

# User Manual

Pocket  
Phone  
PC

## Please Read Before Proceeding

**THE BATTERY IS NOT CHARGED WHEN YOU TAKE IT OUT OF THE BOX.**

**DO NOT REMOVE THE BATTERY PACK WHEN THE DEVICE IS CHARGING.**

**YOUR WARRANTY IS INVALIDATED IF YOU OPEN OR TAMPER WITH THE DEVICE'S OUTER CASING.**

### PRIVACY RESTRICTIONS

Some countries require full disclosure of recorded telephone conversations, and stipulate that you must inform the person with whom you are speaking that the conversation is being recorded. Always obey the relevant laws and regulations of your country when using the recording feature of your Pocket PC Phone.

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5,506,865	5,109,390	5,511,073	5,228,054	5,535,239	5,710,784
5,267,261	5,544,196	5,267,262	5,568,483	5,337,338	5,659,569
5,600,754	5,414,796	5,657,420	5,416,797		

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## Important Health Information and Safety Precautions

When using this product, the safety precautions below must be taken to avoid possible legal liabilities and damages.

Retain and follow all product safety and operating instructions. Observe all warnings in the operating instructions on the product.

To reduce the risk of bodily injury, electric shock, fire, and damage to the equipment, observe the following precautions.

### **ELECTRICAL SAFETY**

This product is intended for use when supplied with power from the designated battery or power supply unit. Other usage may be dangerous and will invalidate any approval given to this product.

### **SAFETY PRECAUTIONS FOR PROPER GROUNDING INSTALLATION**

**CAUTION:** Connecting to an improperly grounded equipment can result in an electric shock to your device.

This product is equipped with a USB cable for connecting the product to a desktop or notebook computer. Be sure your computer is properly grounded (earthed) before connecting the product to the computer. The power supply cord of a desktop or notebook computer has an equipment-grounding conductor and a grounding plug. The plug must be plugged into an appropriate outlet which is properly installed and grounded in accordance with all local codes and ordinances.

### **SAFETY PRECAUTIONS FOR POWER SUPPLY UNIT**

- **Use the correct external power source**  
A product should be operated only from the type of power source indicated on the electrical ratings label. If you are not sure of the type of power source required, consult your authorized service provider or local power company. For a product that operates from battery power or other sources, refer to the operating instructions that are included with the product.

- **Handle battery packs carefully**

This product contains a Li-ion Polymer battery. There is a risk of fire and burns if the battery pack is handled improperly. Do not attempt to open or service the battery pack. Do not disassemble, crush, puncture, short external contacts or circuits, dispose of in fire or water, or expose a battery pack to temperatures higher than 60°C (140°F).



**WARNING:** Danger of explosion if battery is incorrectly replaced. To reduce risk of fire or burns, do not disassemble, crush, puncture, short external contacts, expose to temperature above 60°C (140°F), or dispose of in fire or water. Replace only with specified batteries. Recycle or dispose of used batteries according to the local regulations or reference guide supplied with your product.



### **SAFETY PRECAUTIONS FOR DIRECT SUNLIGHT**

Keep this product away from excessive moisture and extreme temperatures. Do not leave the product or its battery inside a vehicle or in places where the temperature may exceed 60°C (140°F), such as on a car dashboard, window sill, or behind a glass that is exposed to direct sunlight or strong ultraviolet light for extended periods of time. This may damage the product, overheat the battery, or pose a risk to the vehicle.

### **PREVENTION OF HEARING LOSS**

**CAUTION:** Permanent hearing loss may occur if earphones or headphones are used at high volume for prolonged periods of time.

### **SAFETY IN AIRCRAFTS**

Due to the possible interference caused by this product to an aircraft's navigation system and its communications network, using this device's phone function on board an airplane is against the law in most countries. If you want to use this

device when on board an aircraft, remember to turn off the phone by switching to Flight Mode.

### **ENVIRONMENT RESTRICTIONS**

Do not use this product in gas stations, fuel depots, chemical plants or where blasting operations are in progress, or in potentially explosive atmospheres such as fuelling areas, fuel storehouses, below deck on boats, chemical plants, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders. Please be aware that sparks in such areas could cause an explosion or fire resulting in bodily injury or even death.

### **EXPLOSIVE ATMOSPHERES**

When in any area with a potentially explosive atmosphere or where flammable materials exist, the product should be turned off and the user should obey all signs and instructions. Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death. Users are advised not to use the equipment at refueling points such as service or gas stations, and are reminded of the need to observe restrictions on the use of radio equipment in fuel depots, chemical plants, or where blasting operations are in progress. Areas with a potentially explosive atmosphere are often, but not always, clearly marked. These include fueling areas, below deck on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

### **ROAD SAFETY**

Vehicle drivers in motion are not permitted to use telephony services with handheld devices, except in the case of emergency. In some countries, using hands-free devices as an alternative is allowed.

### **SAFETY PRECAUTIONS FOR RF EXPOSURE**

- Avoid using your device near metal structures (for example, the steel frame of a building).

- Avoid using your device near strong electromagnetic sources, such as microwave ovens, sound speakers, TV and radio.
- Use only original manufacturer-approved accessories, or accessories that do not contain any metal.
- Use of non-original manufacturer-approved accessories may violate your local RF exposure guidelines and should be avoided.

### **INTERFERENCE WITH MEDICAL EQUIPMENT FUNCTIONS**

This product may cause medical equipment to malfunction. The use of this device is forbidden in most hospitals and medical clinics.

If you use any other personal medical device, consult the manufacturer of your device to determine if it is adequately shielded from external RF energy. Your physician may be able to assist you in obtaining this information.

Turn the phone OFF in health care facilities when any regulations posted in these areas instruct you to do so. Hospitals or health care facilities may be using equipment that could be sensitive to external RF energy.

### **HEARING AIDS**

Some digital wireless phones may interfere with some hearing aids. In the event of such interference, you may want to consult your service provider, or call the customer service line to discuss alternatives.

### **NONIONIZING RADIATION**

This product should be operated in the suggested normal condition only to ensure the radiative performance and safety of the interference. As with other mobile radio transmitting equipment, users are advised that for satisfactory operation of the equipment and for the safety of personnel, it is recommended that no part of the human body be allowed to come too close to the antenna during operation of the equipment.

## GENERAL PRECAUTIONS

- **Heed service markings**

Except as explained elsewhere in the Operating or Service documentation, do not service any product yourself. Service needed on components inside the device should be done by an authorized service technician or provider.

- **Damage requiring service**

Unplug the product from the electrical outlet and refer servicing to an authorized service technician or provider under the following conditions:

- Liquid has been spilled or an object has fallen into the product.
- The product has been exposed to rain or water.
- The product has been dropped or damaged.
- There are noticeable signs of overheating.
- The product does not operate normally when you follow the operating instructions.

- **Avoid hot areas**

The product should be placed away from heat sources such as radiators, heat registers, stoves, or other products (including, but limited to, amplifiers) that produce heat.

- **Avoid wet areas**

Never use the product in a wet location.

- **Avoid using your device after a dramatic change in temperature**

When you move your device between environments with very different temperature and/or humidity ranges, condensation may form on or within the device. To avoid damaging the device, allow sufficient time for the moisture to evaporate before using the device.



**NOTE:** When taking the device from low-temperature conditions into a warmer environment or from high-temperature conditions into a cooler environment, allow the device to acclimate to room temperature before turning on the power.

- **Avoid pushing objects into product**  
Never push objects of any kind into cabinet slots or other openings in the product. Slots and openings are provided for ventilation. These openings must not be blocked or covered.
- **Mounting Accessories**  
Do not use the product on an unstable table, cart, stand, tripod, or bracket. Any mounting of the product should follow the manufacturer's instructions, and should use a mounting accessory recommended by the manufacturer.
- **Avoid unstable mounting**  
Do not place the product with an unstable base.
- **Use product with approved equipment**  
This product should be used only with personal computers and options identified as suitable for use with your equipment.
- **Adjust the volume**  
Turn down the volume before using headphones or other audio devices.
- **Cleaning**  
Unplug the product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use a damp cloth for cleaning, but NEVER use water to clean the LCD screen.

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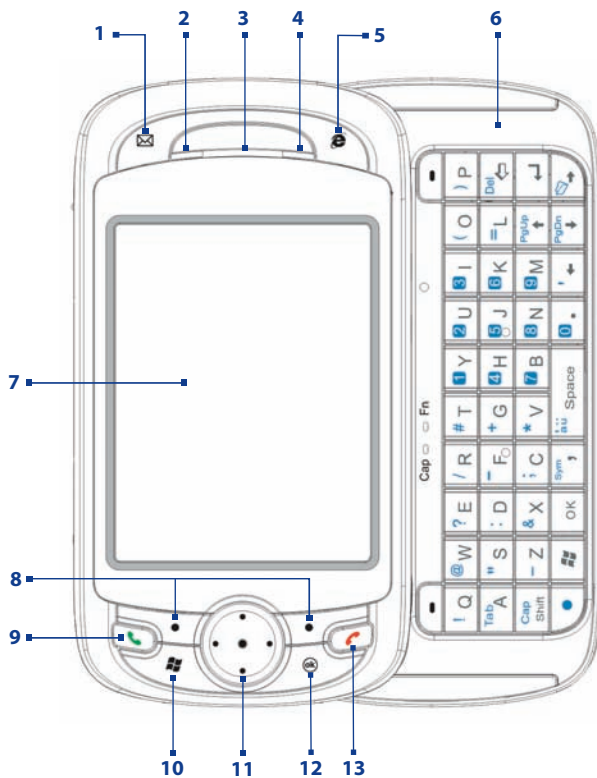


# Chapter 1

## Getting Started

- 1.1 Getting to Know Your Device and Its Accessories**
- 1.2 Battery Information**
- 1.3 Starting Up**
- 1.4 The Today Screen**
- 1.5 Using the Programs**
- 1.6 Device Settings**

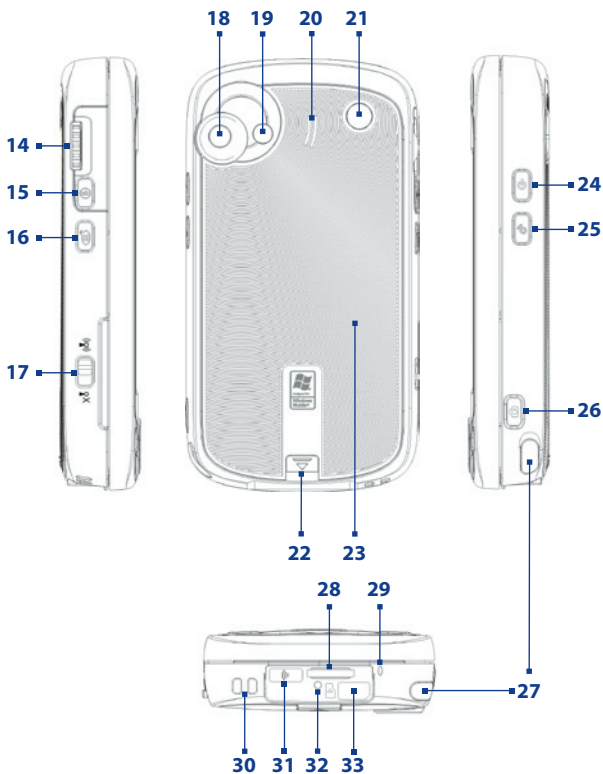
## 1.1 Getting to Know Your Device and Its Accessories





No.	Item	Function
1	<b>MESSAGING Button</b>	Press to access your messages.
2	<b>Notification LED 1</b>	This LED shows the following: <ul style="list-style-type: none"> <li>• A blinking Blue light for Bluetooth system notification of powered-up and ready to transmit radio frequency signal.</li> <li>• A blinking Green light for Wi-Fi status.</li> <li>• When both Bluetooth and Wi-Fi are enabled, their lights blink alternately.</li> </ul>
3	<b>Earpiece</b>	Listen to phone call.
4	<b>Notification LED 2</b>	This LED shows Green and Amber lights for CDMA standby and network status, notification, and battery charging status.
5	<b>INTERNET EXPLORER Button</b>	Press to open Internet Explorer Mobile.
6	<b>Hardware Keyboard</b>	This is a QWERTY-style keyboard just like the computer keyboard. Slide the touch-screen panel to the left to reveal the keyboard.
7	<b>Touch Screen</b>	Tap the screen with the stylus to write, draw, or make a selection.
8	<b>Left and Right SOFT KEYS</b>	Press to execute the command shown in the label above the button.
9	<b>TALK Button</b>	Press to answer an incoming call or dial a number.
10	<b>START Button</b>	Press to open the Start menu.
11	<b>NAVIGATION Control/ ENTER</b>	Press this multi-directional control up, down, left, or right to move through menus and program instructions; carry out the selection by pressing the center of this control.
12	<b>OK Button</b>	Press to confirm your data entries, or to exit the program in use.
13	<b>END Button</b>	Press to end a call or to return to the Today screen.

## 18 Getting Started



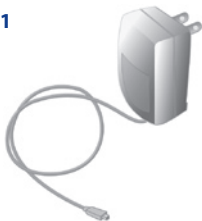
No.	Item	Function
14	<b>Jog Wheel</b>	While on the Today screen or using applications, scroll up or down to navigate through menus or program instructions; press the wheel to carry out a selection. During a call or while playing music, scroll up or down to adjust the sound volume.
15	<b>OK Button</b>	Press to confirm your data entries, or to exit the program in use.
16	<b>VOICE COMMAND Button</b>	Press to start Voice Speed Dial; press and hold to record a voice note.
17	<b>WLAN Switch</b>	Slide up to turn Wi-Fi on, down to turn Wi-Fi off.
18	<b>Camera</b>	Use the camera to take still photos and record video clips.
19	<b>Flash Light</b>	When turned on, it illuminates your subject and allows you to capture clear photos or video in dark-lit environments.
20	<b>Speaker</b>	Listen to media.
21	<b>Car Antenna Connector</b>	Connect your device to the car antenna while in a car to have better reception quality.
22	<b>Battery Cover Latch</b>	Press downward to release the battery cover.
23	<b>Battery Cover</b>	After pressing down the cover latch, remove the battery cover to access the battery compartment.
24	<b>POWER Button</b>	<ul style="list-style-type: none"><li>• Press and hold to turn on the device.</li><li>• Press to turn off the display temporarily. This switches your device to Sleep mode. You can still receive calls and messages when your device is in Sleep mode.</li><li>• Press and hold (for about 5 seconds) to turn off the power completely. All functions including the phone will be unavailable for use.</li></ul>

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No.	Item	Function
25	<b>COMM MANAGER Button</b>	Press to open the Comm Manager. Comm Manager lets you easily turn on/off your device's connections (such as Bluetooth, Wi-Fi, and cellular data connection), ringer, phone, etc.
26	<b>CAMERA Button</b>	Press to launch the Camera; press again to take a photo or video clip, depending on the specified capture mode.
27	<b>Stylus</b>	Use the stylus to write, draw, or select items on the touch screen.
28	<b>microSD Card Slot</b>	Insert a microSD memory card for storing data.
29	<b>Microphone</b>	Speak into the microphone when receiving or making a phone call or voice recording.
30	<b>Strap Holder</b>	Attach a strap for carrying your device.
31	<b>Infrared Port</b>	Exchange files or data with other devices wirelessly.
32	<b>RESET Button</b>	With the stylus, press the RESET button to soft-reset your device.
33	<b>Sync Connector/ Earphone Jack</b>	Use this connector to synchronize data by connecting the provided USB Sync cable or to recharge the battery via the provided AC adapter. You can also connect the provided USB stereo headset for hands-free conversation or for listening to audio media.

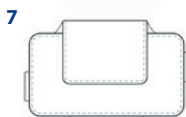
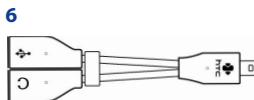
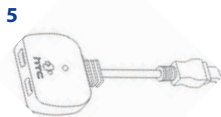
## Accessories

1



2





8 < Stylus drawing not yet available. To be inserted soon... >

No.	Accessory	Function
1	<b>AC adapter</b>	Recharges the battery.
2	<b>USB Sync cable</b>	Connects your device to a PC and synchronizes data.
3	<b>Mini-USB Stereo headset</b>	Provides a volume control slider and a Send/End button. Press the Send/End button to pick up a call or put a call on hold; press and hold the button to end the call.
4	<b>USB Cradle</b>	Allows you to recharge the battery contained in your device and a second battery (if purchased), as well as synchronize data between your device and the PC via ActiveSync. <ul style="list-style-type: none"> <li>• To recharge the battery, connect the cradle to the electrical outlet.</li> <li>• To synchronize data, connect the cradle to the USB port in your PC.</li> </ul>
5	<b>One-to-two Splitter Adapter</b>	Lets you connect the supplied AC adapter and mini-USB stereo headset to your device at the same time.
6	<b>One-to-two Y-Splitter Cable</b>	Lets you connect the supplied AC adapter and a standard 2.5mm stereo headset to your device at the same time.

No.	Accessory	Function
7	<b>Pouch</b>	Comes with belt clip. Store your device in the pouch to keep it from dust and scratches.
8	<b>Stylus</b>	An extra stylus pen is provided.

## 1.2 Battery Information

Always turn off your device before installing or replacing the battery. Follow the instructions in the Quick Start Guide to install the battery.

Your device contains a rechargeable Li-ion polymer battery. This device is designed to use only manufacturer-specified original batteries and accessories. Battery performance depends on many factors, including your wireless service provider's network configuration, signal strength, the temperature of the environment in which you operate your device, the features and/or settings you select and use, items attached to connecting ports, and your voice, data, and other program usage patterns.

### **Warning!**

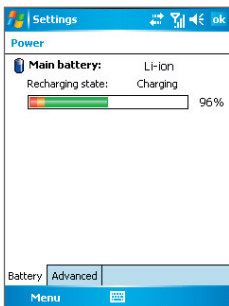
To reduce risk of fire or burns:

- Do not attempt to open, disassemble, or service the battery pack.
- Do not crush, puncture, short external contacts, or dispose of in fire or water.
- Do not expose to temperatures above 60°C (140°F).
- Replace only with the battery pack designated for this product.
- Recycle or dispose of used battery as stipulated by local regulation.

## To check the battery power

Do one of the following:

- Tap the battery level icon (  ) on the Today screen.
- Alternatively, tap **Start > Settings > Systems** tab > **Power**.



Battery power information

## Charge the battery

New batteries are shipped partially charged. Before you start using your device, it is recommended that you install and charge the battery. Some batteries perform best after several full charge/discharge cycles. You can charge the battery in two ways:

- Charging your device's battery by using the power adapter.
- Connecting your device to a PC via the provided USB Sync cable.

### Warning!

- Do not remove the battery from the device while you are charging it using the AC or car adapter.
- As a safety precaution, the battery stops charging when it overheats.

## Low battery

When the low-battery warning appears, do the following:

- Immediately save your current data.
- Synchronize with your PC or connect the power adapter to charge the battery.
- Turn off your device.

## 1.3 Starting Up

### Turn your device on and off

To turn on your device, press and hold the POWER button. When you turn on your device for the first time, a Quick Start Wizard will guide you through the calibration process and the setup of regional settings, date and time, password, Outlook e-mail, and POP3/IMAP4 e-mail accounts. For more information about touch screen calibration, see “Calibrate the device”. For information about setting up Outlook e-mail and POP3/IMAP4 e-mail accounts, see Chapter 7.

To turn off your device, press and hold the POWER button for a few seconds. A message will then be displayed, prompting you whether or not to turn off the device completely.

### Switching your device to Sleep mode

Quickly pressing the POWER button turns off the display temporarily and switches your device to **Sleep mode**. Sleep mode suspends your device to a low power state while the display is off in order to save battery power.

Your device also automatically goes into Sleep mode when you leave the device idle after a certain amount of time.

### To specify the timeout period before your device goes into Sleep mode

1. Tap **Start > Settings > System tab > Power > Advanced** tab.
2. Under **On battery power**, make sure the **Turn off device if not used for** check box is selected.



3. Select the battery timeout period, then tap **OK**.

You will still be able to receive messages and calls while your device is in Sleep mode. Pressing the POWER button again or new incoming calls/messages will wake up your device.

## Calibrate the device

Calibrating the device screen involves tapping the center of a cross with the stylus as the cross moves around the screen. This process ensures that when you tap the screen with your stylus, the tapped item is activated.

If your device does not accurately respond to screen taps, follow these steps to re-calibrate it:

1. Tap **Start > Settings > System tab > Screen**.
2. On the **General** tab, tap **Align Screen**, then follow the on-screen instructions to complete the calibration.

## Manage screen settings

The device's display has two orientation modes: **Portrait** and **Landscape**. Portrait mode allows you to get a better view or a better operation of certain programs, while Landscape mode may be optimal for viewing lengthy files.

- To change the orientation, tap **Start > Settings > System tab > Screen**, and select the orientation you want.
- To smooth the edges of screen fonts for many programs, on the **ClearType** tab, select the **Enable ClearType** check box.
- To increase the readability or to see more content on the screen, on the **Text Size** tab, adjust the text size by moving the slider.



## 1.4 The Today Screen

The Today screen displays important information, such as upcoming appointments and status indicators. You can tap a section on the screen to open the associated program.

- To access the Today screen, tap **Start > Today**.
- To customize the Today screen display, including the background image, tap **Start > Settings > Personal tab > Today**.




































- 1 Tap to open the Start menu.
- 2 Tap to view connectivity status.
- 3 Indicates the radio signal strength. Tap to configure the phone settings.
- 4 Tap to adjust device/ringer volume.
- 5 Displays the current time. Tap to check the current date and upcoming appointments. Tap and hold to change the clock mode to Analog or Digital.
- 6 Displays the current date and time. Tap to set up date, time, alarm, and more.
- 7 Tap to set owner information.
- 8 Your day at a glance with reminders. Tap to open the related program: messages, tasks, and appointments.





- 9 Tap  to lock the device. The icon changes to . Tap **Unlock** on the Today screen to unlock again.
- 10 Tap to sign in to Pocket MSN.
- 11 Indicates the battery status. Tap to open the Power Settings screen.
- 12 Tap to toggle the screen between portrait and landscape orientation.
- 13 Tap to open Comm Manager.
- 14 Tap to open the Backlight Settings screen.
- 15 Tap to open Calendar.
- 16 Tap to open Contacts.


## Indicators

The following are some of the status icons that you may see on the device.

Icon	Description
	New e-mail or text messages
	New voice mail
	New multimedia (MMS) message
	New MSN message
	There are more notifications. Tap the icon to view all.
	Speakerphone on
	Voice call in progress
	Missed call
	Maximum signal strength
	No signal
	Phone is turned off
	No phone service

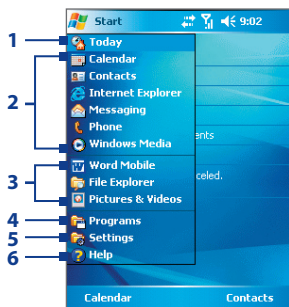
Icon	Description
	Searching for phone service
	1xRTT available
	EVDO available
	Data connection is active and transmitting data
	Data connection is active but idle
	Roaming
	Connection is active
	Connection is not active
	Synchronization in progress
	Synchronization error
	ActiveSync notification
	Wi-Fi function enabled, but device not connected to a wireless network yet
	Wireless network(s) detected
	Connecting to wireless network (arrows moving); Connected to wireless network
	Synchronizing via Wi-Fi
	Vibration mode
	Sound on
	Sound off
	Alarm
	Battery is fully charged
	Battery power is very low
	Battery charging

Icon	Description
	Device is locked
	Device is unlocked
	Bluetooth headset detected
	Serial USB connection active

**Note** The USB to PC () icon appears on the Today Screen when your device is connected to your computer and you enable a serial USB connection between them. For more information about USB to PC, see “Device Settings” later in this chapter.

## The Start menu

The Start menu, located at the top left corner of the Today screen, displays a list of programs. You can start a program by scrolling through the programs list and then pressing ENTER, or by tapping a program with the stylus.


















- 1 Tap to switch to the Today screen.
- 2 Tap to start a program. The items displayed in the Start menu can be customized by tapping **Start > Settings > Personal tab > Menus**.
- 3 Tap to start a recently-used program.
- 4 Tap to view and select more programs that are installed on your device.
- 5 Tap to change device settings.
- 6 Tap to see a Help topic for the current screen.

## 1.5 Using the Programs

The following are some of the programs that are already installed on your device.








Icon	Description
	<b>ActiveSync</b> Synchronizes information between your device and a PC or the Exchange Server.
	<b>Adobe Reader LE</b> Enables you to view PDF (Portable Document Format) files on your device.
	<b>Calculator</b> Lets you perform basic arithmetic and calculations, such as addition, subtraction, multiplication, and division.
	<b>Calendar</b> Allows you to keep track of your appointments and create meeting requests.
	<b>Camera</b> Snaps photos or shoots video clips accompanying audio.
	<b>Contacts</b> Allows you to keep track of your friends and colleagues.
	<b>Download Agent</b> Provides information about the download status and the downloaded content from the Internet.
	<b>Excel Mobile</b> Creates new workbooks or lets you view and edit Excel workbooks.
	<b>File Explorer</b> Enables you to organize and manage files on your device.
	<b>Games</b> Lets you play two pre-installed games: <b>Bubble Breaker</b> and <b>Solitaire</b> .
	<b>Help</b> Enables you to see Help topics for a program on your device.
	<b>Internet Sharing</b> Allows you to connect your notebook computer to the Internet using your device's data connection.
	<b>Internet Explorer Mobile</b> Allows you to browse Web and WAP sites as well as download new programs and files from the Internet.
	<b>Java</b> Enables you to download and install Java applications, such as games and tools, on your device.

Icon	Description
	<b>Messaging</b> Allows you to send and receive e-mail, MMS, and text messages.
	<b>Notes</b> Allows you to create handwritten or typed notes, drawings, and recordings.
	<b>Phone</b> Lets you make and receive calls, switch between calls, and set up conference calling.
	<b>Pictures &amp; Videos</b> Lets you view, organize, and sort picture and video files on your device or a storage card. Captured photos are stored in the My Pictures folder, and video clips are saved in the My Videos folder of your device.
	<b>Pocket MSN</b> Lets you send and receive instant messages with your MSN Messenger contacts, as well as access your Hotmail account, if you have one.
	<b>PowerPoint Mobile</b> Lets you view PowerPoint slides and presentations.
	<b>Search</b> Enables you to search contacts, data, and other information on your device.
	<b>Streaming Media</b> Allows you to stream live or on-demand video.
	<b>Tasks</b> Allows you to keep track of your tasks.
	<b>Terminal Services Client</b> Allows you to log on a PC running Terminal Services or Remote Desktop, and use all of the programs available on that PC from your mobile device.
	<b>Text Messages Retry</b> Resends SMS messages that failed delivery.
	<b>Voice Speed Dial</b> Allows you to record voice tags so that you can dial a phone number or launch programs simply by speaking a word.
	<b>Windows Media Player Mobile</b> Lets you play back audio and video files.
	<b>Word Mobile</b> Lets you create, view, and edit Word documents.
	<b>ZIP</b> Enables you to save memory and free up storage space on your device by compressing files in the conventional ZIP format.

## 1.6 Device Settings












You can adjust the device settings to suit the way you work. To see all available settings, tap **Start > Settings**, then tap the **Personal**, **System**, and **Connections** tabs located at the bottom of the screen.




### Personal tab

Icon	Description
	<b>Buttons</b> Assigns a program to a hardware button.
	<b>Input</b> Sets options for each of the input methods.
	<b>Lock</b> Sets a password for your device.
	<b>Menus</b> Sets what programs will appear in the Start menu.
	<b>MSN Options</b> Allows you to customize settings for the applications included in Pocket MSN such as MSN Hotmail and MSN Messenger.
	<b>Owner Information</b> Allows you to enter your personal information on your device.
	<b>Phone</b> Allows you to customize phone settings such as ring tone, optional phone services, and more.
	<b>Sounds &amp; Notifications</b> Enables sounds for events, notifications, and more, and allows you to set the type of notification for different events.
	<b>Today</b> Allows you to customize the appearance and the information to be displayed on the Today screen.
	<b>Voice Speed Dial</b> Allows you to create voice tags for voice dialing contacts as well as for launching programs.










## System tab

Icon	Description
	<b>About</b> Allows you to specify a name for your device. Also shows the Windows Mobile version and copyright information.
	<b>Backlight</b> Sets the backlight timeout and brightness.
	<b>Certificates</b> Shows information about certificates that are installed on your device.
	<b>Clear Storage</b> Removes all your data and files from the memory and resets your device to factory default settings.
	<b>Clock &amp; Alarms</b> Switches the device clock to the date and time of your locale or to a visiting time zone when you're traveling. Alarms can also be set at specified days and times of a week.
	<b>Device Information</b> Shows information about the firmware version, hardware, identity, and the duration of calls made on your device.
	<b>Error Reporting</b> Enables or disables the device's error reporting function. When this function is enabled and a program error occurs, technical data about the state of the program and your computer will be logged in a text file and delivered to Microsoft's technical support if you choose to send it.
	<b>Key Lock</b> Locks the buttons on your device except for the POWER button when the device is in Sleep mode. This ensures you will not switch the device on by accident and consume unnecessary power.
	<b>Memory</b> Shows the device memory allocation status and memory card information. Also allows you to stop currently running programs.
	<b>Microphone AGC</b> Adjusts the volume of your voice automatically when you are recording.
	<b>Power</b> Shows the current battery level. Also allows you to set the timeout for turning off the display (switching device to Sleep mode) to conserve battery power.

Icon	Description
	<b>Regional Settings</b> Sets the regional format to use for displaying numbers, currency, date, and time on your device.
	<b>Remove Programs</b> Lets you remove programs that you installed on your device.
	<b>Screen</b> Allows you to change the screen orientation, recalibrate the screen, and change the screen text size.

## Connections tab

Icon	Description
	<b>Beam</b> Enables your device to receive incoming infrared and Bluetooth beams.
	<b>Bluetooth</b> Turns Bluetooth on, sets your device to visible mode, and allows you to scan for other Bluetooth devices.
	<b>Comm Manager</b> Allows you to manage the device's connections (including Bluetooth, Wi-Fi, and cellular data connection), turn the phone function on or off, change to ring or vibration mode, and more.
	<b>Connections</b> Sets up one or more types of modem connections for your device, such as phone dial-up, Bluetooth, and more, so that your device can connect to the Internet or a private local network.
	<b>USB to PC</b> Sets the USB connection between your device and PC, and helps with problems connecting ActiveSync.
	<b>Wi-Fi</b> Allows your device to scan for available wireless networks.
	<b>Wireless LAN</b> Shows information about the active wireless network, and allows you to customize Wi-Fi settings.

# Chapter 2

## Entering and Searching Information

**2.1 Using the Hardware Keyboard**

**2.2 Entering Information**

**2.3 Using On-screen Keyboard**

**2.4 Using Letter Recognizer**

**2.5 Using Block Recognizer**

**2.6 Using Transcriber**

**2.7 Using Symbol Pad**

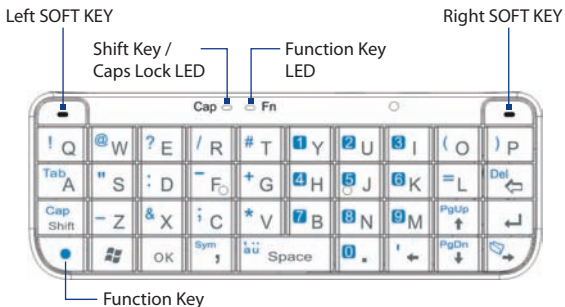
**2.8 Using Notes to Draw, Write, and Record Voice Notes**

**2.9 Searching Information**

## 2.1 Using the Hardware Keyboard



Your device provides you with a **QWERTY** keyboard, which is similar to a standard keyboard on your PC.















Slide the screen panel to the left to reveal the keyboard.



When you slide open the hardware keyboard, the screen automatically changes to landscape view. The screen changes back to portrait view when you close the hardware keyboard.

You can do the following with the QWERTY keyboard:

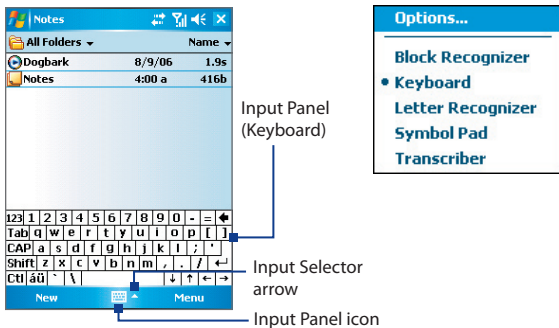
- To type lowercase letters, press the keys using your thumbs or fingers.
- To turn on Caps Lock mode so that you can type all uppercase letters, press the Function Key (  ) first, then press  . The Shift Key/Caps Lock LED lights up to indicate that Caps Lock mode is enabled. To turn off Caps Lock mode, press these buttons again.





- To type a single uppercase letter, press  and then press the desired letter.
- To enter a number or symbol (labeled in color on the keys), press  and then press the corresponding key.
- To open the Symbol Pad, press  and then press .
- Press the Left/Right SOFT KEY (  /  ) to perform the command shown in the label above the key.
- Press  to verify your data entries or exit the program in use.
- Press  to open the Start menu.
- Press the arrow keys     for directional movement.
- To type accented characters (like á, ã, ç, ê, í, ó, ü, etc), press the letter key first, then hold  and at the same time press the space bar  several times until you find the correct character you need.

## 2.2 Entering Information

When you start a program or select a field that requires text or numbers, the **Input Panel** icon becomes available on the menu bar.

Tap the **Input Selector** arrow (that appears next to the **Input Panel** icon) to open a menu where you can select a text input method and customize input options. After selecting a text input method, the corresponding **Input Panel** is then displayed and you can use it to enter text. To toggle between showing and hiding the **Input Panel**, simply tap the **Input Panel** icon.



Icon	Input method
	On-screen Keyboard
	Letter Recognizer or Block Recognizer
	Symbol Pad
	Transcriber

**Note** Some text input methods may not be available in certain language versions of the device.

## 2.3 Using On-screen Keyboard

The on-screen **Keyboard** is available when text entry is possible. You can enter text by tapping keys on the keyboard that are displayed on the screen.

### To enter text using the on-screen Keyboard

1. In a program, tap the **Input Selector** arrow, and tap **Keyboard**.
2. Enter text by tapping keys on the on-screen Keyboard.

### To enlarge the on-screen Keyboard

1. Tap the **Input Selector** arrow, then tap **Options**.
2. In the **Input method** list, select **Keyboard**.
3. Tap **Large keys**.

## 2.4 Using Letter Recognizer

With **Letter Recognizer**, you can write individual letters, numbers, and punctuation, which are then converted into typed text.

### To use Letter Recognizer

1. From a program, tap the **Input Selector** arrow, and tap **Letter Recognizer**.
2. Write characters, numbers, and symbols in the designated writing area.
  - Enter capital letters by writing in the **ABC** (left) area of the box.
  - Enter lower case letters by writing in the **abc** (middle) area of the box.
  - Enter numbers by writing in the **123** (right) area of the box.
  - Enter punctuation and symbols by tapping in either area of the box and then writing the desired character.

**Note** **Letter Recognizer** is available when text entry is possible.

**Tip** For help with writing characters, tap the question mark near the writing area.

## 2.5 Using Block Recognizer

With **Block Recognizer**, you use a single stroke to write letters, numbers, symbols, and punctuation, which are then converted into typed text.

### To use Block Recognizer

1. From a program, tap the **Input Selector** arrow, and tap **Block Recognizer**.
2. Write characters, numbers, and symbols in the designated writing area.
  - Enter letters by writing in the **abc** (left) area of the box.
  - Enter numbers by writing in the **123** (right) area of the box.
  - Enter symbols and punctuation by tapping in either area of the box and then writing the desired character.

**Note** **Block Recognizer** is available when text entry is possible.

**Tip** For help with writing characters with **Block Recognizer**, tap the question mark near the writing area.

## 2.6 Using Transcriber

**Transcriber** is a handwriting recognition program that allows you to write in cursive, print, or a combination of both. Transcriber works transparently in the background of programs, recognizing words with its integrated dictionary. When Transcriber is turned on, it interprets stylus movement anywhere on the screen as handwriting input. For more information about using Transcriber, see Help on your device.



### To start Transcriber

1. Start a program that accepts user input, such as Word Mobile.
2. Tap the **Input Selector** arrow, and tap **Transcriber**. The Transcriber introductory screen appears.

### To write using Transcriber


1. In a program, position the cursor where you want text to appear.
2. Use the stylus to write anywhere on the screen. The handwriting will be converted to text shortly after you lift the stylus from the screen.

### To enter punctuation and symbols

Transcriber comes with an on-screen keyboard that provides an easy way to add punctuation or a special symbol to existing text.

- From a program, tap  on the Transcriber toolbar.

The keyboard remains visible until you tap the button again.

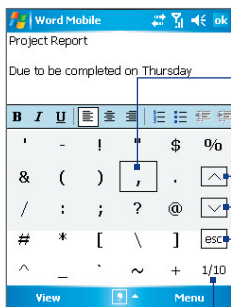
- Tips**
- To reposition the keyboard, tap and hold the title bar, then drag to the desired location.
  - When no text is selected, you can also open the keyboard by doing the  gesture. For more information about using Transcriber gestures, see Help on your device.


### To edit text

1. In a program, draw a line across the text you want to edit.
2. After you lift the stylus from the screen, the line will disappear and the selected text will be highlighted.
3. Do either of the following:
  - Rewrite the text.
  - Use gestures to capitalize letters, insert a space, and so on. For information about using Transcriber gestures, see Help on your device.

## 2.7 Using Symbol Pad

**Symbol Pad** provides a comprehensive list of common symbols such as parentheses, brackets, currency signs, and more, as well as punctuation marks and special characters.



Tap a symbol to select it. Use the Navigation Control or press the arrow keys  on the hardware keyboard to navigate through the available symbols, then press ENTER to select a symbol.





Tap to display the previous page of symbols.

Tap to display the next page of symbols.

Tap to close the Symbol Pad without selecting any symbol.

This indicates the current page and the total number of symbol pages.

### To open the Symbol Pad and select a symbol

1. Create or open a document, such as a Word document.
2. To open the Symbol Pad:
  - Tap the **Input Selector** arrow, then tap **Symbol Pad**; or
  - Using the hardware keyboard, press  and then press .
3. To browse through the pages of symbols, tap  /  on the Symbol Pad screen.
4. Tap a symbol to select it and close the Symbol Pad. The selected symbol will then be inserted in your document.

## 2.8 Using Notes to Draw, Write, and Record Voice Notes

Using **Notes**, you can draw directly on the screen, or write on the screen and save notes in your own handwriting. You can also create a stand-alone recording (voice note) or you can add a recording to a note.

For more information on what you can do with Notes, see “Notes” in Chapter 7.

## 2.9 Searching Information

You can search for files and other items stored in My Documents folder or on an installed storage card of your device. You can search by file name or by words located in the item. For example, you can search in e-mail messages, notes, appointments, contacts, and tasks, as well as in online Help.

### To search for a file or an item

1. Tap **Start > Programs > Search**.
2. In the **Search for** field, you can:
  - Enter the file name, word, or other information you want to search for.
  - Tap the down arrow icon (▼), and from the list, select one item that you have looked for before.
3. In the **Type** field, you can tap the down arrow icon (▼) and select a data type from the list to help narrow your search.
4. Tap **Search**. The system then starts searching the matched files in the **My Documents** folder and subfolders.
5. In the **Results** list, tap the item you want to open.

**Note** The storage card symbol  is displayed next to the names of files saved on a storage card.



# Chapter 3

## Using Phone Features

**3.1 Using the Phone**

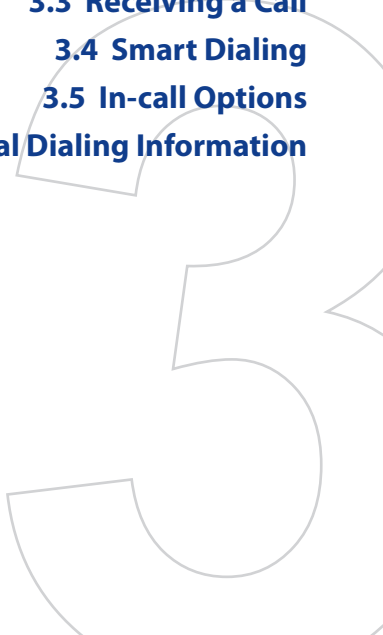
**3.2 Making a Call**

**3.3 Receiving a Call**

**3.4 Smart Dialing**

**3.5 In-call Options**

**3.6 Additional Dialing Information**



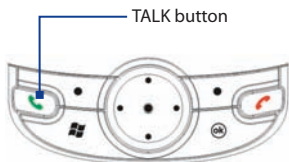
## 3.1 Using the Phone

Like a standard mobile phone, you can use your device to make, receive, and keep track of calls and send SMS/MMS messages. You can also dial directly from Contacts.

### The Phone screen

From the Phone screen, you can access Call History, Speed Dial, and Phone settings. To open the Phone screen, do one of the following:

- Press the TALK button (  ).





- Directly dial the phone number by pressing numeric keys on the hardware keyboard.
- Tap **Start > Phone**.

### Turn the phone function on and off

In many countries, you are required by law to turn off your phone while on board an aircraft.

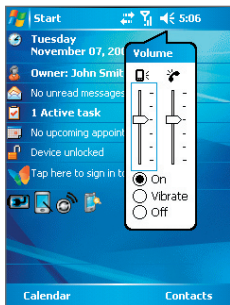
To turn off the phone function, do one of the following:

- Tap the **Signal** icon (  ) then tap **Comm Manager**, or tap the **Comm Manager** icon (  ) on the Today screen. On the Comm Manager screen, tap the **Phone** button to turn off the phone function.

To resume call function, turn on the phone function by tapping the **Phone** button again on the Comm Manager screen.

## Adjust the device volume

1. Tap the **Speaker** icon (🔊).
2. Under **Volume**, do the following:
  - Adjust the phone volume (🔊) or device volume (📱) by moving the slider to the desired volume level.
  - Tap **On**, **Vibrate**, or **Off** to change both the system and ringer volume settings.



Volume adjustment

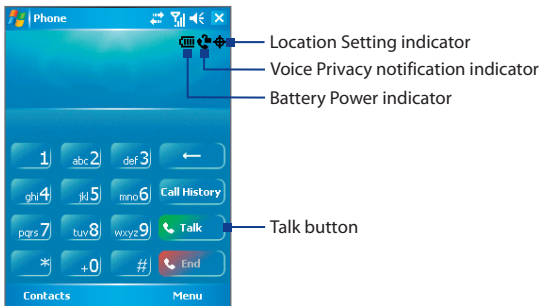
- Notes**
- To adjust the conversation phone volume, you must do it during a call. Adjusting the volume at another time will affect the ring, notification, and MP3 sound levels.
  - When you activate Vibrate mode, sound will automatically be muted and your device will vibrate when an incoming call is received. The Vibrate icon (📱) will appear in the title bar to indicate that Vibrate mode is activated.

## 3.2 Making a Call


With your device, you can make a call from **Phone**, **Contacts**, **Speed Dial**, and **Call History**.

### Make a call from Phone

1. Tap **Start > Phone**.
2. On the Phone screen, tap the desired phone number, and tap **Talk**.



Phone screen

- Tips**
- If you tap a wrong number, tap the Back arrow (  ) to erase each subsequent digit of a number. To erase the entire number, tap and hold the Back arrow.
  - The icons on the upper right of the Phone screen indicate the battery power level and optional phone services. For more information about optional phone services, see Chapter 5.

### Make a call from Contacts

Tap **Start > Contacts**, then do one of the following:

- Tap the desired contact in the contacts list, and tap the phone number that you want to call.
- Tap and hold the desired contact, and on the shortcut menu, tap **Call Work**, **Call Home**, or **Call Mobile**.



- Press NAVIGATION up or down or roll the Jog Wheel to select a contact, and press TALK twice (once to send the number to the Phone keypad, and once to dial the number).

### To choose one of the numbers of a contact to dial


By default, the mobile telephone number (m) of a contact is dialed when you make a call from Contacts. However, you can specify that a different phone number is dialed instead.

1. Tap **Start > Contacts**.
2. Press NAVIGATION up or down to select a contact.
3. Press NAVIGATION left or right. The letters representing the number will change as you scroll through them.

### Make a call from Call History

1. On the Phone screen, tap **Call History**.
2. Scroll to the desired contact or phone number, and tap **Call**.

### Make a call from Speed Dial

Use **Speed Dial** to call frequently-used numbers with a single tap. For example, if you assign a contact to the location **2** in Speed Dial, you can simply tap and hold  on the Phone screen to dial the contact's number. Before you can create a Speed Dial entry, the number must already exist in Contacts.

### To create a Speed Dial entry

1. On the Phone screen, tap **Menu > Speed Dial**.
2. Tap **Menu > New**.
3. Tap a contact. Select the phone number that you want to add to Speed Dial.
4. In the **Location** box, select an available location for the new Speed Dial entry.



**Note** Location **1** is generally reserved for your voice mail, and Speed Dial will designate the next available location by default. If you want to place a phone number in a position that is already occupied, the new number will replace the number that is already there.

- Tips**
- To create a Speed Dial entry from Contacts, tap and hold the contact name, tap **Add to Speed Dial**, then select the phone number for which to create a Speed Dial and an available location for the new Speed Dial entry.
  - To delete a Speed Dial entry, in the **Speed Dial** list, tap and hold the desired entry, and tap **Delete**.


## 3.3 Receiving a Call

When you receive a phone call, a message will appear, giving you the option to either answer or ignore the incoming call.

### To answer or reject an incoming call

- To answer the call, tap **Answer**, or press TALK (  ) on the device.
- To reject the call, tap **Ignore**, or press END (  ) on the device.

### To end a call

Once an incoming or outgoing call is in progress, you can tap **End** or press END (  ) on the device to hang up.


## 3.4 Smart Dialing

**Smart Dialing** is a program that makes it easy for you to dial a phone number. When you start entering numbers or characters, Smart Dialing will automatically search and sort the contact entries in Contacts and the phone numbers in Call History (including incoming, outgoing, and missed calls). You can then select the desired number or contact from the filtered list to dial.

### Start Smart Dialing

Open the Phone screen, then tap the keys on the Phone keypad that correspond to the phone number or contact you want to call.

When you start entering a number or letter, the Smart Dialing panel will appear automatically on the Phone screen. You can

change the panel size according to your needs by tapping the arrow icon .



Portrait view with minimized Smart Dialing panel

Landscape view with expanded Smart Dialing panel

## Tips on using Smart Dialing

Smart Dialing starts looking for numbers or contacts that match the sequence you have entered. Below are some tips on how to use Smart Dialing to quickly find a desired phone number or contact.

### To find a phone number

- Simply enter the first one or two digits to find a phone number in Call History.
- Enter the first three digits or more if you want to find a phone number from the saved contacts on your device.




### To find a contact name

You can just enter the first letter of a contact's first name or surname. Smart Dialing will search for the letter starting from the first character of a contact name as well as from the character that appears after a space, dash, or underscore in a contact name. For example, if you tap number "2" which is associated with [a, b, c] on the Phone keypad, contact names such as the following will be considered matches: "Ben Miller",

"George **A**dams", "John-**C**arter", "**C**arter, Ellen", "Dixon, **A**llan",  
"Thomas\_**C**lark", "Jane**C**ampbell".

If the matching list is long and you want to narrow down the search further, enter another letter. Using the same example above, if you continue to tap "3" which is associated with [d, e, f], the matching list will be narrowed down to the following names: "**B**en Miller", "George **A**dams", "**C**arter, **E**llen", "**D**ixon, **A**llan".

## Make a call or send a text message using Smart Dialing

1. Begin entering the first few numbers or characters.
2. In the Smart Dialing panel, browse the list by tapping the arrows  
( / ), pressing NAVIGATION up or down, or rolling the Jog Wheel to select the desired contact or phone number. When a contact is selected, it expands to also show the corresponding phone number.
3. The highlighted item will move one line when you press NAVIGATION up or down or roll the Jog Wheel; the highlighted item will scroll one page when you tap the arrows.
4. Do one of the following:
  - When the correct contact is selected, tap **Talk** or press the TALK button () to make a voice call.
  - To call a different phone number associated with the selected contact, tap and hold the selected contact, and tap the phone number you want to call.





Tap and hold the contact to pop up the shortcut menu

- To send a text message to the selected contact, tap and hold the contact, and tap **Send Text Message**.

**Tip** To view or edit information associated with the selected contact, tap the contact's name on the shortcut menu.

## Set up Smart Dialing


- On the Phone screen, tap **Menu > Smart Dialing Options**.
- On the **Options** tab, select the **Enable Smart Dialing** check box.
  - Select the **Automatically expand selected contact** check box to enable a contact's name and phone number to be displayed when the contact is selected in the matching list.
  - Select the **Enable drag-scroll** check box to scroll in the matched list by dragging.
  - Select the **Enable double-click for dialing** check box to make a voice call by double-tapping the item in the matched list.
  - Select the **Expand panel when using hardware keyboard** check box to automatically expand the Smart Dialing panel when you are using the sliding keyboard to input.

- In **Scroll unit**, you can set the amount of scrolling when tapping the arrows ( / ).

## 3.5 In-call Options

### To put a call on hold

Your device notifies you when you have another incoming call, and gives you the choice of rejecting or accepting the call. If you are already on a call and accept the new call, you can choose to switch between the two callers, or set up a conference call between all three parties.


1. Tap **Answer** to take the second call, and put the first one on hold.
2. To end the second call and return to the first call, tap **End** or press END (  ) on the device.

### To switch between two calls

- Press TALK (  ) on your device.

### To set up a conference call



To set up a conference call, the second call must be an outgoing call.


1. Place the first call or take an incoming call.
2. Put the call on hold then dial a second number.
3. Press TALK (  ) on your device to join the two calls into a conference call.

**Note** Not all service providers support conference calling. Contact your service provider for details.

### To turn on and off the Speakerphone

The built-in Speakerphone on your device allows you to talk hands-free or lets other people listen to the conversation.


- During a call, tap **Speaker On**, or press and hold TALK (  ) until the speakerphone turns on. The speakerphone icon (  ) appears in the title bar.

- To turn off the speakerphone, tap **Speaker Off**, or press and hold TALK (  ) again until the speakerphone turns off.

**Warning!** To avoid damage to your hearing, do not hold your device against your ear when the Speakerphone is turned on.

### To mute a call

You can turn off the microphone during a call, so that you can hear the caller but the caller cannot hear you.


- During a call, tap **Mute**.
- When the microphone is turned off, the mute icon (  ) appears on the screen. Tap **Unmute** to turn on the microphone again.

## 3.6 Additional Dialing Information

### Make an emergency call

- Enter the international emergency number for your locale, and tap **Talk**.

### Make an international call

1. Tap and hold  on the Phone keypad until the + sign appears. The + replaces the international prefix of the country that you are calling.
2. Enter the full phone number you want to dial, and tap **Talk**. The full phone number includes country code, area code (without the leading zero, if any) and phone number.





# Chapter 4

## Synchronizing Information and Setting Up E-mail Security

**4.1 Setting Up ActiveSync**

**4.2 Synchronizing Information**

**4.3 Synchronizing via Infrared  
and Bluetooth**

**4.4 Synchronizing Music, Video,  
and Pictures**

**4.5 Setting Up E-mail Security**

## 4.1 Setting Up ActiveSync

**Microsoft ActiveSync** synchronizes information on your device with information on your PC, such as Outlook content. ActiveSync can also synchronize over a wireless or cellular network with Microsoft Exchange Server, if your company or service provider is running Microsoft Exchange Server with Exchange ActiveSync.

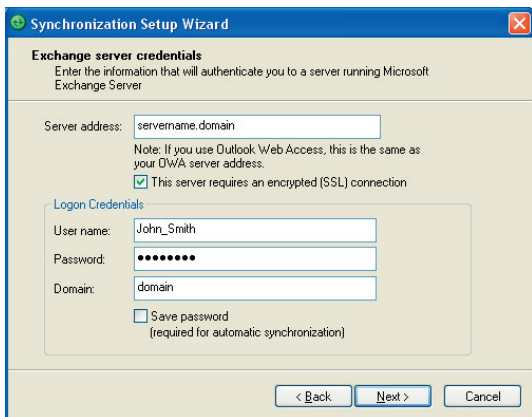
Specifically, you can use ActiveSync to:

- Synchronize information, such as Outlook E-mail, Contacts, Calendar, or Tasks information, as well as media files such as pictures, video, and music between your device and your PC.
- Synchronize Outlook E-mail, Contacts, Calendar appointments, and Tasks on your device directly with Exchange Server so that you can stay up-to-date even when your PC is turned off.
- Copy files between your device and your PC without synchronizing.
- Select which types of information are synchronized and specify how much information is synchronized. For example, you can choose how many weeks of past Calendar appointments to synchronize.
- Add and remove programs on your device. For details, see Chapter 5, “Adding and Removing Programs.”

### To install and set up ActiveSync on the computer

1. Install ActiveSync on your PC, as described in the Getting Started Disc.
2. After ActiveSync is installed, the Synchronization Setup Wizard automatically starts when you connect your device to the PC. The wizard will guide you to create a synchronization relationship between your computer and device. Click **Next**.

3. Do not select the **Synchronize directly with a server running Microsoft Exchange Server** check box if you want to synchronize your device with a computer. Just click **Next**, then skip to step 8.
4. If you want to synchronize your device with Exchange Server, select the **Synchronize directly with a server running Microsoft Exchange Server** check box, then click **Next**.
5. On the Exchange server credentials screen, enter the Exchange server address, your user name and password, and the domain name.



The screenshot shows a window titled "Synchronization Setup Wizard" with a close button in the top right corner. The main heading is "Exchange server credentials" with the instruction "Enter the information that will authenticate you to a server running Microsoft Exchange Server".

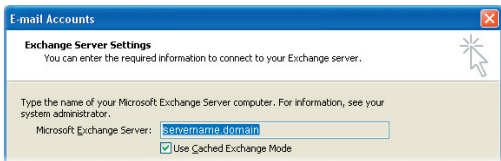
There is a text input field for "Server address:" containing the text "servername.domain". Below this is a note: "Note: If you use Outlook Web Access, this is the same as your OWA server address." and a checked checkbox labeled "This server requires an encrypted (SSL) connection".

A section titled "Logon Credentials" contains three text input fields: "User name:" with "John\_Smith", "Password:" with masked characters (dots), and "Domain:" with "domain". Below these is an unchecked checkbox labeled "Save password" with the subtext "(required for automatic synchronization)".

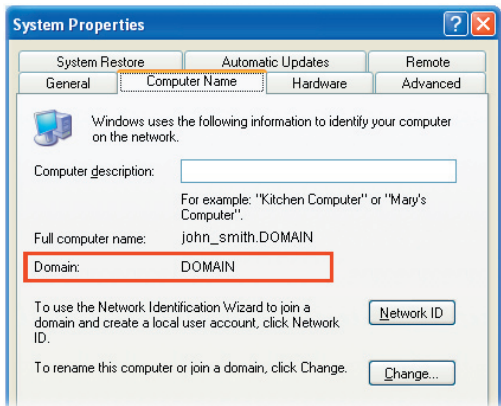
At the bottom of the dialog are three buttons: "< Back", "Next >", and "Cancel".

If you do not know the Exchange server address and the domain name, check with your network administrator, or do the following to find them in your computer:

- a. In Outlook, click **Tools > E-mail Accounts**.
- b. Select **View or change existing e-mail accounts**.
- c. Double-click **Microsoft Exchange Server**.
- d. On the Exchange Server Settings screen, you will see the Exchange Server name.



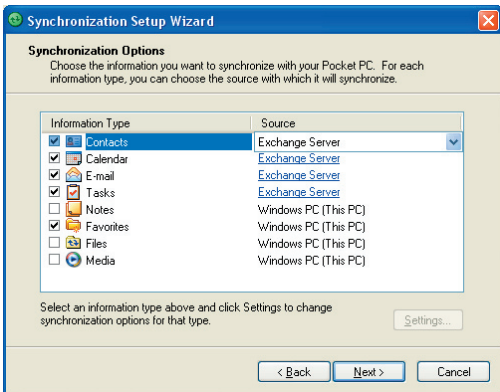
- e. To check the domain name, click **Start > Settings > Control Panel**, then double-click **System**.
- f. In the System Properties dialog box, click the **Computer Name** tab. You will then see the domain name.



6. On your device, you also need to enter the Exchange server settings. For information about this, see “Synchronize Outlook information with Exchange Server.”
7. On the Synchronization Setup Wizard, click **Next**.
8. Select the information types to synchronize between your device and computer.

If you want to synchronize your device with both your computer and Exchange Server, do the following:

- a. For the Contacts, Calendar, E-mail, and Tasks items, choose whether to synchronize them with the computer or with the Exchange Server. These items cannot be synchronized to both.
- b. Select the check boxes of the other information types if you want to synchronize them with your computer.



Information types on the PC and Exchange Server

**9. Click Next.**

**10. Click Finish.**

When you finish the wizard, ActiveSync synchronizes your device automatically. Once synchronization completes, you can disconnect your device from your PC.


## 4.2 Synchronizing Information

When you connect your device to the PC using a USB cable, an infrared connection, or a Bluetooth connection, ActiveSync will immediately synchronize. While your device is connected, ActiveSync synchronizes every time you make a change on either the PC or your device.

### To manually start and stop synchronization

1. Connect your device to the PC:
  - To synchronize Outlook information and other local information on the PC, including media files, connect your device to the PC using Bluetooth, infrared (IR) or a USB cable.
  - If you are synchronizing directly with Exchange Server, you can use this connection to the PC to "pass through" to the network, or you can synchronize without connecting to the PC over a cellular network.
2. In ActiveSync, tap **Sync**. To end synchronization before it completes, tap **Stop**.

**Note** ActiveSync 4.x utilizes a network type of connection with Windows Mobile powered devices, since this allows faster data transfer than a serial USB connection. When the PC is connected to the Internet or a local network, in some cases, the PC may disconnect the ActiveSync connection with your device in favor of the Internet or network connection. If this happens, tap **Start > Settings > Connections tab > USB to PC**, then clear the **Enable advanced network functionality** check box. This makes ActiveSync utilize a serial USB connection with your device.

The USB to PC () icon appears on the Today Screen when your device is connected to your computer and you enable a serial USB connection between them.

## Synchronize Outlook information with the computer

If you have set up a synchronization relationship between your device and the PC, synchronization keeps Outlook information up-to-date on both your device and PC.

You can also set up your device to synchronize with more than one PC or with a combination of one or more PCs and Exchange Server. When synchronizing with multiple computers, the items that you synchronize will appear on all of the computers with which they are synchronized. For example, if you have set up synchronization with two PCs (PC1 and PC2), which have different items, and you synchronize Contacts and Calendar on your device with both computers, the result is as follows:

Location	New state
<b>PC1</b>	All Outlook contacts and calendar appointments that were on PC2 are now also on PC1.
<b>PC2</b>	All Outlook contacts and calendar appointments that were on PC1 are now also on PC2.
<b>Pocket PC Phone</b>	All Outlook contacts and calendar appointments from both PC1 and PC2 are on your device.

**Note** Outlook e-mail can be synchronized with only one computer.

### To change which information is synchronized

ActiveSync synchronizes a limited amount of information by default to save storage space on your device. You can change the amount of information that is synchronized by performing the following steps.

**Note** Before changing synchronization settings on your device, disconnect it from your PC.

1. In ActiveSync on your device, tap **Menu > Options**.
2. Do one or both of the following:
  - Select the check box for any items you want to synchronize. If you cannot select a check box, you might have to clear the check box for the same information type elsewhere in the list.

- Clear the check box for any items you want to stop synchronizing.
- To stop synchronizing with one PC completely, tap the PC and tap **Delete**.

**Note** To change available synchronization settings, select the type of information and tap **Settings**.

### Synchronize Outlook information with Exchange Server

You can set up synchronization with Exchange Server on your device, if it is available to you through your company or wireless service provider. However, you should first gather information, such as Exchange Server name, domain name, your user name, and password, and then carry on with the steps. (For information about how to check the Exchange server name and domain on your PC, see “To install and set up ActiveSync on the computer.”)

**Note** Before changing synchronization settings on your device, disconnect it from your PC.

#### To synchronize directly with Exchange Server

1. Do one of the following:
  - Tap **Start > Messaging**, then tap **Menu > Tools > New Account**. On the E-mail Setup screen, select **Outlook E-mail** in the **Your e-mail provider** list, then tap **Next**.
  - In ActiveSync on your device, tap **Menu > Add Server Source**. If you have previously set up synchronization with Exchange Server, this appears as **Configure Server**.
2. In **Server address**, enter the name of the server running Exchange Server, and tap **Next**.
3. Enter your user name, password, and domain, and tap **Next**. To change the rules for resolving synchronization conflicts, tap **Advanced**.



4. Select the check boxes for the types of information items that you want to synchronize with Exchange Server.
5. To change available synchronization settings, select the type of information, and tap **Settings**.
6. Tap **Finish**.

## Schedule synchronization with Exchange Server




You can schedule information to be synchronized automatically between your device and the Exchange Server, or schedule synchronization at regular time intervals. Choose between these two methods, depending on your e-mail volume and which method you think is more cost-effective.

### To receive e-mails and synchronize other information instantly

**Direct Push** technology (push e-mail feature) enables you to receive new e-mails on your device as soon as they arrive in your Inbox on the Exchange Server. With this feature, items such as contacts, calendar and tasks are also immediately updated onto your device when these items have been changed or new entries have been added on the Exchange Server. To make Direct Push work, you need to have a data connection on your device.

The Direct Push feature works for your device only if it is connected to a private network (corporate network) that is using Microsoft Exchange Server Service Pack 2 (SP2) with Exchange ActiveSync. You need to perform a full synchronization between your device and the Exchange Server first before Direct Push can be enabled.

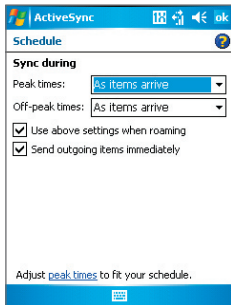
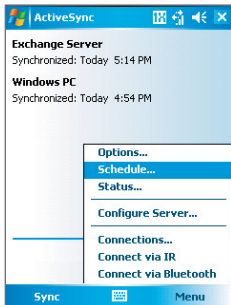
### Using Comm Manager to enable Direct Push

1. On the Today screen, tap the **Comm Manager** icon .
2. On the Comm Manager screen, tap the **Microsoft Direct Push** button. The button  will turn to , which indicates that you will receive e-mails as they arrive.

When the button is in the  state, you need to manually retrieve your e-mails.

### Using ActiveSync to enable Direct Push

1. In ActiveSync on your device, tap **Menu > Schedule**.
2. Select **As items arrive** in the **Peak times** and **Off-peak times** boxes.



**Note** When both Wi-Fi and the data connection are active at the same time, the Direct Push feature will always opt for the data connection, for which you could be charged per your network operator's service plan.

### To schedule synchronization at regular time intervals

You can set how often to synchronize during **Peak times** (which usually refer to your working hours) when e-mail volume is high, as well as **Off-peak times** when e-mail volume is low.

1. In ActiveSync on your device, tap **Menu > Schedule**.
2. Select a shorter time interval in the **Peak times** box for you to be able to receive e-mails more frequently.
3. Select a longer interval in the **Off-peak times** box.

**Tip** To set the days and hours that make up your peak and off-peak times, tap **Adjust peak times to fit your schedule**.

## 4.3 Synchronizing via Infrared and Bluetooth

You can connect your device to the PC and synchronize wirelessly via infrared (IR) or Bluetooth.

### To synchronize with a computer via infrared

1. Follow the instructions in ActiveSync Help on the computer for setting up your computer to receive infrared beams.
2. Line up the infrared (IR) ports of your device and your computer so that they are unobstructed and within close range.
3. On your device, tap **Start > Programs > ActiveSync**.
4. Tap **Menu > Connect via IR**.

### To synchronize with a computer via Bluetooth

1. Follow the instructions in ActiveSync Help on the computer for configuring Bluetooth on your computer to support ActiveSync.
2. On your device, tap **Start > Programs > ActiveSync**.
3. Tap **Menu > Connect via Bluetooth**. Make sure the Bluetooth function of both your device and the computer are turned on, and they are within close range.
4. If this is the first time you have connected to this computer via Bluetooth, you must first complete the Bluetooth wizard on your device and set up a Bluetooth partnership between your device and the computer. For more information about creating a Bluetooth partnership, see “Bluetooth partnerships” in Chapter 6.

- Notes**
- To preserve battery power, turn off Bluetooth when not in use.
  - To connect and synchronize your device with a computer via Bluetooth, your computer must have a Bluetooth adapter or dongle.

## 4.4 Synchronizing Music, Video, and Pictures

If you want to carry your music or other digital media along with you while you travel, ActiveSync works with Windows Media Player to synchronize music, video, and pictures with your device.

Other than selecting the Media information type in ActiveSync to be synchronized, all media synchronization settings must be set in Windows Media Player. Before media can be synchronized, you must do the following:

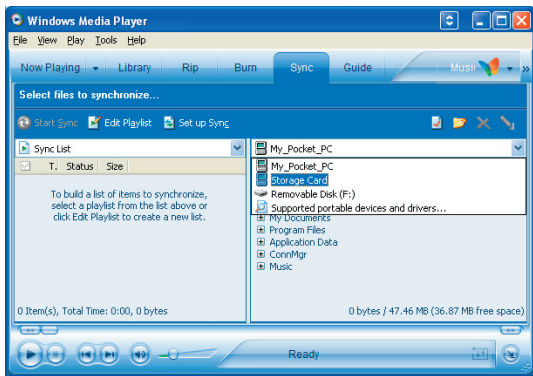
- Install Windows Media Player Version 10 on the PC. (Windows Media Player 10 works only in Windows XP or later versions).
- Connect your device to the PC with a USB cable. If your device is currently connected using Bluetooth or infrared, you must end that connection before media can be synchronized.
- Insert a storage card into your device (32MB or larger is recommended).
- Set up a sync partnership between the storage card and Windows Media Player.

### Change Media synchronization settings

Once you select the Media information type in ActiveSync to be synchronized, any of your favorite music, video, and picture files in Windows Media Player playlists can be synchronized. All you have to do is set up synchronization in Windows Media Player for those media files.

#### To set up a sync relationship with a storage card

1. On the computer, open Windows Media Player.
2. Click the **Sync** tab.
3. Select the storage card.



4. Click **Set up Sync**.
5. Choose whether to synchronize automatically or manually.

For more information about Windows Media Player on your device, see “Using Windows Media Player” in Chapter 8.

## 4.5 Setting Up E-mail Security

Windows Mobile on your device protects your Outlook e-mails through Secure/Multipurpose Internet Mail Extension (S/MIME), which allows you to digitally sign your messages as well as encrypt them.

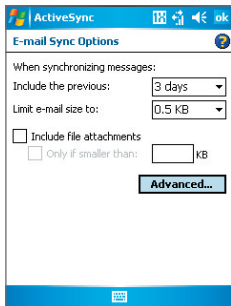
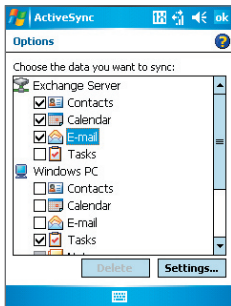
Using authorization keys and certificates, S/MIME allows you to digitally sign your e-mail messages to prove your identity to the recipients. Authorization keys are also used when encrypting messages to improve privacy and prevent undue tampering or hacking of your messages. You can encrypt a message with or without a certificate. However, to read an encrypted message, you need a valid certificate to decrypt it.

**Note** S/MIME encryption and digital signatures for Windows Mobile-based devices are available only with Exchange Server 2003 Service Pack 2 or a later version that supports S/MIME. If you are not using one of these products, or have not yet synchronized, these options are unavailable.

## Digitally sign and encrypt all messages

ActiveSync allows you to set up S/MIME e-mail encryption and signing. You must obtain a valid certificate to sign and encrypt e-mail messages successfully.

1. Tap **Start > Programs > ActiveSync**.
2. Tap **Menu > Options**.
3. Select the **E-mail** information type, and tap **Settings**. On the E-mail Sync Options screen, tap **Advanced**.



4. Do one or both of the following:
  - To sign all your outgoing e-mail messages so that recipients can be certain that the messages were sent by you and have not been altered in any way, select the **Sign all outgoing e-mail messages** check box.
  - To encrypt all your outgoing e-mail messages so that the contents of your messages are protected from being viewed by anyone other than the intended recipients, select the **Encrypt all outgoing e-mail messages** check box.

5. Tap **Choose Certificate** to select a certificate for signing or encrypting outgoing e-mail messages.

You can select certificates to sign or encrypt e-mail messages individually if you do not choose to sign or encrypt all outgoing e-mail. For information about signing and encrypting individual messages, see “Individually sign and encrypt a message” in Chapter 7.





# Chapter 5

## Managing Your Pocket PC Phone

**5.1 Personalizing Your Pocket PC Phone**

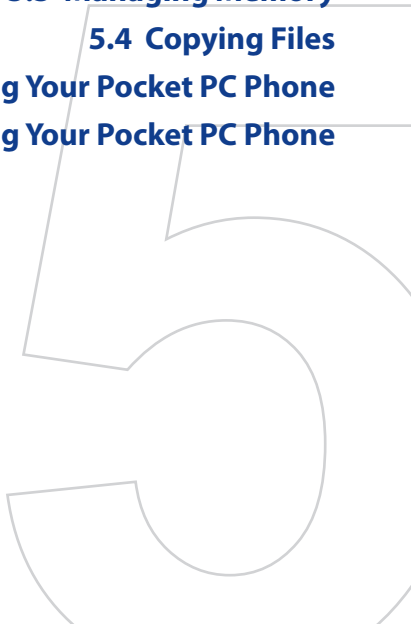
**5.2 Adding and Removing Programs**

**5.3 Managing Memory**

**5.4 Copying Files**

**5.5 Protecting Your Pocket PC Phone**

**5.6 Resetting Your Pocket PC Phone**



## 5.1 Personalizing Your Pocket PC Phone

### Customize the Today screen

The Today screen shows your upcoming appointments, active tasks, and information about incoming messages. You can customize the Today screen on your device.

#### To customize the Today screen

1. Tap **Start > Settings > Personal tab > Today**.
2. On the **Appearance** tab, select the desired theme for the background of the Today screen.
3. On the **Items** tab, select the items you want to appear on the Today screen.

**Tip** To change the order of items displayed on the Today screen, tap the item, and tap **Move Up** or **Move Down**.

#### To add a custom background image

You can use one of your own pictures as the background image on the Today screen. Be aware that pictures can affect the readability of text on the Today screen.

1. Tap **Start > Settings > Personal tab > Today**.
2. Select the **Use this picture as the background** check box, and tap **Browse** to view a list of your picture files.
3. Tap the file name of the picture you want to use.
4. Tap **OK**.

#### To set options for displaying appointments on the Today screen

If you have a large number of appointments, you may want to specify the kind of appointments that are displayed on the Today screen.

1. Tap **Start > Settings > Personal tab > Today**.
2. Tap the **Items** tab.
3. Select **Calendar** and tap **Options**.

4. Do any of the following:
  - Select **Next appointment** to show only the next appointment in your schedule, or **Upcoming appointments** to show multiple appointments.
  - Clear the **Display all day events** check box if you do not want to display all-day events.

### To set options for displaying tasks on the Today screen

If you have a large number of tasks, you may want to specify the kind of tasks that are displayed on the Today screen.

1. Tap **Start > Settings > Personal tab > Today**.
2. Tap the **Items** tab.
3. Select **Tasks** and tap **Options**.
4. Do any of the following:
  - Under **Display number of**, select the type of tasks you want to appear on the Today screen.
  - In the **Category** list, select whether to display only tasks assigned to a specific category or to display all tasks.

### Customize the Start menu

You can choose which items appear in the **Start** menu.

1. Tap **Start > Settings > Personal tab > Menus**.
2. Select the check boxes of the items you want to appear in the **Start** menu. You can select up to seven items.

**Tip** You can also create folders and shortcuts to appear on the Start menu. In ActiveSync on your PC, click **Explore**. In the Mobile Device window, double-click **My Windows Mobile-Based Device > Windows > Start Menu**, then create the folders and shortcuts that you want. You will see the added items after you synchronize.

## Why is the device name important?

The device name is used to identify the device in the following situations:

- Synchronizing with a PC
- Connecting to a network
- Restoring information from a backup

**Note** If you synchronize multiple devices with the same PC, each device must have a unique name.

### To change the device name

1. Tap **Start** > **Settings** > **System** tab > **About**.
2. Tap the **Device ID** tab.
3. Enter a name.

**Note** The device name must begin with a letter, consist of letters from **A** to **Z**, numbers from **0** to **9**, and cannot contain spaces. Use the underscore character to separate words.

## Set Date / Time / Regional Options

You can set up the correct date, time, and regional settings according to your use.

### To set the time and date

1. Tap **Start** > **Settings** > **System** tab > **Clock & Alarms** > **Time** tab.
2. Select the correct time zone and change the date or time.

**Note** During synchronization, the time on your device is updated with the time on your PC.

### To set the time and date for a different location

If you visit or communicate with someone in a particular time zone often, you can select it as your visiting time zone.

1. Tap **Start** > **Settings** > **System** tab > **Clock & Alarms** > **Time** tab.
2. Tap **Visiting**.

3. Select the correct time zone and change the time or date.

### To set an alarm

1. Tap **Start > Settings > System tab > Clock & Alarms > Alarms** tab.
2. Tap **<Description>** and enter a name for the alarm.
3. Tap the day of the week for the alarm. You can select multiple days by tapping each desired day.
4. Tap the time to open a clock and set the time for the alarm.
5. Tap the alarm icon (🔔) to specify the type of alarm you want. You can choose a flashing light, a single sound, a repeating sound, or vibration.
6. If you choose to play a sound, tap the list next to the **Play sound** check box and tap the sound you want.

### To change regional settings

The style in which numbers, currency, dates, and times are displayed is specified in regional settings.

1. Tap **Start > Settings > System tab > Regional Settings**.
2. On the **Region** tab, select your region from the list.  
**Note** This does not change the Operating System language of your device.
3. The region you select determines which options will be available on the other tabs.
4. To customize settings further, tap the appropriate tabs and select the desired options.

### Personal and system settings

#### To reassign programs or shortcuts to program buttons

Your device may come with programs already assigned to hardware buttons. You can customize these buttons to open the programs you use most, or to perform certain shortcuts

such as changing the screen orientation, opening the Today screen, or opening Input Panel.

1. Tap **Start > Settings > Personal tab > Buttons**.
2. A list of buttons and their current assignments are displayed on the **Program Buttons** tab.
3. Tap the button you want to reassign. To help you identify the buttons, there are numbers and icons representing the original function of the button.
4. In the **Assign a program** box, tap the program or shortcut you want to assign.
5. Tap **OK**.

#### **To increase or decrease the size of text on the screen**

1. Tap **Start > Settings > System tab > Screen > Text Size** tab.
2. Move the slider to increase or decrease the text size.

#### **To choose how to be notified about events or actions**

1. Tap **Start > Settings > Personal tab > Sounds & Notifications**.
2. On the **Sounds** tab, choose how you want to be notified by selecting the appropriate check boxes.
3. On the **Notifications** tab, in **Event**, tap an event name and choose how you want to be notified by selecting the appropriate check boxes. You can choose from several options, such as a special sound, a message, or a flashing light.

**Tip** Turning off sounds and the flashing light helps conserve battery power.

#### **To adjust the speed for scrolling**

Pressing and holding NAVIGATION up or down (Up/Down control) scrolls through the items in a list. Follow these steps to set the scrolling speed.

1. Tap **Start > Settings > Personal tab > Buttons > Up/Down Control** tab.
2. Do one of the following:

- Under **Delay before first repeat**, move the slider to shorten or lengthen the time that elapses before scrolling begins.
- To change the time it takes to scroll from one item to the next, under **Repeat rate**, move the slider to adjust the speed.

### To find the operating system version number

- Tap **Start > Settings > System tab > About**.


The version of the operating system on your device is shown near the top of the About screen.

### To get detailed device information


- Tap **Start > Settings > System tab > About**.

The **Version** tab displays important device information, including the type of processor and the amount of memory that is installed.


### To make the battery last longer

- Tap the battery icon () on the Today screen. On the **Advanced** tab of the **Power** settings screen, you can specify when your device turns off the display to conserve battery power. For optimum conservation, specify 3 minutes or less.
- Use the AC adapter to plug your device into external power whenever possible, especially when using a storage card or when using a modem or other peripherals.
- Adjust the backlight settings.

### To adjust the brightness of the backlight

1. Tap the **Backlight** icon () on the Today screen, or tap **Start > Settings > System tab > Backlight**.
2. On the **Brightness** tab, move the slider right to increase the brightness, or left to decrease the brightness.

### To set the backlight to dim after a time delay

1. Tap the **Backlight** icon () on the Today screen, or tap **Start > Settings > System** tab > **Backlight**.
2. Tap the **Battery power** tab, or the **External power** tab.
3. Select the **Turn off backlight if device is not used for** check box, and specify the time delay.

## Phone settings

You can customize phone settings, such as the ring type and ring tone to be used for incoming calls, and the keypad tone to be used when entering phone numbers. Open the Phone program to customize these settings.

### To change the ring tone

1. On the Phone screen, tap **Menu > Options > Phone** tab.
2. In the **Ring tone** list, tap the sound you want to use.

**Tip** To use custom \*.wav, \*.mid, \*.mp3, or \*.wma files as ring tones, use ActiveSync on your PC to copy the files to the ../Windows/Rings folder on your device. Next, select the sound from the Ring tone list. For more information about copying files to your device, see "Copying Files" later in this chapter.

### To change the ring type

You can change the way you are notified of incoming calls. For example, you can choose to be notified by a ring, a vibration, or a combination of both.

1. On the Phone screen, tap **Menu > Options > Phone** tab.
2. In the **Ring type** list, tap the desired option.

### To change the keypad tone

You can change the tone you hear when entering a phone number on the keypad. If set to **Long tones**, the tone is heard continuously for as long as the number on the keypad is pressed. Use this setting if you are having trouble accomplishing tasks that rely on tones from your phone such as accessing messages from an answering machine. If set to



**Short tones**, the tone is heard only for one or two seconds. If set to **Off**, no tone will be heard.

1. From the Phone keypad, tap **Menu > Options > Phone** tab.
2. In the **Keypad** list, tap the option you want.

## Optional phone services

Optional phone services can be easily activated and used on your device if provided by your wireless service provider. Contact your service provider first to ask about the availability of these services.

### To enable optional phone services

1. Tap **Start > Settings > Personal** tab > **Phone > Services** tab.
2. Select the service you want to use, then tap **Get Settings**.
3. Select desired options for the service, then tap **OK**.

**Tip** For more information about how to customize the settings of optional phone services, see [Help](#) on your device.

## 5.2 Adding and Removing Programs

Before you purchase additional programs for your device, you should note the model name of your device, the version of Windows Mobile software running on it, and the type of processor. This information will help you select a program that is compatible with your device. For more information, see "To get detailed device information" and "To find the operating system version number" in this chapter.

Programs available for purchase usually include a Setup program (commonly named "setup.exe") that you must first run on your PC. You can then use ActiveSync to add programs to your device, or add a program directly from the Internet.

### To add programs

1. Download the program to your PC (or insert the CD or disk that contains the program into your PC). You may see a single \*.exe file, a \*.zip file, a Setup.exe file, or several versions of files for different device types and processors. Be sure to select a program designed for your device and processor type.
2. Read any installation instructions or documentation that comes with the program. Many programs provide special installation instructions.
3. Connect your device to the PC.
4. Double-click the \*.exe file.
  - If the executable file is an installation wizard, follow the instructions on the screen. The wizard will automatically install the program to your device.
  - If an installation wizard does not start, you will see an error message stating that the program is valid but that it is designed for a different type of computer. You will need to copy this program directly to your device. If you cannot find any installation instructions for the program, use ActiveSync to copy the program file to the Program Files folder on your device.

### To remove programs

You can only remove programs that you installed. Programs that come with your device cannot be removed.

1. Tap **Start > Settings > System tab > Remove Programs**.
2. In the **Programs in storage memory** list, select the program you want to remove, and tap **Remove**.
3. Tap **Yes**. If another confirmation message appears, tap **Yes** again.

## 5.3 Managing Memory

You may need to stop a program if it becomes unstable or the program memory is low.

### To see how much memory is available

- Tap **Start > Settings > System** tab > **Memory**.
- On the **Main** tab, the amount of memory allocated to file and data storage versus program storage is displayed, as well as the amount of memory in use versus the available memory.

### To see available storage card memory

You can see how much memory is available on a storage card that is inserted in your device.


1. Tap **Start > Settings > System** tab > **Memory**.
2. Tap the **Storage Card** tab.

### To free up program memory

Try the following to free memory on your device:

- Close programs you are not currently using.
- Move e-mail attachments to a storage card.
- Move files to a storage card. Tap **Start > Programs > File Explorer**. Tap and hold the file, and tap **Cut**. Browse to the storage card folder and tap **Menu > Edit > Paste**.
- Delete unnecessary files. Tap **Start > Programs > File Explorer**. Tap and hold the file, and tap **Delete**.
- Delete large files. To find your largest files, tap **Start > Programs > Search**. In the **Type** list, tap **Larger than 64 KB**, and tap **Search**.
- In Internet Explorer Mobile, delete temporary Internet files and clear history information. For more information, see "Internet Explorer Mobile" in Chapter 6.
- Remove programs you no longer use.
- Reset your device.

### To close a program

Tapping the  button in a program may just close the program screen. In this case, the program continues to run in the background. You can end running programs manually by following these steps:

1. Tap **Start > Settings > System** tab > **Memory > Running Programs** tab.
2. In the **Running Programs List**, tap the program you want to close, and tap **Stop**.

**Tip** In most programs, you can also tap the keyboard shortcut **Ctrl+q** on the on-screen keyboard to close the program.

## 5.4 Copying Files

You can copy files to your PC using ActiveSync, or copy files to a storage card you insert into your device. Your device has an expansion slot for inserting a microSD card.

Using ActiveSync, you can copy or move information from the PC to your device and vice versa. Copying a file results in separate versions of a file on your device and PC. Because the files are not synchronized, changes made to one file will not affect the other.

**Note** If you want to automatically update information on both your device and PC, synchronize the information instead. For more information about copying and synchronizing files, see [ActiveSync Help on your PC](#).

### To copy files to a storage card

1. Make sure the storage card is properly inserted into your device.
2. Tap **Start > Programs > File Explorer** and navigate to the appropriate folder.
3. Tap and hold the file you want to copy, and tap **Copy**.
4. Tap the folder list (labeled **My Documents** by default) and tap **Storage Card**.
5. Tap **Menu > Edit > Paste**.

### To copy a file between your device and the PC

1. Connect your device to the PC.
2. In ActiveSync, click **Explore**, which opens the Mobile Device folder of your device.
3. To copy a file from your device to your PC:
  - a. In the Mobile Device folder, go to the file that you want to copy.
  - b. Right-click the file, then click **Copy**.
  - c. Locate the destination folder on your PC. Right-click the folder, then click **Paste**.
4. To copy a file from your PC to your device:
  - a. On your PC, navigate to the folder that contains the file you want to copy.
  - b. Right-click the file, then click **Copy**.
  - c. Right-click the destination folder under Mobile Device, then click **Paste**.

### To automatically save files on a storage card

In the Word Mobile, Excel Mobile, and Notes programs, you may find it helpful to save all new documents, notes, and workbooks directly on a storage card.

1. From the program file list, tap **Menu > Options**.
2. With a storage card inserted in your device, in the **Save to** box, select the appropriate storage card to automatically save new files on the storage card.
3. Tap **OK**.

**Note** In the file or note list, a storage card symbol  is displayed next to the names of files saved on a storage card.

## 5.5 Protecting Your Pocket PC Phone

You can prevent unauthorized access to your device by using password protection. To keep your data more secure, you can set your device to prompt for a password every time the device is turned on or when your device has been idle after a specified amount of time.

### To protect your device with a password

1. Tap **Start** > **Settings** > **Personal** tab > **Lock**.
2. Select the **Prompt if device unused for** check box, and in the box to the right, select how long your device must be idle before a password is required. In the **Password type** box, select the type of password you would like to use. Enter the password and, if necessary, confirm the password.

If your device is configured to connect to a network, use an alphanumeric password for increased security for your device.

3. On the **Hint** tab, enter a phrase that will help you remember your password, but does not allow others to guess your password. The hint will be displayed after the wrong password is entered four times.
4. Tap **OK**. The next time the device is turned on, you will be prompted to enter your password.

- Notes**
- Each time a wrong password is entered, the device response time gets longer until the device appears to be not responding.
  - If you forget your password, you must follow the instructions in this user manual to clear the memory before you can access your device.

### To change your password

1. Tap **Start** > **Settings** > **Personal** tab > **Lock**. You will be prompted to enter your current password.
2. In the **Password** box, enter your new password.
3. Tap **OK**.

### To display owner information on the 'my info' screen

Having your contact information displayed on the 'my info' screen on startup allows for easy identification of the device in case it is lost.

1. Tap **Start > Settings > Personal tab > Owner Information**.
2. On the **Options** tab, select the **Identification information** check box.
3. If you want additional text displayed, tap the **Notes** tab and enter the text (for instance: Reward if found).
4. On the **Options** tab, select the **Notes** check box.
5. Tap **OK**.

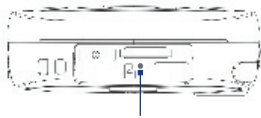
**Tip** To display owner information on the Today screen, tap **Start > Settings > Personal tab > Today**. On the **Items** tab, select the **Owner Info** check box.

## 5.6 Resetting Your Pocket PC Phone

Occasionally, you may need to reset your device. A soft (or normal) reset of your device clears all active program memory and shuts down all active programs. This can be useful when your device is running slower than normal, or a program is not performing properly. A soft reset is also necessary after the installation of some programs. If a soft reset is performed when programs are running, unsaved work will be lost.

### To perform a soft reset

- Use the stylus to press the RESET button found at the bottom center part of your device. Your device restarts and displays the Today screen.

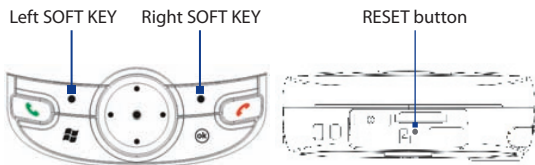


RESET button

You can also perform a hard reset (also known as a full reset). A hard reset should be performed only if a soft reset does not solve a system problem. After a hard reset, the device is restored to its default settings — the way it was when you first purchased it and turned it on. Any programs you installed, data you entered, and settings you customized on your device will be lost. Only Windows Mobile software and other pre-installed programs will remain.

### To perform a hard reset

1. Press and hold the Left SOFT KEY and the Right SOFT KEY, and at the same time, use the stylus to press the RESET button at the bottom center part of your device.



2. Release the stylus, but continue pressing the two soft key buttons. Release them only when you see the following message on your device screen:  
"Do you want to erase all user data and restore to manufacture default?"
3. Slide open the hardware keyboard, then press **R** to do a hard reset.

**Warning!** Your device will be set back to factory default settings. Please ensure any additional installed programs and/or user data have been backed up before a hard reset is performed.



# Chapter 6

## Getting Connected

**6.1 Connecting to the Internet**

**6.2 Internet Explorer Mobile**

**6.3 Using Comm Manager**

**6.4 Using Bluetooth**

**6.5 Using Wi-Fi**

**6.6 Using Internet Sharing**

**6.7 Using Terminal Services Client**

## 6.1 Connecting to the Internet

Your device is equipped with powerful networking functions that enable you to connect to the Internet through Wi-Fi or the mobile phone network.

Connecting your device to the Internet through a private or free wireless network is your best choice since this will not incur any cost. Take note, however, that using Wi-Fi on your device will drain battery power faster. For more information about setting up a Wi-Fi connection, see “Using Wi-Fi” later in this chapter.

In times when you are not within the coverage of a wireless network, use phone dial-up to connect your device to the Internet or your corporate network. Your device has two groups of connection settings: **My ISP** (Internet Service Provider) and **My Work Network**. The My ISP settings are used to connect to the Internet, while My Work Network settings can be used to connect to any private, corporate network.

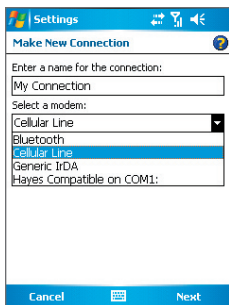
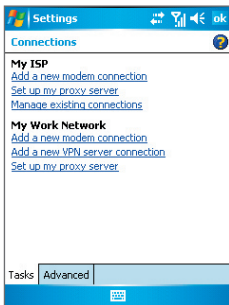
### To set up a dial-up connection to your ISP

When you use your device to dial up to your ISP and connect to the Internet, you will be billed by the number of minutes that you use.

To establish a dial-up connection on your device, you need the same settings that you normally use when you dial up from your computer. This includes the ISP server phone number, your user name and password.

1. Tap **Start > Settings > Connections** tab > **Connections**.
2. Under **My ISP**, tap **Add a new modem connection**.
3. On the Make New Connection screen, enter a name for the connection.
4. In the **Select a modem** list, select **Cellular Line**, then tap **Next**.
5. Enter the ISP server phone number, then tap **Next**.
6. Enter your user name, password, and any other information required by your ISP.

## 7. Tap **Finish**.



- Notes**
- To view help information for any screen, tap the **Help** icon ( ? ).
  - To modify your connection settings, tap **Manage existing connections** on the Connections screen, and complete the connection wizard.

### To set up a connection to a private network

1. Obtain the following information from your network administrator:
  - Server phone number
  - User name
  - Password
  - Domain (and other required settings, such as IP address)
2. Tap **Start > Settings > Connections** tab > **Connections**.
3. In **My Work Network**, follow the instructions for each type of connection.
4. Complete the connection wizard, then tap **Finish**.

**To start a connection**

After setting up a data connection on your device, you can now connect your device to the Internet. The connection is started automatically when you begin using a program that requires an Internet connection. For example, when you start Internet Explorer Mobile to browse the Internet, your device connects automatically.

If you have set up multiple types of connections on your device, you can manually start a connection.

1. Tap **Start > Settings > Connections** tab > **Connections**.
2. Tap **Manage existing connections**.
3. Tap and hold the name of the desired connection, then tap **Connect**.

**To disconnect a data connection**

Do one of the following:

- Press and hold END (  ) on your device for at least three seconds.
- Tap the **Comm Manager** icon (  ) on the Today screen, then tap the **Data Connection** button (  ).


## 6.2 Internet Explorer Mobile

**Internet Explorer Mobile** is a full-featured Internet browser, optimized for use on your device.

**To start Internet Explorer Mobile**

- Tap **Start > Internet Explorer**.

**To set a Home page**

1. In the address bar on top of the Internet Explorer Mobile screen, enter the desired Web page address. Tap  to open the Web page.
2. Tap **Menu > Tools > Options > General** tab.
3. Do one of the following:

- To use the displayed page as the Home page, tap **Use Current**.
- To use the default Home page, tap **Use Default**.

**Tip** To go to your Home page, tap **Menu > Home**.

### To transfer favorites from your PC

You can transfer the favorites you have stored on your PC to your device by synchronizing the Internet Explorer favorites on your PC with your device.

1. In ActiveSync on your PC, on the **Tools** menu, click **Options**, and select **Favorites**.
2. In Internet Explorer on your PC, click **Favorites > Add to Favorites** and save or move favorite links to the Mobile Favorites subfolder in the Favorites list.
3. Connect your device to your PC. If synchronization does not start automatically, click **Sync**.

### To add a favorite

1. In Internet Explorer Mobile, go to the page you want to add.
2. Tap and hold the page, and tap **Add to Favorites**.
3. Confirm or change the name, and select a folder for storing the favorite.
4. Tap **Add**.

### To delete a favorite or folder

1. In Internet Explorer Mobile, tap **Menu > Favorites > Add/Delete** tab.
2. Select the item you want to delete, and tap **Delete**.

### To change the size of text on Web pages

- In Internet Explorer Mobile, tap **Menu > Zoom**, and tap the size you want.

### To change how Web pages fill the screen

1. In Internet Explorer Mobile, tap **Menu > View**.
2. Tap one of the following:

- **One Column.** Arranges the content into one column that is as wide as the screen. This means that you will rarely have to scroll horizontally.
- **Default.** Maintains a layout similar to what you see on a desktop computer, but it makes items smaller and arranges the content so that you can see most of it without having to scroll horizontally.
- **Desktop.** Keeps the same layout and size as on a desktop computer, which will require both horizontal and vertical scrolling.

### To clear the History list

1. In Internet Explorer Mobile, tap **Menu > Tools > Options > Memory** tab.
2. Tap **Clear History**.

### To save a picture from a Web page

1. In Internet Explorer Mobile, tap and hold the picture, and tap **Save Image**.
2. Do one of the following:
  - To save the picture in **My Pictures** on your device, tap **Yes**.
  - To save the picture in another location, such as a storage card, tap **Save As**.

### To delete temporary Internet files

Your device temporarily stores Web pages that you frequently visit or have visited recently to speed up the display of these Web pages when you access them. You may want to delete these files to free storage space.

1. In Internet Explorer Mobile, tap **Menu > Tools > Options > Memory** tab.
2. Tap **Delete Files**. All pages stored on your device, including offline favorites content, will be deleted.

### To set up Internet security settings

Cookies are small files containing information about your identity and preferences so that a page can tailor information

to your needs. The page sends the file, and it is stored on your device.

1. In Internet Explorer Mobile, tap **Menu > Tools > Options > Security** tab.
2. To prevent Internet Explorer Mobile from accepting any cookies, clear the **Allow cookies** check box.
3. Select the check boxes for the other security options you want, and tap **OK**.

## 6.3 Using Comm Manager

**Comm Manager** acts like a central switcher that lets you enable or disable phone features as well as manage your data connections easily.

### To open Comm Manager

- Tap the **Comm Manager** icon (📶) on the Today screen.

Simply tap the corresponding button to enable or disable a feature.



- 1 Tap to toggle between enabling or disabling the phone.
- 2 Tap to toggle between automatically receiving (as items arrive) or manually retrieving Outlook e-mails. For more information, see "Schedule synchronization with Exchange Server" in Chapter 4.

- 3 Tap to toggle between turning on the phone's ringer or setting the phone to vibration/mute mode.
- 4 Tap to toggle between turning on or off Bluetooth. Tap **Settings** > **Bluetooth** to configure Bluetooth on your device. See "Using Bluetooth" for details.
- 5 Tap to disconnect active data connections. You cannot reconnect data connections in Comm Manager.
- 6 Tap to open ActiveSync so you can synchronize the device and computer. For more information about the configuration settings for ActiveSync, see Chapter 4.

## 6.4 Using Bluetooth

Bluetooth is a short-range wireless communications technology. Devices with Bluetooth capabilities can exchange information within a distance of about 10 meters without requiring a physical connection. You can even beam information to a device in a different room, as long as it is within the Bluetooth signal coverage range.

Bluetooth can be used in the following ways:

- Beam information, such as files, appointments, tasks, and contact cards, between devices that have Bluetooth capabilities.
- Synchronize information between your device and computer via Bluetooth.
- Use a Bluetooth-enabled headset (or other Bluetooth-enabled hands-free device such as a car kit) with your device for hands-free phone conversations.
- Use a Bluetooth service. Once you connect to another device or computer using Bluetooth, you can locate and use any of the services available on that device.



- Create a connection between your device and another Bluetooth-enabled phone to use that phone as a modem.

**Note** Normally, you will need another phone as a modem only if your Pocket PC device has no integrated phone capability.

## Bluetooth modes

Bluetooth on your device operates in three different modes:

- **On.** Bluetooth is turned on. Your device can detect other Bluetooth-enabled devices, but not vice versa.
- **Off.** Bluetooth is turned off. In this mode, you can neither send nor receive information using Bluetooth. You might want to turn Bluetooth off at times in order to conserve battery power, or in situations where using a wireless device is prohibited, such as on board an aircraft and in hospitals.
- **Visible.** Bluetooth is turned on, and all other Bluetooth-enabled devices can detect your device.

**Note** By default, Bluetooth is turned off. If you turn it on, then turn off your device, Bluetooth also turns off. When you turn on your device again, Bluetooth automatically turns on.

### To turn Bluetooth on and make your device visible

1. On your device, tap **Start > Settings > Connections** tab > **Bluetooth**.
2. Select the **Turn on Bluetooth** and **Make this device visible to other devices** check boxes.
3. Tap **OK**.

## Bluetooth partnerships

A Bluetooth partnership is a relationship that you create between your device and another Bluetooth-enabled device in order to exchange information in a secure manner. Creating a partnership between two devices involves entering the same Bluetooth passcode on both devices.

Creating a partnership between two devices is a one-time process. Once a partnership is created, the devices can

recognize the partnership and exchange information without entering a passcode again. Make sure that on the two devices, Bluetooth is turned on and in visible mode.

### To create a Bluetooth partnership

1. On your device, tap **Start > Settings > Connections** tab > **Bluetooth**.
2. On the **Devices** tab, tap **Add new device**. Your device searches for other Bluetooth devices and displays them in the box.
3. Tap the desired device name in the box.
4. Tap **Next**.
5. Specify a passcode to establish a secure connection. The passcode can be 1 up to 16 characters.
6. Tap **Next**.
7. Wait for the paired device to accept the partnership. The receiving party needs to enter the same passcode that you specified.
8. The name of the paired device is then displayed. You may edit and enter a new name for that device.
9. Select the check boxes of services that you want to use from the paired device.
10. Tap **Finish**.

### To accept a Bluetooth partnership

1. Ensure that Bluetooth is turned on and in visible mode.
2. Tap **Yes** when prompted to establish a partnership with the other device.
3. Enter a passcode (the same passcode that is entered on the device requesting the partnership) to establish a secure connection. The passcode must be between 1 and 16 characters.
4. Tap **Next**.
5. Tap **Finish**. You can now exchange information with the paired device.

### To rename a Bluetooth partnership

1. Tap **Start > Settings > Connections** tab > **Bluetooth**.
2. Tap and hold the partnership on the **Devices** tab.
3. On the shortcut menu, tap **Edit**.
4. Enter a new name for the partnership.
5. Tap **Save**.

### To delete a Bluetooth partnership

1. Tap **Start > Settings > Connections** tab > **Bluetooth**.
2. Tap and hold the partnership on the **Devices** tab.
3. Tap **Delete**.

## Connect a Bluetooth hands-free or stereo headset

For hands-free phone conversations, you can use a Bluetooth hands-free headset such as a car kit with your device.

Your device also supports A2DP (Advanced Audio Distribution Profile) which is for stereo audio over Bluetooth. This means that you can use a Bluetooth stereo headset with your device for hands-free phone conversations as well as for listening to stereo music. Make sure that your stereo headset also supports A2DP.

Just like when connecting to any Bluetooth device, you also need to enter a passcode when connecting to a Bluetooth hands-free or stereo headset. The passcode is fixed and cannot be changed on a Bluetooth headset. Before you connect it to your device, check for the proper passcode in the manufacturer's documentation.

### To connect a Bluetooth hands-free or stereo headset

1. Make sure that both your device and the Bluetooth headset are turned on and within close range, and that the headset is visible. Refer to the manufacturer's documentation to find out how to set the headset in visible mode.
2. Tap **Start > Settings > Connections** tab.

3. Tap **Bluetooth** > **Devices** tab > **Add new device**. Your device searches for other Bluetooth-enabled devices and displays them in the list.
4. Tap the name of the Bluetooth headset, then tap **Next**.
5. Enter the passcode of the Bluetooth headset, then tap **Next**.
6. Make sure the **Hands Free** check box is selected.  
If you have a Bluetooth stereo headset, also make sure the **Wireless Stereo** check box is selected.



7. Tap **Finish**.

**Note** If the Bluetooth stereo headset becomes disconnected, turn the headset on and repeat steps 1 to 3 above. Tap and hold the name of the Bluetooth stereo headset and tap **Set as Wireless Stereo**.

## Beam information using Bluetooth

You can beam information, such as contacts, calendar items, and tasks, as well as files from your device to your computer or to another Bluetooth-enabled device.

**Note** If your computer does not have built-in Bluetooth capability, you need to connect and use a Bluetooth adapter or dongle on your computer.

### To beam information from your device to a computer

1. Turn on Bluetooth on your device, and make your device visible. For information about this, see “To turn Bluetooth on and make your device visible”.
2. You also need to set Bluetooth on your computer to visible mode. Do one of the following:
  - If your computer has Windows XP SP2 and your computer’s built-in or external Bluetooth adapter is supported by Windows XP SP2, open **Bluetooth Devices** from the Control Panel. Click the **Options** tab, then select the **Turn discovery on** and the **Allow Bluetooth devices to connect to this computer** options.
  - If the Bluetooth adapter on your computer was installed using a third-party provided driver, open the Bluetooth software that came with the Bluetooth adapter. This software varies by manufacturer, but in most cases, you will find a **Bluetooth Configuration** utility which you can open from the Control Panel. After Bluetooth Configuration opens, click the **Accessibility** tab, then select **Let other Bluetooth devices to discover this computer**. Refer to the Bluetooth adapter’s documentation for more information.
3. Create a Bluetooth partnership between the two devices. For information about creating a partnership, see “Bluetooth partnerships”.

After a partnership has been created successfully, your computer is ready to receive Bluetooth beams.
4. On your device, tap and hold an item to beam. The item can be an appointment in your calendar, a task, a contact card, or a file.
5. To beam a contact, tap **Menu > Send Contact > Beam**. To beam other types of information, tap **Menu > Beam [type of item]**.

6. Tap the device name to which you want to send the beam.
7. If you beamed an Outlook item and it is not automatically added to Outlook, select **File > Import and Export** in Outlook to import it.

To beam information to a Bluetooth-enabled device such as another Pocket PC, follow steps 3 to 6 in the above procedure.

**Note** If the computer or device you want to beam to does not appear in your device's Bluetooth list, make sure that its Bluetooth is turned on and set to visible mode.

### To receive a Bluetooth beam

Your device will not detect and notify you of incoming Bluetooth beams unless you set it up to do this.

1. Tap **Start > Settings > Connections** tab > **Beam**.
2. Select the **Receive all incoming beams** check box.
3. Make sure your device is turned on, visible, and within close range of the device that is beaming the information.
4. When prompted to receive an incoming beam, tap **Yes** to receive the beamed information.

**Tip** Selecting the **Receive all incoming beams** check box also allows the device to detect and receive infrared beams.

### Use the device as a Bluetooth modem

You can connect your device to a notebook or desktop computer through Bluetooth and use the device as a modem for the computer.

**Note** If your computer does not have built-in Bluetooth capability, you need to connect and use a Bluetooth adapter or dongle on your computer.

For the computer to use the Internet connection of your device, activate Internet Sharing on your device, then set up a Bluetooth Personal Area Network (PAN) between the computer and your device.

1. On your device, turn on Bluetooth and set it to visible mode.
2. Initiate a Bluetooth partnership from your device by following the steps in "To create a Bluetooth partnership."

Alternatively, you can initiate a Bluetooth partnership from the computer by following these steps (based on Windows XP SP2):

- a. In the Control Panel or System Tray, double-click the **Bluetooth Devices** icon.
  - b. In the Bluetooth Devices window, click **Add**.
  - c. The Add Bluetooth Device Wizard opens. Select the **My device is set up and ready to be found** check box, then click **Next**.
  - d. The wizard then detects your device and displays its name in the dialog box. Select the device name, then click **Next**.
  - e. Select **Let me choose my own passkey**, then enter a passcode (1 up to 16 digits) that will serve as an identification number for establishing a secure connection between your device and the computer. Click **Next**.
  - f. A confirmation message then appears on your device. Tap **Yes** to accept the connection, enter the same passcode, then tap **Next**.
  - g. On the computer, click **Finish** to exit the wizard.
  - h. On your device's Partnership Settings screen, you can change the display name for the computer, then tap **Finish**.
3. Now, open the Internet Sharing program on your device. Tap **Start > Programs > Internet Sharing**.
  4. Select **Bluetooth PAN** as the **PC Connection**.
  5. From the **Network Connection** list, select the name of the connection that your device uses to connect to the Internet.

6. Tap **Connect**.
7. On your computer, set up a Bluetooth Personal Area Network (PAN) with your device:
  - a. Tap **Start > Control Panel > Network Connections**.
  - b. Under **Personal Area Network**, click the **Bluetooth Network Connection** icon.
  - c. Under **Network Tasks**, click **View Bluetooth network devices**.
  - d. In the Bluetooth Personal Area Network Devices dialog box, select your device, then click **Connect**.
8. On the Internet Sharing screen on your device, check if a connected status is displayed, which indicates that your computer has been successfully connected to the Internet using your device as a Bluetooth modem.

### Use another Bluetooth phone as a modem

You can use another phone that has Bluetooth as a modem for your device to browse the Internet or to transfer other information.

To do this, create a Bluetooth modem connection on your device and then send information to the phone by using Bluetooth. The phone relays the information over the mobile phone network and then sends back to your device any information that you had requested over the connection.

Once you create a modem connection to the Bluetooth phone, you can reuse it whenever you want to use the phone as a modem. Make sure that Bluetooth is turned on and visible mode is enabled on both your device and the phone, and that the two are within close range.

**Note** Normally, you will need another phone as a modem only if your Pocket PC device has no integrated phone capability.

### To use a Bluetooth phone as a modem for your device

1. On your device, tap **Start > Settings > Connections** tab > **Connections**.
2. Tap **Add a new modem connection**.



3. Enter a name for the connection.
4. In the **Select a modem** list, tap **Bluetooth**.
5. Tap **Next**.
6. If the phone appears in the **My Connections** list, skip to step 11.
7. If the phone does not appear in the **My Connections** list, tap **Add new device**, and follow the remaining steps.
8. Select the phone from the list and tap **Next**.
9. Enter a passcode and tap **Next**.
10. Enter the same passcode on the phone and tap **Finish**.
11. In the **My Connections** list on your device, select the phone and tap **Next**.
12. Enter the phone number to dial for this connection and tap **Next**.
13. Enter the required logon information for this connection and tap **Finish**.

## 6.5 Using Wi-Fi

Wi-Fi provides wireless Internet access over distances of up to 100 meters. To use Wi-Fi on your device, you need access to a wireless access point of your service provider. When you are in public places, such as in a coffee shop or restaurant, you will need access to their public wireless access points (also referred to as “hotspots”).

**Note** The availability and range of your device’s Wi-Fi signal depends on the number, infrastructure, and other objects through which the signal passes.

### To turn Wi-Fi on

At the lower left side of your device, slide the WLAN Switch upward. The icons on the switch represent the following:

 : Wi-Fi is turned on.

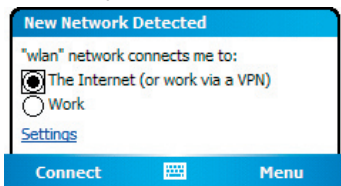
 : Wi-Fi is turned off.

### To connect to a wireless network

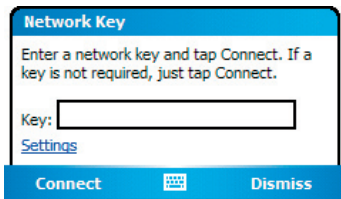
1. After Wi-Fi has been turned on, your device then scans for available wireless networks in your area. The network names of the detected wireless networks will be displayed on a pop-up message window. Tap the desired wireless LAN, then tap **OK**.



2. On the next pop-up message window, tap **The Internet** if the wireless LAN connects your device to the Internet. Otherwise, tap **Work** if the wireless LAN connects your device to a private network.



3. If the wireless LAN is secured by a network key, enter this key, then tap **Connect**.



Next time you use your device to detect wireless networks, you will not see the pop-up message windows again, and you will not be prompted to enter

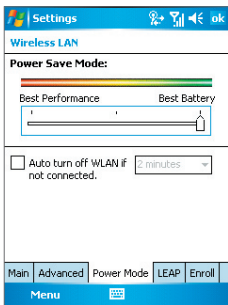
the network key of the previously accessed wireless network (unless you perform a hard reset which will erase custom settings on your device).

- Note** Wi-Fi networks are self-discoverable, which means no additional steps are required for your device to connect to a Wi-Fi network. It may be necessary to provide a username and password for certain closed wireless networks, however.

### To save battery power while connected to a wireless network



1. Tap **Start > Settings > Connections** tab > **Wireless LAN** to open the Wireless LAN Settings screen.
2. On the **Power Mode** tab of the Wireless LAN Settings screen, move the **Power Save Mode** slider to a position that optimizes performance with the least power consumption.

For example, move the slider to the left (Best Performance) to have the optimal WLAN performance; move to the right (Best Battery) to obtain the maximum battery usage.

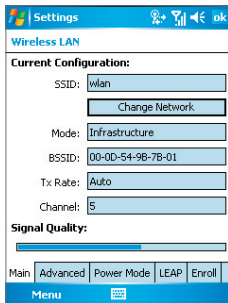


### To check the wireless LAN status

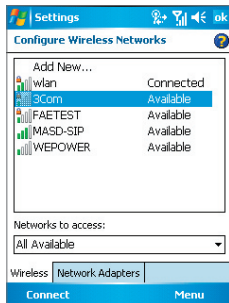
You can check the current wireless connection status from the following three screens of your device:

- **Title bar.** When you enable Wi-Fi on your device, the Wi-Fi ON icon (  ) will appear on the title bar. After Wi-Fi is turned on, your device scans for available wireless networks and the wireless signal icon (  ) appears on the title bar. The arrows in this icon will move back and forth while your device is scanning for a wireless LAN signal. Once your device successfully connects to a wireless LAN, the arrows stop moving.

- **Wireless LAN screen - Main tab.** Here, it shows the name of the wireless network that your device is currently connected to. The configuration and signal quality of the wireless network are also shown.
- **Configure Wireless Networks screen.** Tap **Start > Settings > Connections tab > Wi-Fi > Wireless tab.** This screen displays the wireless networks currently available.



Wireless LAN: Main tab



Wi-Fi: Wireless tab

- To connect to a wireless network in the list, tap and hold on the desired network, then tap **Connect**.
- Tap a wireless network in the list to view or change its connection settings.
- You can also add new wireless networks, if available, by tapping **Add New**.

## 6.6 Using Internet Sharing

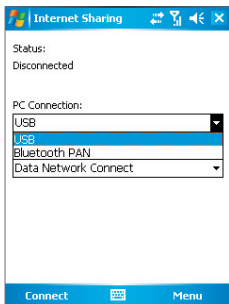
**Internet Sharing** connects your PC or notebook computer to the Internet by using your device's data connection. You can choose to connect via USB or Bluetooth.

Follow the procedure in this section to set up your device as a USB modem. To learn how to set up your device as a Bluetooth modem, see "Use the device as a Bluetooth modem" in this chapter.

- Notes**
- Make sure you have set up a phone dial-up modem connection on your device. If your device has not been set up with a data connection yet, tap **Menu > Connection Settings** on the Internet Sharing screen. For more information about setting up a phone dial-up connection, see "To set up a dial-up connection to your ISP".
  - If you want to use a USB cable connection, you must first install Microsoft ActiveSync version 4.2 or later on the computer.
  - Before using Internet Sharing, disable ActiveSync on your computer.

### To set up your device as a USB modem

1. On your device, tap **Start > Programs > Internet Sharing**.
2. In the **PC Connection** list, select **USB**.
3. In the **Network Connection** list, select the name of the connection that your device uses to connect to the Internet.
4. Plug in the USB cable between your device and the computer.
5. Tap **Connect**.



### To end the Internet connection

- On the Internet Sharing screen, tap **Disconnect**.

## 6.7 Using Terminal Services Client

The **Terminal Services Client** allows you to log on to a PC running Terminal Services or Remote Desktop, and use all the resources available on that PC. For example, instead of running Word Mobile on your device, you can run the PC version of Word and access the .doc files available on that PC.

### To connect to a Terminal Server

1. On your device, tap **Start > Programs > Terminal Services Client**.
2. Enter the server name.
3. You can also select a server name in **Recent servers** if you have recently connected to a server.
4. Select the **Limit size of server desktop to fit on this screen** check box if you want to use programs that have been specifically sized for use with your device.
5. Tap **Connect**.

### To navigate within Terminal Services Client

When connected to a remote server, you may notice that the screen is displaying more than one horizontal and vertical scroll bar. Use these scroll bars to either scroll the contents on the PC, or to scroll the PC display through the Terminal Services Client window.

To make sure you are scrolling the PC display through Terminal Services Client, use the five directional buttons at the bottom of the Terminal Services Client window. To better fit information on the screen, select the **Limit size of server desktop to fit on this screen** check box. For best results, the programs on your desktop PC should be maximized.

### To disconnect without ending a session

1. From the Terminal Services Client screen on your device, tap **Start > Shutdown**.
2. Tap **Disconnect**.

- Notes**
- Do not use the **Start** menu on your device.
  - If a network administrator has configured Terminal Services Client on your device to reconnect to disconnected sessions, and you previously disconnected from a Terminal Server without ending the session, the Terminal Services Client reconnects to that session.

**To disconnect after ending a session**

1. From the Terminal Services Client screen on your device, tap **Start > Shutdown**.
2. Tap **Log Off**.

