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Part Number 0200-2026 Rev B

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Industry Canada ICES-003 Emission Compliance Statement

This Class B digital apparatus meets the requirement of the Canadian Interference-Causing Equipment Regulations.

Cet appareil numérique de la classe B respecte toutes les exigences du règlement sur le matériel brouiller du Canada.

European Radio Approval Information

The neoChat NC-10 is a low power, wireless communication devices, operating in the 2.4 GHz band, intended for home or office use. The power output of this device is well below the RF exposure limits as set by the European Commission through the R&TTE directive.

The neoChat NC-10 can be operated in the following European Union and European Economic Area countries:

Austria, Belgium, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, the Netherlands, Norway, Portugal, Spain, Sweden, Switzerland and the United Kingdom.

The following countries will become full members of the European Union on May 1, 2004:

Czech Republic, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Slovakia, Slovenia.

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Regulatory Information

Approval

This unit complies with the requirements of the EU directives:

- R&TTE Directive 1999/5/EC as per
  ETSI EN 300 328-1
  ETSI EN 300 328-2
  ETSI EN 301 489-1
  ETSI EN 301 489-17
  Low Voltage Directive (Safety) 73/23/EEC as per EN 60950
- CE

FCC Part 15 Radio Frequency Interference Statement

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- This device may not cause harmful interference.
- This device must accept any interference received, including interference that may cause undesired operation.

Caution: Any changes or modifications to neoChat model numbers 0200-1000-00 or 0200-1000-01 not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Note

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and the receiver.
- Connect the equipment into an outlet that is on a circuit different from the receiver.
- Consult the dealer or an experienced radio/TV technician for help.

- Never short-circuit the battery by connecting the positive and negative terminals with a metal material. Do not store or carry the battery where it could come into contact with metal objects such as a key chain or necklace.
- Never allow the battery to get wet or be immersed in water.
- Do not place the battery in a microwave oven or high pressure container.
- Stop charging if the battery is not charged after the prescribed charge time.
- If leakage of the electrolyte occurs, or if there is an offensive odor, immediately keep the battery away for any source of fire or spark.
- If you become aware of any abnormal phenomena, such as odor, discoloration, or deformation, during use, while charging or when storing the battery, remove the battery from the device or charger and stop using.
- In the event the electrolyte comes into contact with the eyes, flush thoroughly with clean water, without rubbing. Consult with a physician immediately.

Exposure to Radio Frequency Radiation

The radiated output power of the neoChat NC-10 internal wireless radio is far below the FCC and Industry Canada radio frequency exposure limits. Nevertheless, the wireless radio shall be used in such a manner that the potential for human contact during normal operation is minimized. The internal wireless radio operates within guidelines found in radio frequency safety standards and recommendations, which reflect the consensus of the scientific community.

The level of emitted energy emitted is far less than the electromagnetic energy emitted by wireless devices such as mobile phones. However, the use of wireless radios may be restricted in some situations or environments, such as aboard airplanes. If you are unsure of restrictions, you are encouraged to ask for authorization before turning on the wireless radio.

The FCC and Industry Canada has set a general guideline of 20 cm (8 inches) separation between the device and the body, for use of a wireless device near the body. This device should be used more than 20 cm (8 inches) from the body when wireless devices are on.

Welcome

Your neoChat

Thank you for purchasing neoChat – your complete messaging device. neoChat is a mobile messaging unit designed to work with neoFone. neoChat blurs the lines between mobile instant messaging, Email, and SMS, creating a unique, efficient mobile user experience. It brings a new dimension to the concept of non-stop rapid communication – people connecting to people.

Lightweight and pocketsize, the dynamic interactive screen and convenient keyboard make it the ideal messaging tool.

neoChat

PMG Connected World

Your PMG connected world starts with a mobile phone with PMG technology (neoFone) and also includes one or more PMG Companions. Using PMG technology, neoFone connects wirelessly with the PMG Companions like neoChat.

neoChat and neoFone

neoFone is a slim, feature-packed mobile phone. neoFone also has the huge benefit of allowing you to connect with PMG Companions, like neoChat and neoSnap. You can chat or exchange Emails thanks to your messaging device, and take and send digital pictures with your neoSnap.

More cool devices, designed to take advantage of neoFone are continuously introduced to the market.

Enjoy your neoFone and PMG Companions and look for new devices as they are introduced.

Read more detailed instructions and information in the Online User's Guide at www.myneo.com.

Now, let's get started!

Areas with a potentially explosive atmosphere are often but not always clearly marked. They include the below-deck area on boats, chemical transfer or storage facilities, vehicles using liquefied petroleum gas (propane or butane), areas where the air contains chemicals or particles, such as grain, dust or metal powders, and any other area where you would normally be advised to turn off your vehicle engine.

Battery Safety Precautions

For the safe use of lithium ion batteries always follow the instructions provided below. Improper handling of lithium ion batteries may result in injury or damage from electrolyte leakage, heating, ignition, or explosion.

Danger:

- Never use the batteries with anything other than specifically designed equipment.
- Always use the battery charger provided with the device.
- Never impact, pierce or crush the battery.
- Handle a damaged or leaking battery with extreme care. If you come in contact with the electrolyte, wash the exposed area with soap and water. If it contacts the eye, flush the eye with water for 15 minutes and seek medical attention.
- When discarding a battery, contact your local waste disposal provider regarding local restrictions on the disposal or recycling of batteries.
- Never disassemble or modify the battery. The battery contains a circuit designed to enhance safety. Damaging this circuit may cause overheating, fire or bursting.
- Never expose or charge a battery under high temperature conditions, such as near a fire or in the direct sunlight. If the ambient temperature is too high, the protection circuit may be actuated, preventing further charging, or damaged.

- Hearing Aids
  Certain digital wireless products, such as your neoChat, may interfere with some hearing aids. Consult your Service Provider in the event of interference.

- Other Medical Devices
  The operation of any radio-transmitting equipment, including your neoChat, may interfere with the functioning of inadequately protected medical devices. Consult a physician or the manufacturer of the medical device if you have any questions or to determine if the devices are adequately shielded from external RF energy.

  Power off your neoChat in health care facilities when instructed to do so. Hospitals or health care facilities may be using equipment sensitive to external RF energy.

- Transport
  RF signals may affect improperly installed or inadequately shielded electronic systems in motor vehicles, for example electronic fuel injection systems, electronic anti-skid (anti-lock) braking systems, electronic speed control systems, and air bag systems.

  Check these issues with your vehicle manufacturer or representative. You should also consult the manufacturer of any equipment that has been added to your vehicle.

  Power off your neoChat before boarding an aircraft. The use of wireless products such as your neoChat in an aircraft may be dangerous to the operation of the aircraft, disrupt the wireless telephone network, and may be illegal.

- Posted Facilities
  Power off your neoChat in any facility where posted notices require you to do so.

- Potential Explosive Atmospheres
  Power off your neoChat in areas with a potentially explosive atmosphere, and obey all signs and instructions. Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death.

  You should power off your neoChat at a refueling point (service station) and observe restrictions on the use of radio equipment in fuel depots (fuel storage and distribution areas), chemical plants or areas where blasting operations are in progress.

GETTING STARTED

Before you begin using your neoChat:

1 Fully charge the batteries for both neoChat and neoFone. It takes about 10-12 hours to fully charge the batteries the very first time.
2 Make sure that the SIM card is inserted in your neoFone.
3 Power on your neoFone.
4 Configure your neoFone according to the neoFone User Guidelines.

N o t e

For full functionality, keep neoChat and neoFone within 5-7 meters of each other.

Powering On

To power on neoChat:

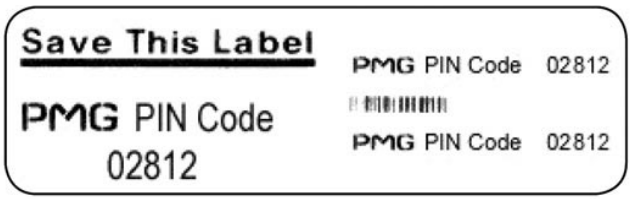
1 Open your neoChat.
2 Press and hold the *Power/Quick Settings* key until the Start-up screen appears.

Powering on your neoChat

3 If this is the first time you are using your neoChat, a language selection popup will appear. Use the **Up/Down** Navigation keys or the **Side Scroll Control** to select your preferred language and press **Enter.** Your neoChat will restart in the selected language.

Entering the PMG PIN Code

1 You will now be prompted to enter your PMG PIN Code. Please refer to the PMG PIN Code sticker provided with your neoFone. Use the numbers on the top line of the keyboard to enter the PMG PIN Code and press **Enter.**



2 Your neoChat will now connect to your neoFone. (This process may take up to one minute).

Setting up your GPRS connection

N o t e

You can configure your GPRS settings in your neoFone (if not already done) or in your neoChat. The settings are automatically updated in both devices. You must be connected to the GPRS network in order to chat, send and receive Email messages.

After you have successfully entered your PMG PIN Code, a GPRS configuration popup will be displayed if GPRS has not yet been set up.

1 Choose **Yes**.
2 Enter the APN provided by your operator (enter Username & Password if required) and press **Enter.**

Setting up your Accounts

Configuring your IM Account

After you have successfully set up your GPRS connection, an IM con figuration popup will be displayed if IM account has not yet been set up.

Safety Information

- Traffic Safety
  Park the vehicle before using your neoChat. Do not place your neoChat on the passenger seat or where it can fall due to a collision or short stop. Remember - road safety always comes first!

- Operating Environment
  Remember to follow special regulations in effect in any area and always power off your neoChat when its use is forbidden, or when it may cause interference or danger.

  When connecting your neoChat or any accessory to another device, read the user guide for detailed safety instructions. Do not connect incompatible products.

- Electronic Devices
  Most modern electronic equipment is shielded from radio frequency (RF) signals. However, keep in mind that certain electronic equipment may not be shielded against the RF signals from your wireless neoChat.

- Pacemakers
  The manufacturers of pacemakers recommend that a minimum distance of 20 cm (6 inches) be maintained between a wireless product such as your neoChat and a pacemaker, in order to avoid potential interference with the pacemaker. These recommendations are consistent with independent research conducted by Wireless Technology Research.

  Users with pacemakers:

  - Should always keep your powered on neoChat more than 20 cm (6 inches) from your pacemaker.
  - Should not carry your neoChat in a breast pocket.
  - Should immediately power off your neoChat if there is reason to suspect that interference is taking place.

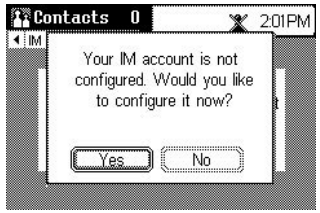
- Use device only with the following charger models:
  Cincon T3E-05V055 (Europe only,) T3A-05V055 (North America only) and Pi KWS05E36-57 (Europe only.)

Standard Terms and Conditions of Use, Care, and Maintaenance

Your neoChat is a product of superior design and craftsmanship, and should be treated with care. The suggestions below will help you to fulfill any warranty obligations and to enjoy this product for many years.

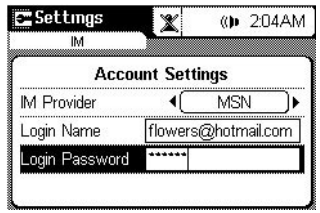
Note the following when using your neoChat, battery, charger or any other accessory:

- Keep your neoChat and all its parts and accessories out of the reach of small children.
- Keep your neoChat dry. Precipitation, humidity, and liquids contain minerals that can corrode electronic circuits.
- Do not use or store your neoChat in dusty, dirty areas. Your neoChat's moving parts can be damaged.
- Do not store your neoChat in hot areas. High temperatures can shorten the life of electronic devices, damage batteries, and warp or melt certain plastics.
- Do not store your neoChat in cold areas. When your neoChat warms up (to its normal temperature), moisture can form inside the device and may damage electronic circuit boards.
- Do not attempt to open your neoChat. Non-expert handling of the device may damage it and void the warranty on the product.
- Do not drop, knock, or shake your neoChat. Rough handling can break internal circuit boards.
- Do not clean your neoChat with harsh chemicals, cleaning solvents, or strong detergents. Wipe clean with a soft cloth, slightly dampened in a mild soap-and-water solution.
- Do not paint your neoChat. Paint can clog the device's moving parts and prevent proper functioning.
- If your neoChat, the battery charger, or any accessory is not working properly, contact your nearest qualified service facility. The personnel there will assist you, and if necessary, arrange for service.
- The neoChat charger is equipped with a ferrite bead to reduce EMI (electromagnetic interference) and RFI (radio-frequency interference.) Do not for any reason remove the ferrite bead from the product.



IM Configuration Popup

1 Choose **Yes** and you will be directed to the IM Account Settings screen.
2 Select your IM Provider (MSN/Yahoo!®/AOL/ICQ) and type in your username and password.



IM Account Settings Screen

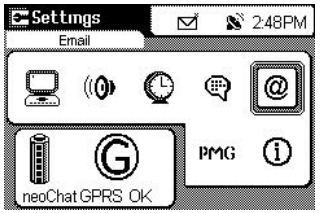
3 Press **Enter** twice to save your IM Configuration settings.
4 Press the Contacts button to go to the Contacts screen. It may take a few minutes to connect to the IM Server and load your contacts. (The IM Status icon in the task bar will animate during the connection process.)

Note

You need to complete your IM account settings only once. From now on when you power on your neoChat, the default screen will be the *Contacts* screen.

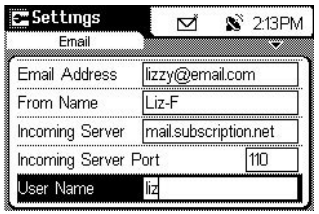
Configuring your Email Account

1 To configure your Email settings, press the *Settings* key on your neoChat keyboard. The *Settings* screen appears.



Settings Screen

2 In the Settings screen, highlight the **Email** icon (@) and press **Enter.** The *Email* Settings Screen of your neoChat appears.



Email Screen

3 Complete your Email configuration information and press **Enter.**

N o t e
Server settings (addresses and ports) can be obtained from your Email provider.

Powering Off

- Press and hold the **Power/Quick Settings** key for two seconds.

  You can also power off your neoChat by pressing and releasing the **Power/Quick Settings** key to launch the **Quick Settings** menu, and pressing 1. **Power Device OFF.**

What do I do if my neoChat battery power is low?
Connect your neoChat to the battery charger and let it charge until the *Fully charged* message appears. In the meantime, your neoChat can be powered on and used.

I can't go Online
Check your GPRS settings (See Page 4) and your IM account settings (See Page 4).

I can't send/receive Email
Check your GPRS settings (See Page 4) and your Email account settings (See Page 5).

I can't send/receive IM or Email while in a voice call.
IM/Email transfer is paused during the voice call. Once the voice call is terminated, you will be able to send and receive IM and Email.

TROUBLESHOOTING

Your neoChat

My neoChat does not connect to neoFone

- Make sure that you have established a connection between your neoChat and neoFone, and that neoChat is within range (up to 5-7 meters for best performance) of neoFone.
- If you are connecting to neoFone for the first time, make sure you have entered the correct neoFone PMG PIN Code. The code is provided with your neoFone.
- You may need to reset or restart neoFone and then the other PMG companion devices. Press the *On/Off* button of neoFone for approximately two seconds to power it off. Then press the *On/Off* button again to power it back on. Refer to the neoFone Users Manual.
- Try re-linking (re-pairing) your neoChat to your neoFone. Power off your neoChat and then restart it. You will see the *Connecting* message. If you are already in the *Connecting* message, you do not need to restart. Press . At the prompt, enter the PMG PIN Code provided by your service provider and press **Enter.** The *Connecting* message appears while neoChat establishes a connection to neoFone.

I powered on my neoChat and can't go beyond the Connecting message. What is the problem?
There may be several reasons for this.

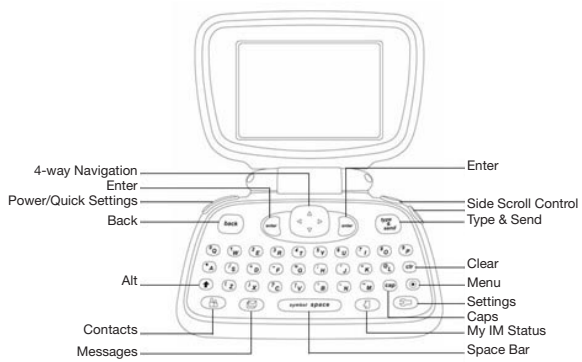
- Check that your neoFone is powered on and functioning normally.
- Check that your neoChat is within the recommended range of your neoFone (5-7 meters).
- If all else fails, contact customer service.

How can I tell how much battery power my neoChat has remaining?
Check the neoChat battery icon in the *Settings* screen. The icon shows a total of six bars when fully charged. From the number of bars visible, you can estimate the capacity of your battery.

Getting to know your neoChat

Keyboard

Open your neoChat to display the screen and keyboard as shown below.



neoChat Keyboard and Screen

The following table describes the functions of the keys on the keyboard:

Button/Key	Description
Back	Exits from screen. In certain screens the **Back** button acts as an "undo" button if parameter changes have been made and not saved by first pressing **Enter.**

Button/Key	Description
Enter (2 keys)	• Selects a highlighted menu item or function. • Enters user-defined data or parameter changes. • In the Contacts list, pressing Enter opens an existing message from a Contact or creates a new message if none exists. • In the Messages list, **Enter** opens the highlighted message for viewing, with the ability to reply. • You can also press Enter to begin a new line when composing an SMS or Email message.
Type and Send	• In Contacts list, creates a new message to the highlighted contact. • If pressed while composing a message, sends the message.
4-way navigation	• Pressing Up/Down enables scrolling and Left/Right changes the sort. • Moves the cursor in four directions when typing a message. • Preview mode- can be combined with ALT key to get to beginning or end of lists.
clr	• Deletes one character at a time to the left in text mode. • If you press and hold the key for one second, all text in the field is deleted. • Press to delete a selected Contact (in Contacts screen) or selected message (in Messages screen).
	• **Menu:** Opens the menu options for a screen. • Pressing **Menu** when the “Connecting to PMG…” screen is displayed, allows you to change your PMG PIN Code.
cap	• Capitalizes letter characters.

Online User’s Guide

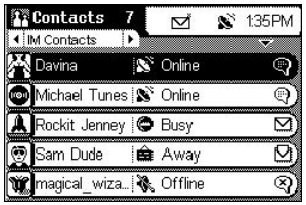
In-depth information regarding features, functions and how to use your neoChat are found online at www.myneo.com. Updates are made continually, so check back often to see what’s new.

LED	Description
Green - single blink every second followed by 3 orange “short-burst” blinks every 20 seconds	PMG connection OK, M20 battery capacity less than 20%, unread messages waiting.
Orange - 3 “short-burst” blinks every 20 seconds.	PMG connection OK, M20 battery capacity more than 20%, unread messages waiting.
Red - single blink every second.	No connection to PMG, M20 battery capacity less than 20%.
Red - single blink every 20 seconds.	No connection to PMG, M20 battery capacity more than 20%.
Red - continuous light.	No connection to PMG, M20 battery is charging.

Button/Key	Description
	• **Alt:** Accesses 2nd key function. These characters include punctuation, numbers, symbols, and Emoticons as indicated on the key and popup screens.
	• Opens *Contacts* screen.
	• Opens *Messages* screen.
	• Opens *My IM Status* screen.
	• Opens *Settings* screen.
Space bar	• Adds space between text characters. • Pressing **+ space bar** in a message screen opens the Emoticons, and Character pallets.
Side Scroll Control	• Enables up/down scrolling through a screen. • When typing a message, long press on vowels opens the Latin Chars popup.

Screens

The *Contacts* screen is the default screen that appears when you power on your neoChat.



Contacts Screen

Your neoChat has four main function screens. You can move from one function screen to another by pressing the corresponding function key on the keyboard:

- **Contacts** This screen displays your Contacts and enables you to communicate with them. (This is the default screen when you power on your neoChat.)
- **Messages** This screen displays your Email, SMS, and IM chat messages and enables you to send and receive messages.
- **My IM Status** This screen displays your current IM user status and enables you to change your IM status as it appears to your IM Contacts.
- **Settings** This screen displays your profile settings, as well as settings of your neoChat and neoFone, and enables you to change those settings.

Task Bar

A common element on each of the four function screens is the Task Bar at the top of the screen:

Task Bar

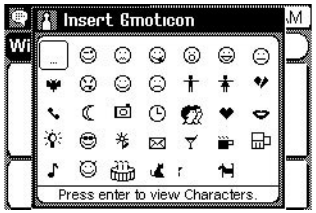
Sort Field

The Sort field is situated below the Task Bar on the *Messages* and *Contacts* screens. Information viewed in these screens is displayed according to a specific sort that you select. You can choose what information you want to see in a particular screen by customizing the Sort field.

Icon	Description
	Sent Email.
	Downloading more…Animated icon displayed next to Email when downloading the rest of that Email.
Task Bar Icons	
	Screen identifier. Each screen type *(Messages, Contacts, Settings, My Status)* has its own unique icon.
Contacts 7	Screen title. Each screen type has its own unique title. The number indicates how many items are listed in the current sort in the screen.
	Display Sound status (if mute).
	New IM, Email or SMS message in Unread list.
	When neoChat is checking for new Email, an animated envelope will be displayed.
	Your IM Status is displayed in the task bar.
	When connecting to IM Server, your IM Status icon animates.
Miscellaneous	
	Blocked IM Contact.

LED Behavior

LED	Description
Green - single blink every second.	PMG connection OK, M20 battery capacity less than 20%, no unread messages.
Green - single blink every 20 seconds.	PMG connection OK, M20 battery capacity more than 20%, no unread messages.
Green - continuous light.	PMG connection OK, M20 battery is charging



Emoticons

List of neoChat Icons

Icon	Description
IM Status Icons	
	Online.
	Offline.
	Busy.
	Away or Custom status.
	Be right back.
	On the phone.
Message Icons	Message type. Icon of latest message. Unread messages icons are animated.
	Offline IM (sender of message is offline, blocked or non-Contact, or your neoChat is not connected to the IM Server).
	Online IM.
	SMS Message.
	Email Message.
	Draft message that has not been sent.

An example of a customized sort is shown below:

Use the **Left/Right** Navigation keys for scrolling through the options.

Status
When you are online, the online icon ( ) appears in the Task Bar at the top of the screen.

Banner Alerts

Banner alerts appear on the screen for a few seconds to inform you about the arrival of new messages, or a change in the Contacts status. Banner Alerts appear for about eight seconds and then automatically close. Banner alerts settings can be changed in the Settings screen.

An example of a Banner Alert is shown below:

Alerticon

An Alerticon is a short animation with sound used to identify a Contact or non-Contact. It appears on each entry in the *Contacts* and *Messages* screens, and on Banner Alerts.

An Alerticon for a Contact is selected when you complete the *Shared Contact Profile* or *IM Contact Profile.* If a unique Alerticon has not been selected, the silent, non-animating default Alerticon will automatically be inserted. Non-Contacts are also identified by the default Alerticon. Alert icons are separately assigned for IM Contacts and Phonebook/Email/ Other Contacts.

CONTACTS

Instant Messaging (IM) Contacts

Your IM contacts are stored on the IM server. Each time you power up your neoChat, your local IM Contacts list is compared with the IM Contacts list stored on the server, and updated if necessary.

Shared Contacts (Phonebook/Email/Other)

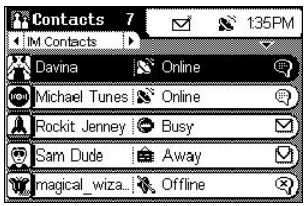
Your Shared Contacts are shared among your neo Devices, such as the neoFone and neoChat. They include your Phonebook, Email, and Other contacts. These contacts can have more than one mobile phone number, Email address, home, work, or FAX phone number, or postal address. You can store up to 166 Phonebook contacts containing a single address record.

You can manage Phonebook contacts from either your neoChat or neoFone. Any changes you make to this database are updated in real time in both devices.

It is highly recommended to move your SIM card contacts to your neoFone Phone memory. When you move these contacts, you can change the phone number type to Main/Mobile/Home/Office. You may have to manually merge SIM contacts that originally had more than one number. When completed, you will be able to see the contacts under your neoChat sorts (Phonebook/Email/Other) accordingly.

Viewing Your IM or Shared Contacts List

1 Press the **Contacts** key ( ) on your neoChat keyboard. The *Contacts* screen appears.



Contacts Screen

MORE ABOUT...

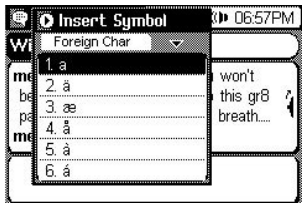
Foreign Languages

Your neoChat supports writing and displaying messages in several languages.

Your neoChat keyboard enables you to write in any of the supported languages. You can write in different languages by pressing and holding a letter key to display the Foreign Characters key pallet, and selecting the appropriate foreign character.

To display the Foreign Characters key pallet:

1 You must be in an open Message Screen (IM/SMS/Email.) Press and hold a letter key. The *Insert Symbol* menu showing the Foreign Characters pallet of that letter appears.



Foreign Characters

2 Scroll to select the appropriate character and press **Enter,** or enter the number shortcut. The character is inserted into the text and the key pallet closes.

Emoticons

Use Emoticons in your messages to express feelings. Type the key combination to put a particular Emoticon in your text, or select an Emoticon from the Emoticons pallet in the *Insert Symbol* menu.

To select an Emoticon from the Insert Symbol menu:

1 In an open *Message screen* (IM/SMS/Email) press + **Space.** The *Insert Emoticon* menu showing the Emoticons pallet appears, as shown below.

2 Scroll to select an Emoticon and press **Enter.**

My IM Status

My IM Status screen enables you to view and to change the IM presence status of your neoChat. You can access *My IM Status* screen at any time and from any open screen on your neoChat by pressing the My IM Status button.

Changing My Status

You can change your IM presence status only when you are connected to the IM Server.

When you are not connected to the IM Server, your presence status is displayed as **Offline,** and you are not able to implement any changes.

Note

Your presence status can also appear as **Offline** if you choose that status when you are connected to the IM Server.

To change the status of your IM neoChat:

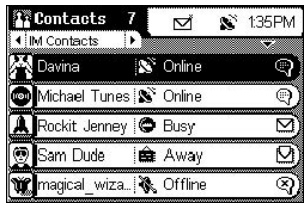
- In *My IM Status* screen, scroll to highlight the status to which you want to change and press **Enter.** Your neoChat status is changed and the relevant icon is displayed in the Task Bar.

For More Information

For more information on IM Status, refer to the online neoChat User Manual at www.myneo.com.

Viewing Your IM or Shared Contacts List

1 Press the **Contacts** key ( ) on your neoChat keyboard. The *Contacts* screen appears.



Contacts Screen

2 The Sort field below the Task Bar indicates which contact list (according to sort category) you are viewing. To change the contact list you are viewing, scroll using **Left/Right** Navigation keys to the desired sort list.

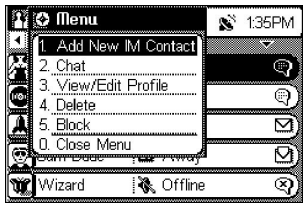
Adding & Deleting IM Contacts

N o t e

Your existing IM contacts are automatically added to or deleted from your IM database. However, these contacts are not saved to your neoFone.

To add a new IM Contact:

1 With the IM Contact list displayed, press . The following Menu appears.



IM Menu

2 Type **1** or scroll to highlight **1. Add New IM Contact** and press **Enter.** The *IM Contact Profile* screen appears.

IM Contact Profile screen

3 Complete the details in the *IM Contact Profile* screen.
4 Use the **Right** Navigation key to open the Alerticon pallet. Scroll to select an Alerticon and press Enter. See *Alerticon,* page 11, for more information on Alerticons.
5 Press **Enter** to save your IM Contact and return to the IM Contact list.

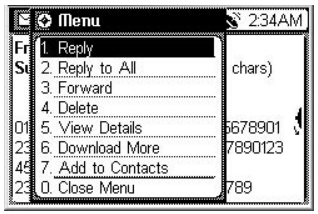
For More Information...

Refer to the online neoChat User Manual at www.myneo.com for information about additional features, such as:

- More details about IM/SMS/Email…
- Adding Sender to Contact list
- Templates
- Preview mode

Replying to Emails

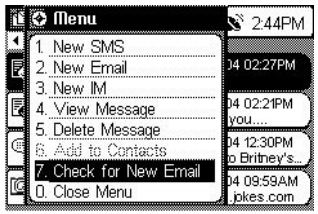
1 With the Email displayed, press . A menu appears.



2 Type **1** or scroll to highlight **1. Reply** and press **Enter.**
An *Email* appears with the sender's Email address in the To field.
3 Type your message.
4 To send the Email, press **Type & Send.**

Checking for New Emails

1 With the *Messages* screen displayed, press . A menu appears.



2 Type 7 or scroll to highlight **7. Check for New Email** and press **Enter.**
An animated icon will be displayed on the Task Bar ( ).
3 A Status banner will be displayed once the new Email has arrived. Alternatively, if there is no new Email, a popup will appear with the message: "You have no new Email".
4 To automatically check for Email – Go to Settings, select Email Configuration, and set the Check Email Interval.

To delete an IM Contact:

1 In the IM Contact list, highlight the IM Contact you want to delete, and press the **clr** key. A confirmation message appears.

Delete Contact popup

2 Use the **Left/Right** navigation key to highlight **Yes** or **No** and press **Enter.**

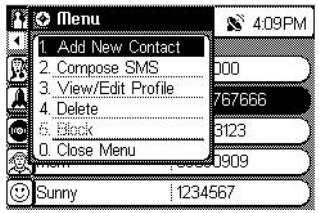
T i p

You can press **Y** for **Yes** and **N** for **No.**

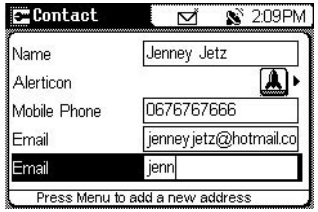
Adding & Deleting Shared Contacts

To add a new Shared Contact:

1 With any of the Shared (Phonebook/Email Contacts /Other) lists displayed, press . The following Menu appears (slightly different depending on which sort is selected).

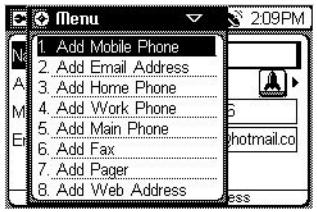


2 Type 1 or scroll to highlight **1. Add New Contact** and press **Enter.** The *Shared Contact Profile* screen appears.



Phonebook Contact Profile screen

3 To add a field to the *Contact Profile,* press . The following menu appears.



Shared Contact Profile Menu

4 Type the number of the field you want to add to the current *Contact Profile* or scroll to highlight the field and press **Enter.**

N o t e

The fields are added only to the current Contact Profile.

5 Complete the details in the new fields.
6 Use the **Right** Navigation key to open the *Alerticon* pallet. Scroll to select an Alerticon and press **Enter.** See Alerticon, page 11, for more information on Alerticons.
7 Press **Enter** to return to the current list.

Sending a New IM Message

1 With the *Messages* screen displayed, press . A menu appears.

2 Type **3** or scroll to highlight **3. New IM** and press **Enter.** An *Enter IM Address* pop-up appears.

3 Enter your contact's IM address and press Enter. A Chat screen appears.
4 Type your message and press **Type & Send.**

Deleting Messages (IM/SMS/Email)

1 With any of the Messages lists displayed, highlight the message you want to delete, and press the **clr** key. A confirmation message appears.

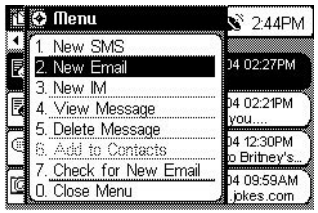
2 Use the **Left/Right** navigation key to highlight **Yes** or **No** and press **Enter.**

T i p

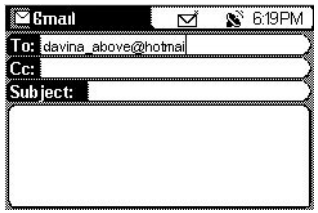
You can press **Y** for **Yes** and **N** for **No**.

Sending a New Email

1 With the *Messages* screen displayed, press . A menu appears.



2 Type **2** or scroll to highlight **2. New Email** and press **Enter.**
A *New Email* screen appears.



3 To add recipients:
- Press , choose **2. Add Recipients,** scroll to select a Contact from your list and press **Enter.**
- Alternatively, you may manually type in an Email address in the To field. Make sure multiple addresses are comma-separated.

4 To send a copy of the Email to a contact, scroll to the *CC* field and repeat step 3. The name of the Contact appears in the *CC* field.
5 Type your Email message.
6 To send the Email, press **Type & Send.**

To delete a Shared Contact:

1 With any of the Shared (Phonebook/Email Contacts/Other) lists displayed, highlight the contact you want to delete, and press the **clr** key. A confirmation message appears.

Delete Contact Popup

2 Use the **Left/Right** navigation key to highlight **Yes** or **No** and press **Enter.**

Tip

You can press **Y** for **Yes** and **N** for **No.**

Initiating a Chat from the IM Contact List

To chat with an IM Contact:

1 In the *IM Contacts* list, highlight the IM Contact with whom you want to chat, and press **Enter** or **Type & Send.** An *IM Chat* screen appears.
2 Type your message and press **Type & Send.**

Tip

The message you are typing appears in the bottom section of the *IM Chat* screen. Your conversation appears in the section directly above it. The nickname of the person with whom you are chatting appears in the With field.

IM Chat Screen

3 Press **Back** to return to the *IM Contacts* list.

N o t e

If an IM message was successfully sent, the **Ongoing Chat** icon is displayed in that Contact's status line. If the message could not be delivered, an error message appears. The **Chat Session Closed** icon appears in the status line if the Contact is offline or blocked, if your neoChat is disconnected from the IM Server, or if the chat is with a non-Contact.

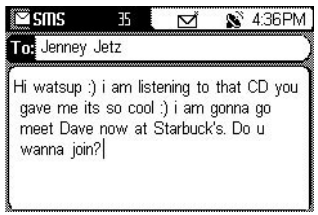
N o t e

While the *IM Chat* screen is open, you can work with templates by pressing . See the online User's Manual at www.myneo.com for more information about templates.

Sending SMS Messages from the Contacts Screen

To send an SMS message:

1 In the *Phonebook Contacts* list, highlight the Phonebook Contact to whom you want to send an SMS, and press Enter. A *New SMS* screen appears. The name of the person to whom you are sending the SMS appears in the *To* field.



New SMS Screen

2 Type your message.

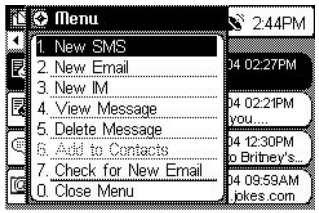
3 To add more recipients:

- Press , choose **2. Add Recipients,** scroll to select a Contact from your list and press **Enter.**
- Alternatively, you may manually add another SMS number in the To field. Make sure multiple addresses are comma-separated.

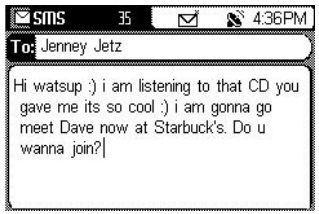
4 Press **Type & Send.** If the contact to whom you are sending the SMS has more than one mobile phone number, then the **Select Address** list appears.

Sending a New SMS Message

1 With the *Messages* screen displayed, press . A menu appears.



2 Type **1** or scroll to highlight **1. New SMS** and press **Enter.** A *New SMS* screen appears.



New SMS Screen

3 To add recipients:

- Press , choose **2. Add Recipients,** scroll to select a Contact from your list and press **Enter.**
- Alternatively, you may manually type in an SMS number in the To field. Make sure multiple addresses are comma-separated.

4 Type your message.

5 To send the SMS, press **Type & Send.**

To display the Messages screen:

1 Press the **Messages** key on your neoChat keyboard. The *Messages* screen appears. The default sort is Unread.

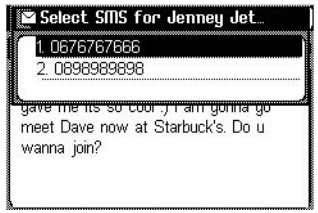
Unread Messages List

2 Use the **Left/Right** navigation key in the Sort field to select the sort category of the messages you want to view.

In the task bar, the number to the right of the word **Messages** indicates the number of messages in that view.

Viewing the Contents of a Message

In the *Messages* screen, scroll to highlight the message you want to view, and press **Enter.** An IM, Email or SMS screen with the message contents will be displayed depending on the type of message you selected for viewing.



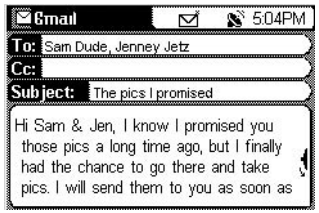
Select Address List

5 Scroll to select the mobile number to which the SMS should be sent and press **Enter.**

Sending Emails

To send an Email:

1 With the *Email Contacts* list displayed, highlight the Email Contact to whom you want to send an Email, and press **Enter.** A screen appears.



Email Screen

2 Type your message.
3 To add more recipients:
- Press , choose **2. Add Recipients,** scroll to select a Contact from your list and press **Enter.**
- Alternatively, you may manually add another Email address in the To field. Make sure multiple addresses are comma-separated.

4 To send the Email, press **Type & Send.**
5 If a contact to whom you are sending the Email has more than one Email address, then the **Select Address** list appears.

Select Address List

6 Scroll to select the Email address to which the Email should be sent and press **Enter.**

For More Information

There are many things you can do with IM Contacts and Shared Contacts. Refer to the online neoChat User Manual at www.myneo.com for information about additional features, such as:

- Editing IM or Shared Contact profiles
- Blocking IM Contacts
- More details about your Contact profile fields
- More about IM/SMS/Email…

MESSAGES

Displaying Message Lists

Your SMS, Emails and Chats (IM) are listed in the Messages screen. A maximum number of 150 messages for each Email and chat can be saved.

Your neoChat enables you to view lists of specific types of messages using the Sort option. The sort option is displayed in the Sort field of the *Messages* screen. The following sort options are available:

- **Unread** – displays all unread messages sorted by date and time. Unread messages appear in this list and in its specific sort list (IM Chats, SMS Inbox, Email Inbox). You can recognize the type of message in the list by its icon (See page X). Once you open the message, it is removed from the Unread list and appears only in its specific sort list.
- **IM Chats** – displays all IM chats sorted by date and time.
- **SMS Inbox** – displays incoming SMS messages sorted by date and time.
- **Email Inbox** – displays incoming Email messages sorted by date and time.
- **Drafts** – displays all SMS and Email draft messages.
- **Outbox** – displays all outgoing SMS and Email messages.
- **Sent Items** – displays all sent Email messages.