in the following instruction.
- If you do not connect the docking station to ac power, the computer attached runs on battery power.

1. Connect the docking station to ac power.
2. Disconnect the cables and devices from the left side of the computer.
3. Turn the system lock key to the unlocked position (2).



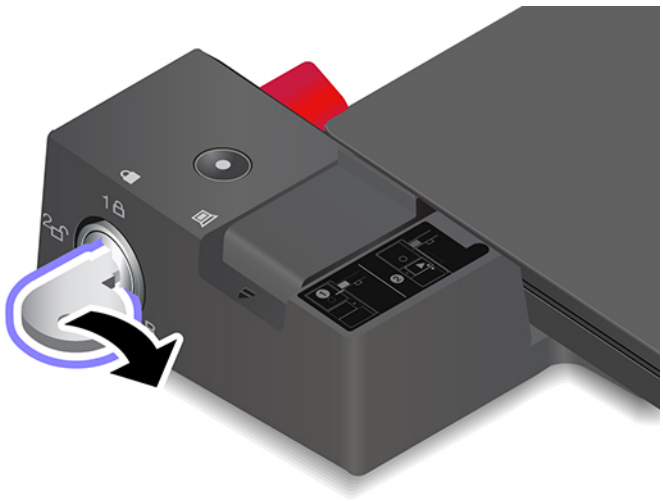
4. Align the top-left corner of the computer with the guide post of the docking station. Attach your computer to the docking station as shown 1 until you hear a click. Slide the latch in the direction as shown 2.



5. Check the docking status indicator. The docking status indicator turns on when the computer is successfully docked.

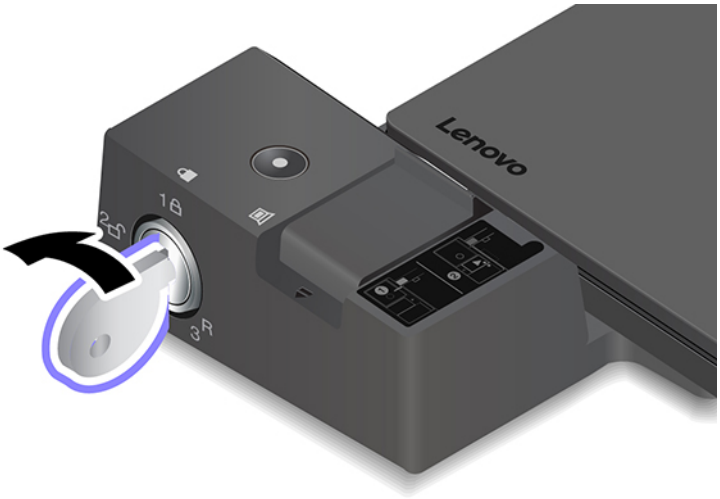
Note: If the indicator is off, your computer is not attached to the docking station successfully. To solve the problem, detach and reattach the computer.

6. Turn the system lock key to the locked position (1).



Attention: When the computer is attached to a docking station, always hold the whole assembly when you need to move your computer. Otherwise the docking station might drop down.

Detach a docking station

Note: The ThinkPad Basic Docking Station does not ship with a system lock installed. If you do not purchase and install a system lock, skip step 1 in the following instruction.

1. Turn the system lock key to the unlocked position (2).