

# NeoFace Access Control EGW101 User's Guide

## **Precautions for Use (Please Be Sure to Read)**

## **Safety Precautions**

Follow the instructions in this document for the safe use of NeoFace Access Control.

This document describes hazardous parts of the server, possible hazards, and how to avoid them. The possible dangers for NeoFace Access Control are indicated with a warning label placed on or around them (or, in some cases, by printing the warnings on the unit).

Be sure to read the labels before using NeoFace, please use NeoFace Access Control observing the precautions.

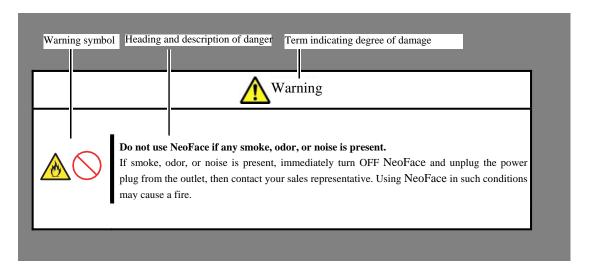
The meaning of the displays and graphic symbols used in this guide are as follows. Please be sure to understand the displays and symbols, and then read this User's Guide.

| Warning | Indicates there is a risk of death or serious personal injury.                 |
|---------|--|
| Caution | Indicates there is a risk of burns, other personal injury, or property damage. |

Precautions and notices for hazards are presented with one of the following three symbols.

| Attention         | This symbol indicates the presence of a hazard if the instruction is ignored. An image in the symbol illustrates the hazard type. | (Example)                     |
|-------------------|---|-------------------------------|
|                   |   | (Electrical hazard)           |
| Prohibited action | This symbol indicates prohibited actions. An image in the symbol illustrates a prohibited action.                                 | (Example)                     |
|                   |   | (Disassembly prohibited)      |
| Mandatory action  | This symbol indicates mandatory actions. An image in the symbol illustrates a mandatory action to avoid a hazard.                 | (Example) (Disconnect a plug) |

#### (Display example)



## Symbols Used in This Document and on Warning Labels

#### Attention

| $\wedge$ | Source of Fire                                      | $\wedge$      | Electrical hazard   |
|----------|---|---------------|---|
|          | Indicates there is a risk of fire or fumes.         | 17            | Indicates the presence of electric shock hazards.                             |
| ^        | Be careful not to get your hand caught              | ^             | High temperatures   |
|          | Indicates the presence of mechanical parts that can | <u>\$\$\$</u> | Indicates the presence of a hot surface or component.                         |
|          | result in bodily injury.                            |               | Touching this surface could result in bodily injury                           |
|          | Explosion   |               | General Caution   |
|          | Indicates there is a risk of explosion.             | <u>!</u>      | Indicates a general notice or warning that cannot be specifically identified. |

#### **Prohibited Action**

|  | Disassembly prohibition                               |            | Splashing of water prohibition                       |
|--|---|------------|--|
|  | Do not disassemble, repair, or modify NeoFace.        |            | Do not use the server in the place where water or    |
|  | Otherwise, an electric shock or fire may be caused.   |            | liquid may splash. Danger of electric shock or fire  |
|  |   |            | when wet with water.                                 |
|  | Magnetism prohibition                                 | <u></u>    | Wet hands prohibited                                 |
|  | Do not place NeoFace near fire. Otherwise, a fire     |            | Do not touch NeoFace with wet hands. Otherwise, an   |
|  | may be caused   |            | electric shock may be caused.                        |
|  | Contact Prohibited                                    | (          | General prohibitions                                 |
|  | Do not touch the components specified by this symbol. | $\bigcirc$ | Indicates a general prohibited action that cannot be |
|  | Otherwise, an electric shock or burn may be caused.   |            | specifically identified.                             |

### **Mandatory Action**



## General Mandatory Actions

Indicates a general mandatory action that cannot be specifically identified. Make sure to follow the instructions.

### **Safety Instructions**

This section shows notes on using the server safely. Read this section carefully to ensure proper and safe use of the server.

#### General





#### Do not use NeoFace if any smoke, odor, or noise is present.

If smoke, odor, or noise is present, immediately turn off NeoFace and disconnect the power plug from the outlet, then contact your sales representative. Using NeoFace in such conditions may cause a fire.

**Do not** insert foreign objects such as metal pieces or liquids into the vents or opening of the connector terminal of NeoFace

This may cause fire, electric shock, or failure. If the foreign objects or liquids have entered, switch OFF the power, remove the power plug and contact your sales representative.





Caution



### Do not use NeoFace outside Japan

NeoFace is manufactured and sold for use in Japan only. NeoFace cannot be used outside Japan. Using NeoFace outside of Japan may cause electrical shocks or a fire.

### Precautions for AC Adapter and Power Cord Use





#### Insert the power cord into outlets whose voltage matches that of the power cord

When using the AC adapter purchased as an option, plug the power cord into an outlet of 100~V AC in accordance with the voltage of the supplied power cord.

Plugging the power cord into an outlet of voltage different from the specified voltage may cause a fire.



Do not disconnect/connect the plug while your hands are wet. Otherwise, this may cause electrical shocks.



Do not connect or disconnect the earth wire with the power cord of the server plugged to a power source.

Unplug the power cord from the power outlet before connecting or disconnecting the earth wire. Touching the ground wire with the power plug plugged even when the power is switched OFF may cause a fire or electric shock.









#### Use specified power supply voltage (DC 9 V to 30 V)

Using with an incorrect power supply voltage may cause fire, electric shock, or failure.





#### Do not use extension cords

Do not install NeoFace in any environment that requires an extension cord. Connecting to a cord that does not conform to the power supply specifications of NeoFace may cause fire due to overheating.



#### Do not overload the electrical circuit

The electric current exceeding the rated flow overheats the outlet, which may cause a fire.



#### Do not unplug the power cord by holding the cable.

Pull the power cord straight out by holding the plug. Pulling the power cord by holding the cable or applying extra pressure to the connector may damage the cable and may cause a fire or electric shock.





#### Do not drop or subject to an impact

Do not drop or subject the AC adapter to an impact This may cause the adapter to break or malfunction.





#### Insert the power plug into the outlet.

Insert the plug of power cords into the outlet completely. Arcing may be caused by inserting the plug halfway increasing the possibility of fire. Heat will be generated if condensation is formed on a plug that is covered in dust, which may cause a fire.

#### Use specified AC adapter and power cord

Use the power cord provided with the AC adapter purchased as an option. If electric current exceeding the rating flows in the power cord may cause a fire.

Also, observe the following precautions to prevent electrical shock or fire caused by a damaged power cord.







- Do not stretch the cord harness.
- Do not bend the power cord.
- Do not twist the power cord.
- Do not step on the power cord.
- Do not alter, modify, or repair the power cord. equivalents.
- Do not pinch the power cord.
- Keep chemicals away from the power cord.
- Do not place any object on the power cord.
- Do not twist the power cord.
- Do not secure the power cord with staples or
- Do not use a damaged AC adapter or power cord. Replace the damaged power cord with a power cord of the same standard. Contact your sales representative for replacement.







The AC adapter purchased as an option or power cord provided with NeoFace is designed for connecting to and using with NeoFace, and its safety has been tested. Never use the attached power cord for any other purpose. Not following this instruction may cause electrical shocks or a fire.



#### Do not disassemble

Never disassemble the AC adapter. This may cause the adapter to break or malfunction.





#### Indoor use

Use the AC adapter indoors. When using the AC adapter outdoors, take adequate measures such as placing in a dust proof/ waterproof cabinet avoiding exposure to direct sunlight and rainwater.

### Installation, Relocation, Storage, and Connection of NeoFace



Install or store NeoFace in the specified location

Place NeoFace at the location specified in the chapter "Chapter 2 Installation and

Connection" of this guide. Installation or storage in the following locations may cause a fire.





- Places with dust.
- Humid places such as near boilers
- Locations exposed to direct sunlight.
- An unstable place

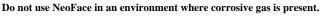
## Measures to prevent falls





Take measures to prevent NeoFace from toppling over or falling during earthquakes to reduce the risk of personal injury. Depending on the strength of the wall or unit to which the toppling over or fall prevention device is attached, the toppling over or fall prevention effect is significantly reduced. Provide appropriate reinforcements based on the strength of the wall or unit.

The measures to prevent toppling over or fall prevention are intended to mitigate harm such as injuries and are not guaranteed to be effective for all earthquakes.





Do not install NeoFace in a place subject to corrosive gases including sulfur dioxide, hydrogen sulfide, nitrogen dioxide, chlorine, ammonia, or ozone. Do not install NeoFace in an environment that contains dust and components (such as sodium chloride, and sulfur) that promote corrosion in the air or conductive metal. Otherwise the wiring on the printed circuit board inside NeoFace may be subject to corrosion causing emission of smoke or failure. If you have any questions on the working environment, contact your sales representative.

#### Use only specified interface cables



Please use the interface cable specified by NEC and check the devices and connectors to be connected beforehand. Using cables other than those specified or connecting the cables wrongly may cause a fire due to short circuits. Please observe the following caution when handling and connecting interface cables.



- Do not use damaged cable connectors.
- Do not step on the cables.
- Do not place any object on the cables.
- Do not use cables that are loosely connected.
- Do not use damaged cables.

For interface cables, contact your sales representative





#### Secure the power cord and interface cables

Be sure to secure the power cord and interface cables in place. Incomplete installation cause loose connections and may cause smoke or fire.





#### Do not unplug by holding the interface cable



To unplug the cable, remove the screw lock, hold the connector part and pull it straight out. Pulling the interface cable by holding the cable or applying extra pressure to the connector may damage the cable and may cause a fire or electric shock.

### Cleaning and handling internal devices





### Do not attempt to disassemble, repair, or modify NeoFace by yourself

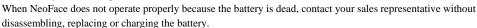
Only maintenance personnel should disassemble, repair, or alter **NeoFace**. Since there are parts that are running even when the power is turned off, so not only will NeoFace not operate properly, but can cause electric shock or fire.





### Do not remove the lithium battery

Lithium batteries have been used in NeoFace. Do not remove the batteries. Placing the batteries close to the fire or in water may cause an explosion.





#### Lithium battery provided in NeoFace are not to be charged

Do not charge the lithium battery provided in NeoFace. Charging the battery may cause fire or explosion.





#### High temperatures

Immediately after the power supply has been switched OFF, NeoFace may be hot depending on the ambient temperature. Allow NeoFace to cool before installing or removing.



#### Secure the power cord and interface cables

Be sure to secure the power cord and interface cables in place. Incomplete installation cause loose connections and may cause smoke or fire.



#### Cleaning

To clean NeoFace, wipe gently with a soft cloth moistened with water or mild detergent. Using acidic or alkaline detergents may cause discoloration or deformation.

### **During operation**





#### High temperatures

The upper part of NeoFace may become hot depending on ambient temperature. Touching the upper plate carelessly may cause burns.



#### Avoid contact with NeoFace during thunderstorms

When thunder can be heard, do not touch NeoFace including cables. Please do not connect or disconnect any equipment. Otherwise, this may cause electrical shock due to lightning.



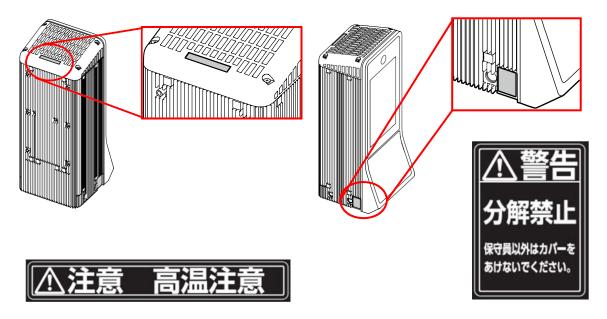
#### Do not place any object on top of NeoFace

Placing objects may block the vents causing fire or failure of NeoFace.

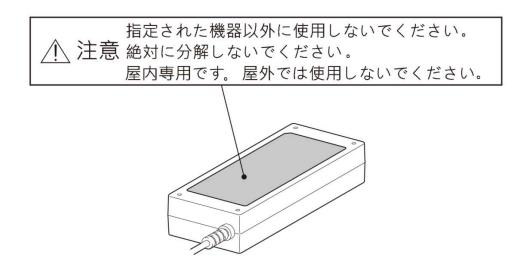
## **Warning Labels**

Warning labels are attached on or near the components (These labels are either attached or printed on the components). These labels are to draw attention from users to potential hazards involved in handling the components (Do not remove or black out these labels and keep them clean). If no labels are attached or printed on the server, or if there is a label coming off or stained, contact your sales representative.

<NeoFace Access Control Unit>



<AC adapter>



## **Handling Precautions (For Proper Use of the NeoFace)**

Be sure to observe the following precautions for the proper functioning of the server. Ignoring the precautions may cause server malfunction or failure.

- Turn OFF NeoFace and unplug the power plug from the outlet before moving NeoFace.
- Do not power OFF or reset NeoFace, or disconnect the power cord before POST completes.
- Wait for at least 60 seconds before connecting the power cord to the power outlet after disconnection of the power cord.
- After connecting the power cord to the power outlet, turn ON the power supply when 10 seconds or more has passed.
- Do not use the optional AC adapter outdoors without dust and water proof measures.
- When Windows such as POST and BIOS Setup does not operate, pressing and holding the POWER switch for a few seconds may restart NeoFace after turning OFF the power.
- If Jumbo Frame size is set to 9 KB in the LAN setting, expected communication performance may not be obtained depending on the operation status and network environment. If this happens, set Jumbo Frame size to 4 KB.
- For optional devices, we recommend you use NEC products. Even if third party's devices are successfully installed or connected, installation of unsupported devices can cause NeoFace to malfunction or even failure. You will be charged to repair failure or damage caused by use of such products even within warranty period.
- When removing and inserting USB devices maintain a reasonable interval (5 seconds or more).
- When USB keyboard and mouse are inserted while the power is ON, NeoFace requires few second to 10 seconds to recognize the devices.
  - The keyboard or mouse may not function properly if they are inserted and removed instantaneously. If the keyboard and mouse cannot be used properly, connect the keyboard and mouse and then restart NeoFace.
- Refer to chapter "Chapter 2 Installation and Connection" of this guide and install NeoFace at an appropriate location.
- Use the optional AC adapter after placing at a stable location. If the AC adapter is placed at an unstable place or left hanging, the may adapter may fall resulting in damage or failure.
- Do not use the AC adapter when condensation is present. Otherwise, the AC adapter may cause malfunction or fail.
- Maintain ambient conditions of (temperature: -20°C to 60°C, humidity: 5% to 95% (no condensation)) at the storage location.
- When NeoFace is stored for a long duration, please check the operations periodically.
- In the following cases, check and adjust the system clock before operation.
  - After transportation
  - After storage for a long duration
  - After disconnecting from the operation guaranteed environment (temperature: 5 to 45°C, humidity: 20% to 85% (no condensation)) and putting the access control device in a hibernation state.
- Please check the system clock about once a month. For systems that require high precision time, using the time server (NTP server) is recommended.
- Do not calibrate the touch panel from the OS. Otherwise the touch panel may not function properly.
- Please request the gate or door manufacturer to take adequate lighting surge measures for the power cord (Terminal 2 Pin).
- NeoFace is provided with Terminal 2 Pin connector and AC adapter for power supply. Use any of one of the connectors and do not use both the connectors at the same time.

• NeoFace service life is 7 years. Please refrain from using NeoFace beyond the service life. For more information on the effective service life, contact your sales representative.



### Maintenance service

Maintenance personnel with expert knowledge have been arranged to provide periodic diagnostic and maintenance services for NeoFace. NEC recommends contract with a maintenance service company for periodic maintenance service to use NeoFace in the correct state.

## **Handling precautions (Technical laws and regulations)**

#### **Voluntary Control of Radio Interference**

この装置は、クラスB機器です。この装置は、住宅環境で使用することを目的としていますが、この装置がラジオやテレビジョン受信機に近接して使用されると、受信障害を引き起こすことがあります。

取扱説明書に従って正しい取り扱いをして下さい。

VCCI - B

#### Harmonic compatible product

NeoFace conforms to the harmonic current standard JIS C 61000-3-2.

JIS C 61000-3-2 compliant products indicates that NeoFace has been designed and manufactured conforming to harmonic environmental target level for commercial electric power system based on the Japanese Industrial Standard "Electromagnetic compatibility (EMC)-Part 3-2: Limits for harmonic current emissions (equipment input current ≤ 20 A per phase)".

## Products Complaint with the Guidelines on Static Electricity and Low Frequency Electromagnetic Field for Display Device

NeoFace is complaint with the guidelines (JEITA ITR-3003/ITR-3004) concerning static electricity and low frequency electromagnetic field of display device established by the Japan Electronics and Information Technology Industries Association.

#### **Utilization of Electric Waves**

NeoFace is an induction type read and write communication equipment that has received model designation based on the Radio Law. The frequency used is 13.56 MHz. Disassembling or remodeling of, or erasing the model number on NeoFace may be punishable by law. When using multiple reader/writers in the 13.56 MHz band, please provide a gap of 1 m or more between the units. Please ensure there are no other radio devices using the same frequency band nearby.

#### **Radio Wave Protection**

The radio wave output of NeoFace is lower than the reference value based on the "Radio Protection Standard (RCR STD - 38)" established by the Japan Radio Industry Association.

#### **Authentication Display**

If the certification display of NeoFace is hidden when embedding NeoFace in the customer's device, displaying the following two indications at a location that is easily visible is recommended.

"NeoFace has been designated by the Ministry of Internal Affairs and Communications as an inductive read and write communication device for high-frequency equipment"

"This device has acquired construction design certification based on the Radio Law (Technical conformity mark)".

#### **Connection to Communication Lines**

NeoFace has not acquired the technical standard compliance certification of terminal devices under the Telecommunications Business Act.

Please obtain prior permission for connecting to communication line equipment of telecommunications carriers (such as NTT). Ensure that the installation work is performed by qualified personnel (construction staff).

#### Using NeoFace Outside Japan

NeoFace has been designed with the assumption that it will be used in Japan and safely standards of various other countries have not been implemented. Therefore, if NeoFace is exported, NEC shall be exempt from any direct or indirect responsibility, even if fines and compensation are incurred due to import clearance and accidents in the said country.

#### Transportation on Aircraft and Ships

Lithium metal batteries are used in NeoFace. Regulations for air/ocean transportation apply when transporting lithium batteries. To transport NeoFace by aircraft or ship, please contact your sales representative.

#### **Application of NeoFace**

Do not use NeoFace for services related to human lives or when high reliability is required.

NeoFace is not intended to be used for control facilities or devices concerning human lives, including medical devices, nuclear facilities and devices, aeronautics and space devices, transportation facilities and devices; and facilities and devices requiring high reliability. NEC assumes no liability for any accident resulting in personal injury, death, or property damage if NeoFace has been used in the above conditions.

#### **Transfer to Third Parties**

Observe the following precautions if you want to transfer (or sell) NeoFace to a third party. Please hand over this document along when transferring (or selling) NeoFace to a third party.

#### Data in the fixed disk drive

Erasing all the data from the fixed disk drive mounted in NeoFace with the responsibility of the customer is very important when transferring NeoFace to a third party to ensure that the data (such as customer information and corporate accounting information) is not leaked to the third party.

Customers are requested to delete the data at their own responsibility.

When "Empty trash" operation or "Format" command of the operating system is used for deleting the data, the data appears to be deleted, but the actual data is still present in the fixed disk drive.

Data that has not been completely erased may be restored using special software and diverted to unexpected uses.

NEC strongly recommends customers to erase data securely by using commercially available erasing software (paid) or service (paid).

NEC shall not take the responsibility if important data is leaked during transferring (or selling) without erasing the data.

#### Bundled Software

Observe the following precautions when transferring the bundled software to a third party.

Transferor shall transfer all the bundled software and not hold any copies.

Assignment and transfer conditions listed in the "Software License Agreement" that comes with each software must be satisfied.

Bundled software that is not authorized for assignment and transfer must be uninstalled from the customer PC before handing over to the third party.

#### **Disposal**

NeoFace and auxiliary storage media

When discarding NeoFace and auxiliary storage media (SSD etc.), please contact your sales representative. Customers should ensure that the data stored in the auxiliary storage media cannot be restored, reproduced, or reused by a third party before disposing the media, and take adequate precautions to protect personal privacy and corporate confidential information.

- AC adapter and power cord

Please discard the optional AC adapter and power cord along with NeoFace to prevent diversion to other equipment.

- Lithium battery

Lithium batteries have been used in NeoFace. Placing the battery close to a fire or in the water may cause an explosion. When NeoFace does not operate properly because the lithium battery is dead, contact your sales representative without disassembling, replacing or charging the battery.

#### **Privacy Policy**

Please do not keep my number information in information processing terminals such as computers connected to NeoFace. If such information is discovered, providing maintenance support may not be possible.

#### **Federal Communication Commission Interference Statement**

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- · Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

#### **FCC Caution:**

- Any changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to
  operate this equipment.
- This transmitter must not be co-located or operating in conjunction with any other antenna or transmitter.

#### **Industry Canada statement**

This device complies with Industry Canada license-exempt RSS standard(s). Operation is subject to the following two conditions:

- 1) this device may not cause interference, and
- 2) this device must accept any interference, including interference that may cause undesired operation of the device.

Le présent appareil est conforme aux CNR d'Industrie Canada applicables aux appareils radio exempts de licence. L'exploitation est autorisée aux deux conditions suivantes:

- 1) l'appareil ne doit pas produire de brouillage, et
- l'utilisateur de l'appareil doit accepter tout brouillage radioélectrique subi, même si le brouillage est susceptible d'en compromettre le fonctionnement.

This Class B digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.

This device and its antenna(s) must not be co-located or operating in conjunction with any other antenna or transmitter, except tested built-in radios.

Cet appareil et son antenne ne doivent pas être situés ou fonctionner en conjonction avec une autre antenne ou un autre émetteur, exception faites des radios intégrées qui ont été testées.

## **Instructions Booklet of NeoFace Access Control**

The instructions of NeoFace are provided as a booklet  $\bigcirc$ ), as stored as an electronic manual  $\stackrel{\square}{=}$  in the backup media  $\bigcirc$ ).



Startup guide

Explains step by step procedure from unpacking to operation of NeoFace. First, refer to the guide and understand the outline of NeoFace.



Backup media



User's Guide

|   | Precautions for use   | This section describes the information required to use NeoFace safely. <b>Be sure</b> to read before handling NeoFace.  |
|---|---|---|
|   | Chapter 1. Introduction Chapter 2 Installation and Connection | This section describes the outline, component name, and functions of NeoFace  This section describes the expansion of the options, connection with the peripheral devices, and appropriate installation location. |
| ( | Chapter 3 Operation   | This section describes the usage method of the application, and various functions.  |
| ( | Chapter 4 Others  | This section describes the error messages, and recovery method of NeoFace.  |

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## Notation

## **Symbols in the Text**

3 types of symbols are used in this User's Guide in addition to the caution symbols described in "Symbols used in this document and on warning labels". These symbols have the following meaning.

| IMPORTANT | Indicates the instructions to be observed while handling the hardware and operating the software. When the given procedure is not followed, serious problems such as hardware failure, data loss may occur. |
|-----------|---|
|           | Indicates the points to be checked while handling the hardware and operating the software.  |
| P-<br>Tip | Indicates information that is helpful and useful.   |

## **Operating System Notation**

In this guide, the following notations are used for Windows operating system.

| Notations Used in This Guide | Name of Windows OS                                   |
|------------------------------|--|
| Windows 10                   | Windows 10 IoT Enterprise 2016 LTSB (64-bit version) |

## **Trademark**

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Other company names and product names mentioned are trademarks or registered trademarks of the respective companies.

## **License Notification**

Part of NeoFace (system BIOS) includes the open source software of the following license.

- EDK/EDKII
- UEFI NETWORK STACK II and iSCSI
- Crypto package using WPA Supplicant

Part of Neoface (offline tool) includes open source software of the following license.

● EDK/EDKII

#### License statement

#### EDK/EDKII

BSD License from Intel

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Java Persistence API, Version 2.1

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Java SE 8

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• base64

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- 5 The contents of this User's Guide are subject to change without prior notice.
- 6 The diagrams used in this document are from products that are under development and may differ from actual products.

Please read this guide thoroughly before using and fully understand the handling of NeoFace. Please keep this guide handy to be referred when needed.

## User's Guide

This User's Guide is based on information as on the date of preparation, and the screen images, messages, and procedures may differ from the ones used.

The latest version of the User's Guide will be uploaded to the following website when the User's Guide is updated and can be downloaded from this site.

http://jpn.nec.com/iot/platform/nfaccess/index.html

NeoFace Access Control

# Introduction

This section describes the information required when introducing NeoFace.

### 1. Component

This section describes the components of NeoFace.

## 2. Options

This section describes the options of NeoFace.

### 3. Main Unit Description

This section describes the outline, buttons, and lamps of NeoFace.

## 4. Basic Operations

This section describes the operations methods (key board and card reader) of NeoFace.

#### 5. Maintenance

This section describes the cleaning, maintenance and replacement method for NeoFace.

Chapter 1. Introduction 1. Components

# 1. Components

The components of NeoFace are as follows.

Please store these components in a safe place as they are necessary for setup and maintenance. If there are any defective or missing components, please contact you sales representative.

| Product name   | Quantity |
|--|----------|
| NeoFace Access Control (This product)                    | 1        |
| Warranty card  | 1        |
| Startup Guide  | 1        |
| Backup media   | 1        |
| Recovery Disc  | 1        |
| OS License Agreement (Windows10 IoT Enterprise2016 LTSB) | 1        |
| OS License Agreement (WindowsPE for Windows10)           | 1        |
| Tie wrap   | 2        |
| Setting value check sheet                                | 1        |
| Default password notice                                  | 1        |
| Application media  | 1        |
| Application procedure guide                              | 1        |

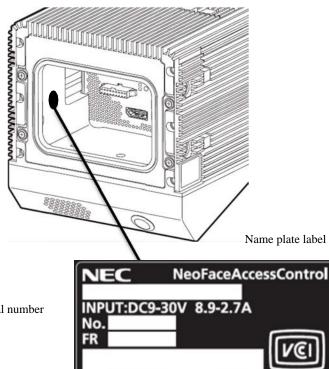


Name plate label stating the product serial number is affixed on the product.

Please check if the serial number on the nameplate label matches with the number on the warranty card.  $\,$ 

If the numbers do not match, there is a possibility that you may not be able to claim guarantee even the product fails within the warranty period.

If the numbers do not match, contact your sales representative.



The 7 digits after the No. is the serial number

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Chapter 1. Introduction 2. Options

# 2. Options

The options of NeoFace are as follows.

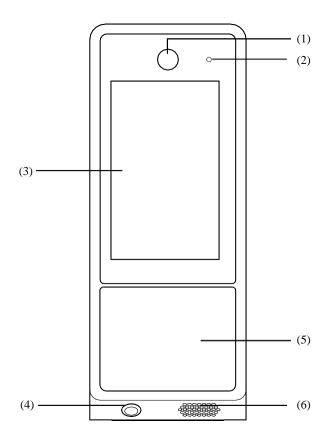
This data is as of January 2018. Please check with your sales representative at the time of purchase

| Model name | Product name                     | Notes  |
|------------|----------------------------------|--|
| N8775-0301 | AC adapter                       | AC adapter to connect to NeoFace 150 W AC adapter Input voltage AC 100-240V±10%, 50/60Hz±3Hz Output voltage DC 12V, 12.5A(MAX) External dimension W 170mm, D 85mm, H 40mm; Weight 800g Accessory 100 V AC power cord (2m), clip to hold the power cord |
| N8775-0302 | LCD anti-reflection film         | Anti-reflection film to be affixed to LCD of NeoFace   |
| N8775-0303 | Dust proof and drip-proof filter | Filter that prevents dust and water from entering NeoFace  |
| UL1589-001 | NeoFace Access Control Manager   | The manager is used when using six or more units of NeoFace. Software for centralized management of face information and user management databases of the terminal from the management server.  Support target OS Windows Server 2016                  |

# 3. Main Unit Description

This section describes the component names.

## 3.1 Front of the Unit



### (1) Camera

Takes pictures for facial recognition.

## (2) POWER Lamp

Lights up in green when the power is turned ON.

### (3) LCD Display with Touch Panel

You can operate by touching the screen.

### (4) POWER Switch

Switch to turn the power ON/OFF. When pressed once the POWER lamp lights up in green and NeoFace is now in the POWER ON state.

(After turning OFF the power supply, please wait for 5 seconds or more before turning ON the power supply again.)

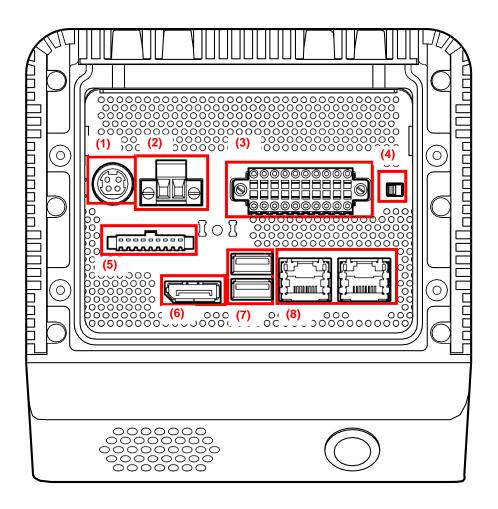
#### (5) Card Reader

Wireless communication of the device is possible with NFC Type A/F complaint devices.

## (6) Speaker

Outputs sounds such as start, operation, and beep.

## **3.2** Back of the Unit



#### (1) Connector for AC adapter (1 No) \*1

Power supply connector for AC adapter. Connected to the optional AC adapter of NeoFace.

### (2) Power source connector (1 No) \*1

Power supply connector for Terminal 2 Pin.

Can be connected to the power supply equipment.

#### (3) DI/DO connector (1 No)

Connector compatible with Digital INPUT(DI) x4 / Digital OUTPUT(DO) x4

Can be connected to the devices compatible with contact connection.

#### (4) DI/DO switching switch (1 No)

Switch that switches between the internal power supply (INT\_VCC) or external power supply (EXT\_VCC) of the digital input. Set with internal power supply (INT\_VCC) on the right and external power supply (EXT\_VCC) on the left.

### (5) Unused connector (1 No)

Cannot be used with NeoFace. Do not connect anything.

#### (6) Display connector (DP) (1 No)

Connector compatible with display port standards. Connecting to display complaint to display port standard is possible.

#### (7) USB connector (2 Nos)

Connector compatible with USB 3.0. Can be connected to a USB device.

Lower side is USB 1 and upper side is USB 2.

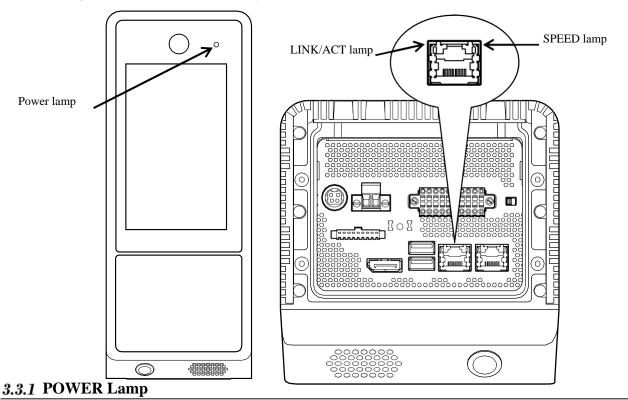
#### (8) LAN connector (2 Nos)

LAN connector compatible with 1000BASE-T/100BASE-TX/10BASE-T.
Right side is LAN1 and left side is LAN2.

<sup>\*1</sup> Only one out of two the connectors of (1) and (2) can be used. Both cannot be used at the same time.

## **3.3** Lamp Indication

The lamp indication of NeoFace and meaning are as follows.



Lights up in green when the power is turned ON.

If "System Hardware" - "Power LED Control" in the BIOS setup menu is changed to "Disabled", the lamp will always be lit in green when the power is connected.

## 3.3.2 LINK/ACT Lamp

This lamp represents the state of the standard LAN port. When power is supplied to NeoFace and hub, and they are connected correctly, the LINK lamp lights in orange color. ACT lamp flashes in orange color when the port is transmitting or receiving.

If the lamp is not turned ON even in the LINK state, check the status of the network cable and connection with the hub.

## 3.3.3 SPEED Lamp

Indicates at which standard the LAN port communication mode is operating.

The LAN port supports 1000BASE-T (1Gbps), 100BASE-TX (100Mbps) and 10BASE-T (10Mbps) and the display changes according to the mode as follows.

• Orange light: Operates at 1000BASE-T

• Green light: Operates at 100BASE-TX

Light off: Operates at 10BASE-T

Chapter 1. Introduction 4. Basic Operations

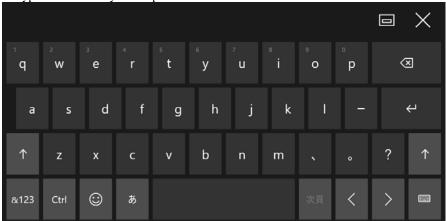
# 4. Basic Operations

Operation is performed using the touch panel at the front of NeoFace.

By directly touching the operation screen displayed on the monitor with your finger etc., you can click the buttons or enter characters using the touch keyboard.

Touch the keyboard icon at the bottom right of the screen to display the touch keyboard.

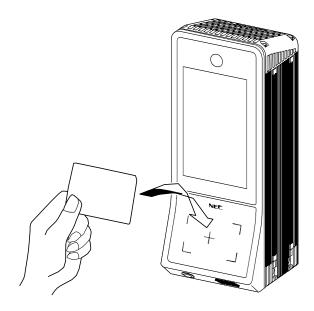
Numeric keypad and touch keyboard operations



Touch the field you want to input on the screen and enter numbers and characters.

### Card Reader

A card that is compatible with the built-in card-reader will be read if you hold the card at the front of NeoFace. NeoFace supports NFC Type-A and NFC Type-B.



Chapter 1. Introduction 5. Maintenance

## 5. Maintenance

## (1) Instructions for Cleaning

Except for the interface, AC adapter, power cord and labels, NeoFace can be cleaned with the following alcohol and detergents.

- Ethyl alcohol
- Isopropyl alcohol
- Neutral detergents

Please dilute and use.

After cleaning with neutral detergent, please wipe with water.

Do not the following agents as damage such as cracks, deformation, discoloration, fading of print, and paint peeling of the case may be caused.

- Acidic detergents
- Alkaline detergents
- Organic solvents such as thinner and benzine
- Detergent with abrasives (including neutral detergents)
- Commercially available wet tissues

## (2) Maintenance and Cleaning Method of Touch Panel

Turn OFF the power to NeoFace and wipe gently with a dry cloth or a cloth soaked in ethyl alcohol, isopropyl alcohol or a neutral detergent that does not contain abrasives.

After cleaning with neutral detergent, please wipe with water.

Once NeoFace is clean, wipe again gently with a dry and clean cloth. Rubbing strongly may cause scratches on the surface. Clean diagonally across the touch panel. Wiping along the sides may damage the touch panel.

## (3) Replacement of Dust Proof and Drip-proof Filters

When high-temperature alarm notification is displayed frequently, dust proof and drip-proof filter must be replaced. Replacing the filter once in 12 months is recommended.

To replace the filter, contact your sales representative.

NeoFace Access Control

## **Installation and Connection**

This section describes the installation method and precautions for using NeoFace safely.

#### 1. Flow Up to the Start of Operations

This section describes the necessary steps to start the operations of NeoFace.

### 2. Items Necessary for Installation

This section describes the gate and pole recommended for NeoFace and the parts necessary for installation.

#### 3. Installation Method

The section describes the installation method and environment for NeoFace.

#### 4. Connections

The section describes how to connect the peripheral devices necessary to start the operations of NeoFace.

### 5. Setup

The section describes how to start NeoFace after the installation is complete.



Be sure to read the startup guide provided with the device and the "Precautions for use" section of this guide. This "Precautions for use" section describes precautions required to use NeoFace safely and properly.

# 1. Flow Up to the Start of Operations

When using for the first time, complete the following preparatory steps.

Work sharing depends on the agreement between the customer and installing agency.

- (1) Connect the necessary cables.
- (2) Install NeoFace
- (3) Turn ON NeoFace
- (4) Default settings
- (5) Register face information
- (6) Start the operations

# 2. <u>Items Necessary for Installation</u>

Before installing Neoface, make sure that the following items are kept ready as required. Except for the supplied accessories, the following commercially available items must be arranged by the customer or installing agency. Parts shall be arranged by either the customer or installing agency depending on the agreement between them.

- External PC
- External display
- USB keyboard
- USB mouse
- USB DVD-ROM
- Router
- Hub (STP compatible)
- LAN cable Cat5e STP
- Connection cable for DIDO connector \*1
- Connection cable for power supply connector (Terminal 2 Pin) \*1
- \*1 For cables to be used, please contact the installing agency, wiring contractor, or vendor of the gate to be connected.

# 3. Installation Method

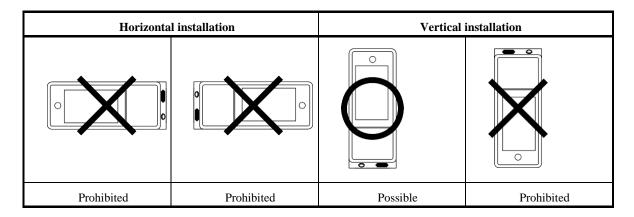
## **3.1** Installation Conditions

Please pay attention to the following points, especially to use NeoFace safely.

## (1) Installation Direction Conditions

Installation direction should be as shown in the following diagram.

\* Please be sure to read "Precautions for use" before using NeoFace.

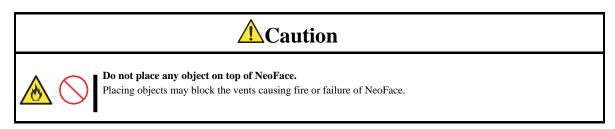


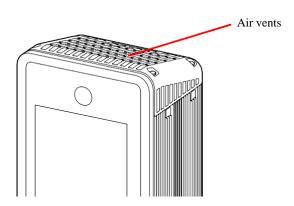


If installed in a prohibited direction, then NeoFace may fail.

## (2) Ventilation

There are air vents at the top of NeoFace. Do not place any objects on NeoFace. If objects are placed, then NeoFace may fail.





## (3) Installation Environmental Conditions

Places suitable for the installation of NeoFace is as follows.

NeoFace can be used under the following installation environment conditions.

NeoFace is recommended to be installed such that there is no reflection on the camera image due to sunlight, sunset, and ceiling lamps.

| Items                                 | Installation Environmental Conditions                                    |  |
|---------------------------------------|--|--|
| Ambient temperature                   | 5 to 45°C  |  |
| Storage temperature                   | -20 to 60°C  |  |
| Ambient humidity (non-<br>condensing) | 20 to 85%  |  |
| Storage temperature range             | 5 to 95%   |  |
| Air borne dust                        | Should not be too dusty [0.3mg/m <sub>3</sub> ]                          |  |
|                                       | JEITA IT-1004 A class B  |  |
|                                       | Conductive and hygroscopic dust should not be present                    |  |
|                                       | IP54 compatible *1   |  |
| Corrosive gas                         | Should be an environment gas is not detected                             |  |
| ·                                     | JEITA IT-1004 A class A  |  |
| Earthquake resistance                 | Continuous 2.0m/s2   |  |
| _                                     | Short time 4.9m/s <sub>2</sub>   |  |
|                                       | JEITA IT-1004 A classB   |  |
| Impact resistance (XYZ)               | Electricity ON 19.6 m/s <sup>2</sup> Electricity OFF 98 m/s <sup>2</sup> |  |
| Power supply voltage                  | AC100 to 240V ±10% (AC90 to 264V) <b>%2</b>                              |  |
| Power supply frequency                | 50 / 60 Hz ± 3Hz   |  |
| Power supply noise                    | 1kVP-P 50ns to 1μs pulse   |  |
| Insulation resistance                 | 30MΩ (DC500V)  |  |
| Insulation withstand voltage          | 3.0 kV AC 1 minute   |  |
| Leak current                          | Less than or equal to 1mA  |  |
| Electrostatic yield strength          | ±6 kV (Contact discharge), ±8 kV (Air discharge)                         |  |
| Momentary power failure               | Less than or equal to 30ms (at rated voltage)                            |  |
| Grounding                             | Class D  |  |
| Others                                | IP54 compatible *1   |  |

<sup>\*1</sup> Do not use the optional AC adapter outdoors without dust and water proof measures.

When using the AC adapter outdoors, take adequate measures such as placing in a dust proof/waterproof cabinet avoiding exposure to direct sunlight and rainwater.

<sup>\*2</sup> The power cord that is connected to the optional AC adapter cannot be plugged into the 200 V AC electric outlet.

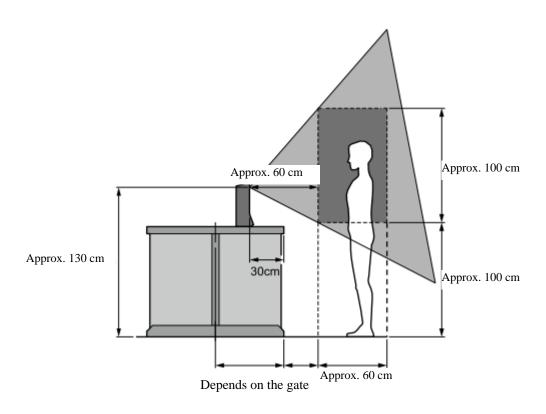
Connect to a 100 V AC outlet.

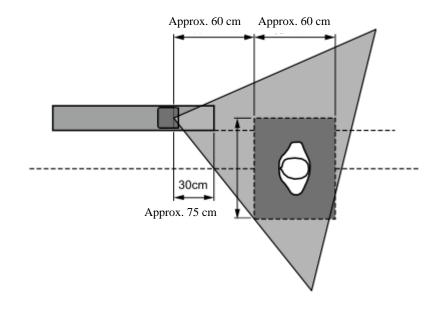
# **3.2** Recommended Installation Location

NeoFace is provided with recommended authentication area because of its use as a facial recognition terminal. Facial recognition can be performed smoothly by installing NeoFace with reference to the figure below.



If installed in a prohibited direction, then NeoFace may fail.





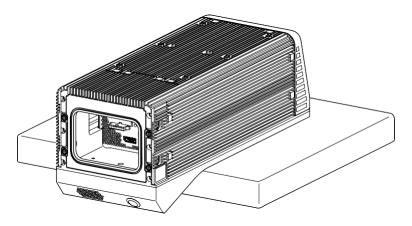
# 4. Connections

Connecting the peripheral equipment to NeoFace. Connectors to which various peripheral devices can be attached are provided in NeoFace.

## 4.1 Bottom Panel

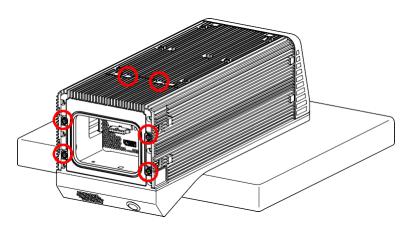
When connecting cables and connectors, remove the bottom panel with the following procedure. Wiring of the cables connected to the bottom of the main unit should be done after passing through the holes of the body panel removed beforehand.

1. To prevent damage to NeoFace or LCD, place the body with the front side down on a flat soft object



- 2. Remove the six screws that secure the bottom panel and remove the bottom panel
  - \* The screws at the back side are covered with rubber covers. Remove the rubber covers and then loosen the screws.

    Hex driver is required to remove the screws on the back panel, and plastic screwdriver is required to remove the screws at the bottom.

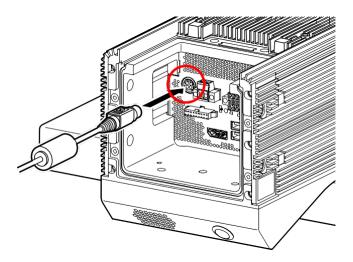


3. After connecting the peripheral devices, attach the bottom panel in the reverse order of removal.

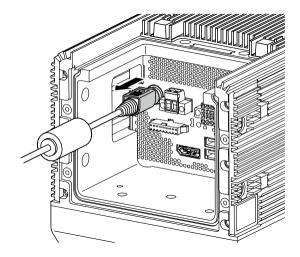
# 4.2 AC Adapter

Connect the AC adapter to NeoFace.

Pay attention to the plug orientation and connect the AC adapter

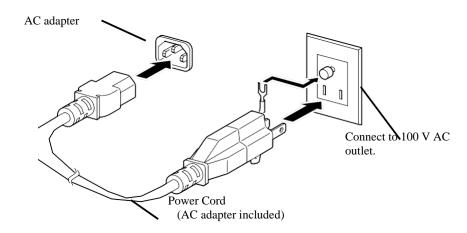


\* When removing the plug of the AC adapter from the main unit, pull the plug of the connector towards you as shown in the following figure, and before pulling, ensure that the lock has been released.



## 4.3 Power Cord

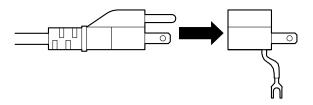
Connect the supplied power cord to the AC adapter.





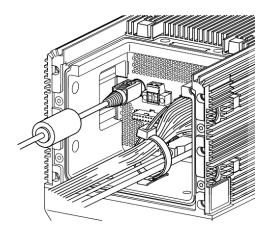
The power turns on automatically immediately ON connecting the power cord and then automatically turns OFF after a few seconds.

\* Remove the conversion adapter when plugging into an outlet of 3-pin power plugs.



# 4.4 Tie Wrap

After connecting the tie wrap, connect the interface cables.



# 4.5 Interface Cable

After connecting the interface cable, connect the power cord.

Take the following precautions while connecting.

- Use shielded cable for LAN and USB cable,
- Please ensure that the plugs of the power cord are not pressed.

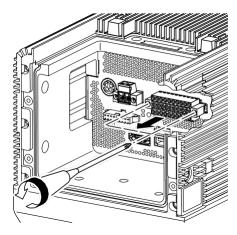
# 4.6 DIDO Connector

When using digital input and output, connect the cables following the procedure given below.



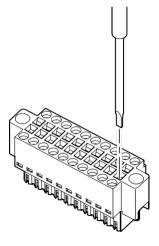
When connecting to the gate, connect to the D 02 pin.

1. Remove the DIDO connector from the main unit

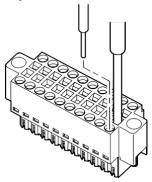


2. When a minus precision screwdriver is inserted into the hole of the square 

opening adjacent to the terminal to which must be attached, then the connection terminal opens.

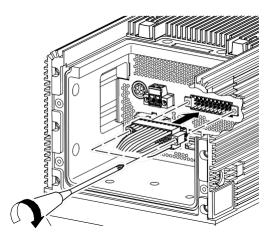


3. Keeping the minus precision screwdriver inserted, insert the cable into the open connection terminal all the way to the bottom end of the connection terminal.



- 4. Remove the minus precision screwdriver

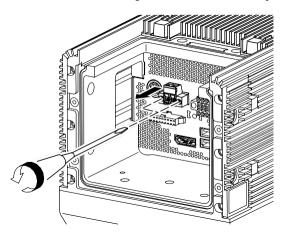
  The connection terminal is closed and the cable is fixed.
- 5. Attach the connector to which the cable is connected to NeoFace.



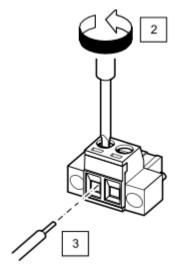
# **4.7** Power Supply Connector

Follow the procedure given below to connect the cables when using the power supply connector (Terminal 2 Pin).

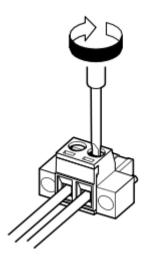
- st The DC power source should have double/reinforce insulation before connecting to EUT.
  - 1. Loosen the left and right screws and remove the power supply connector (Terminal 2 Pin) from the main unit.



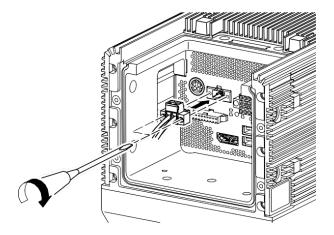
2. The connection terminal whose screw at the top has been loosened will open.



3. Insert the cable into the connection terminal Insert the cable all the way into the bottom end of the connection terminal.



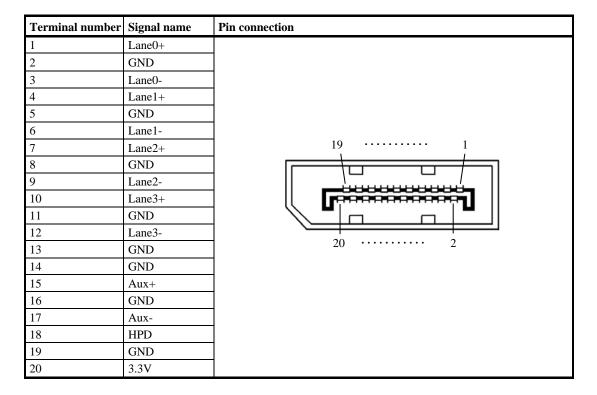
- 4. Tighten the screw located at the top of the connection terminal The connection terminal is closed and the cable is fixed.
- 5. Attach the connector to which the cable is connected to NeoFace.



# 4.8 I/O Interface

USB and LAN can be disabled from the BIOS setup menu. For details and inquiries, please contact your sales representative.

## (1) DisplayPort



## (2) USB 3.0 interface

| Terminal number | Signal name | Pin connection |
|-----------------|-------------|----------------|
| 1               | +5V         |                |
| 2               | D-          | 9 8 7 65       |
| 3               | D+          |                |
| 4               | GND         |                |
| 5               | StdA_SSRX-  |                |
| 6               | StdA_SSRX+  |                |
| 7               | GND         | 1 2 3 4        |
| 8               | StdA_SSTX-  |                |
| 9               | StdA_SSTX+  |                |

## (3) LAN interface (1000BASE-T)

Connector: RJ45

| Terminal<br>number | Signal name | Pin connection                     |
|--------------------|-------------|------------------------------------|
| 1                  | MDI0+       | 1 DW / 1 CT / ED                   |
| 2                  | MDI0-       | LINK / ACT LED 1000 / 100 / 10 LED |
| 3                  | MDI1+       |                                    |
| 4                  | MDI1-       |                                    |
| 5                  | MDI2+       |                                    |
| 6                  | MDI2-       | <u> </u>                           |
| 7                  | MDI3+       | 8 · · · 1                          |
| 8                  | MDI3-       |                                    |

## (4) DIDO Interface

| Terminal number | Signal name | Pin connection       |
|-----------------|-------------|----------------------|
| 1               | Reserve     |                      |
| 2               | Reserve     |                      |
| 3               | DO2+        |                      |
| 4               | D_GPO2      |                      |
| 5               | Reserve     |                      |
| 6               | Reserve     | 1120                 |
| 7               | Reserve     |                      |
| 8               | Reserve     |                      |
| 9               | Reserve     |                      |
| 10              | GND         |                      |
| 11              | Reserve     |                      |
| 12              | GND         | 1 · · · · · · · · 10 |
| 13              | Reserve     |                      |
| 14              | GND         |                      |
| 15              | Reserve     |                      |
| 16              | GND         |                      |
| 17              | EXT_PWR     |                      |
| 18              | GND         |                      |
| 19              | None        |                      |
| 20              | None        |                      |

## (5) Power connector (Terminal 2 Pin) interface

| Terminal<br>number | Signal name | Pin connection |
|--------------------|-------------|----------------|
| 1                  | GND         |                |
| 2                  | DC_IN       | 2 · · · · · 1  |
|                    |             |                |
|                    |             |                |
|                    |             |                |
|                    |             |                |
|                    |             |                |
|                    |             |                |

# <u>5. Setup</u>

Three system configurations are possible with NeoFace Access Control.

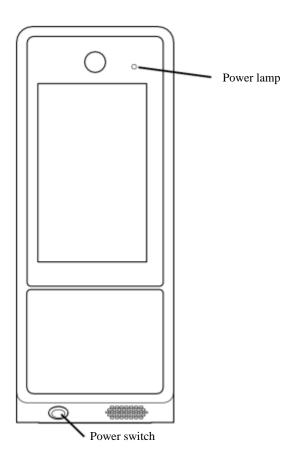
The maximum number of registrants for each configuration and terminals used for registration of persons entering and exiting are as shown in the table below.

|  | Maximum number of registrants *Default user (Including NFAC administrators) | Terminals that registers persons entering and exiting                 |
|--|---|---|
| (1) NeoFace Access Control 1 unit operated   | 5000 people   | NeoFace Access Control (master)                                       |
| (2) NeoFace Access Control 2 to 5 units operated (Master / slave configuration)          | 5000 people   | NeoFace Access Control<br>(master)                                    |
| (3) NeoFace Access Control Manager  - NeoFace Access Control (to 100-unit configuration) | 10000 people  | NeoFace Access Control<br>Manager<br>* Batch registration is possible |

The following method is used to turn ON the power supply.

Check that the AC adapter is properly connected and then press the power switch at the lower front side of NeoFace.

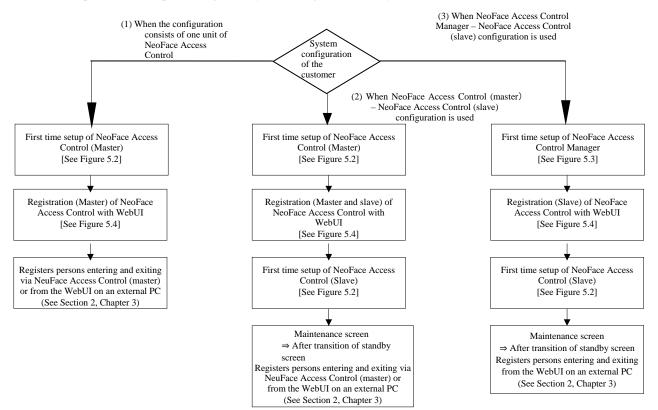
When the power supply is ON, power indicator lights up in green.



# **5.1** Setup Flow

Describes the setup flow for each configuration.

Please perform the setup according to the system configuration used by the customer.



# **5.2** Initial Setup

During factory shipment and when the recovery disc is used, the following screen is displayed after OS start-up and then the initial setup screen will be displayed.

Initial setup must be done with the network (LAN cable) connected.

Connect the LAN cable to the LAN 1 port of NeoFace Access Control.

\* If the customers want to change the system configuration after completion of initial setup, NeoFace must be returned to the factory shipment state using the recovery disc and this procedure must be performed again.

## 5.2.1 Computer Name Setting

Setting the computer name.

Please enter the computer name.

By default, "NFAC - <part of MAC address>" is entered.

\* The computer name can be up to 15 characters, "- (cannot be set at the end or beginning)". Touch the

"Next" button after completing the input.

## 5.2.2 Time Setting

Setting the time.

- To synchronize with Internet time server

Select "Synchronize with Internet time server" and then enter the server name.

- \* The server name can be input up to 64 characters, "- (cannot be set at the beginning)".
- When not synchronizing with Internet time server

Select "Do not synchronize with Internet time server".

The current time is automatically input, please correct only if necessary. Touch the

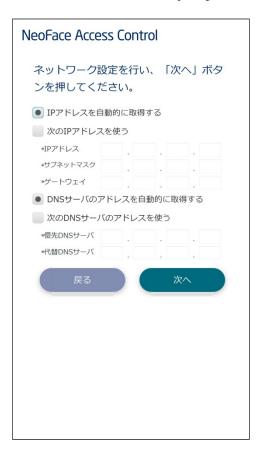
"Next" button after completing the selection and input.

## 5.2.3 Network Settings

Setting the network.

- To acquire the IP address automatically, select "Obtain IP address automatically".
- To set the IP address manually, select "Use the following IP address", and enter the IP address, Subnet mask, and Default gateway.
- To acquire the DNS server address automatically, select "Obtain DNS server address automatically".
- To specify the DNS server address, select "Use the following DNS server address", and enter IP address of primary DNS server and secondary DNS server.

Touch the "Next" button after completing the selection and input.



## 5.2.4 Usage Area Setting for Camera Image

Setting the camera image usage area.

- When the camera is facing the front towards the terminal, select "Center".
- When the camera is facing left towards the terminal, select "Right".
- \* "Left" setting is not used and should not be selected.

Touch the "Next" button after completing the selection.



## 5.2.5 Linked System Setting

Settings for the linked system.

- If you do not want to link any system linkage, select the option "No".
- To link with Safeware / SecureFrontia system, select "Yes" and select the system to be linked.

Enter the IP address of the system to be linked and select the "Safeware / SecureFrontia" terminal that is connected as "parent machine" or "Child machine".

Touch the "Next" button after completing the selection and input.



### 5.2.6 Settings of Connected Gate and Door

Setting of gate and door to be connected.

Set the gate and door classification.

- In the case of not connecting anything, select "Not used".
- When connecting to the gate, select "Gate".

Setting the gate type (gate manufacturer).

Please select the gate manufacturer to connect with the gate type.

Touch the "Next" button after completing the selection.



### 5.2.7 Card Reader Settings

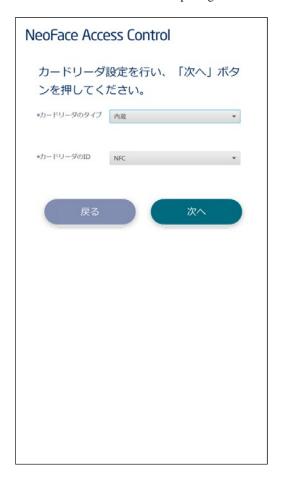
Setting the card reader.

Setting the type of card reader.

- In the case of not using the card reader, select "Not used".
- To use the internal card reader, select "Internal".
- To use an external card reader, select "External".
  - \* When using an external card reader other than Safeware / SecureFrontia, please contact your sales representative as separate response is required.
  - \* When using the following authentication mode (refer to 5.4.2, Chapter 2 ), do not set card reader type as "Not used".
    - Face and card linked authentication (walk-through)
    - Face and card authentication
    - Card authentication

Select the ID (NFC / FelicaD / FelicaS / QR / SAFEWARE / SECURE\_FRONTIA) of the card reader to be used.

Touch the "Next" button after completing the selection and input.



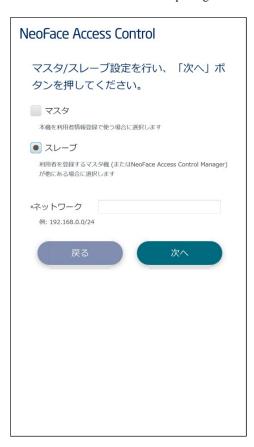
## 5.2.8 Master and Slave Settings

Setting the master and slave settings for Neoface Access Control

- Select the "Master" option to use as a master terminal (used for registering user information).
- If a different master machine (or NeoFace Access Control Manager) is used for registration of end-users, then please select the "Slave" option.

Please enter the network address for connecting NeoFace.

Touch the "Next" button after completing the selection and input.



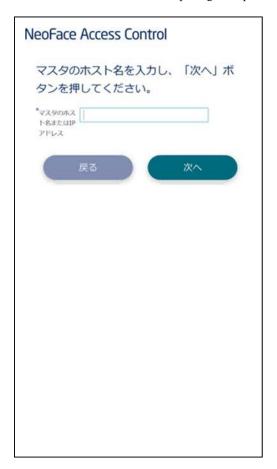
### 5.2.9 Database Synchronization Settings

Setting for synchronization of the Database.

\* This screen will be displayed only if "Slave" is selected in section 5.2.8 of Chapter 2 Master and Slave.

Please enter the host name or the IP address of the Master.

Touch the "Next" button after completing the input.



## **5.2.10** Verifying Settings Content

Checking the setting contents.

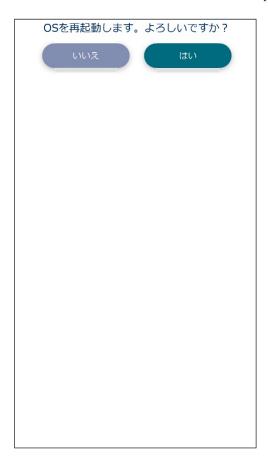
Check the displayed settings, if there is no discrepancy, please touch the "OK" button.



# **5.2.11** OS Restart

Reboot the OS so that the settings are incorporated.

Please touch the "Yes" button once this screen is displayed.



<sup>\*</sup> Only when the slave is set in Section 5.2.8. of Chapter 2, touch the "Yes" button and reboot the OS, and since the same confirmation screen will be displayed, touch the "Yes" button.

# 5.3 Installation and Setup of NeoFace Access Control Manager

This procedure is necessary only if you are using the optional NeoFace Access Control Manager.

[Installation Preparation]

NeoFace Access Control Manager supports only Windows Server 2016.

Please ensure that JRE and PostgreSQL have not been installed in the computer on which you are planning to install.

 $\ensuremath{^{*}}$  If JRE and PostgreSQL have already been installed, they must be uninstalled.

[Installation of NeoFace Access Control Manager] \* Please ensure that this procedure is carried out by personnel with administrator privilege.

- 1. Insert the installation disk in the DVD drive.
- 2 Copy the installation file "NFACManagerInstaller.exe" of NeoFace Access Control Manager to any arbitrary folder.
- 3 Execute "NFACManagerInstaller.exe".
- 4 When the installation screen is displayed, press the "Installation (I)" button.



5 When the "Cancel (C)" button on the lower right-hand side of the installation display screen changes to "Closed (C)" means that the installation has been completed.

Please press "Close (C)" button.

\* Even if the progress bar indicates 100%, installation has not yet been completed Please wait until the "Cancel (C)" button changes to "Close (C)".



- 6 Please restart the computer.
- 7. Next, perform the initial setup of NeoFace Access Control Manager. Please launch the command prompt and execute the following command.

#### cd C:\SYNEC\SYNFA\Synin

FaceServerInitialSetup.vbs <The path of the shared folder used for maintaining logs> <DB synchronization setting network>

\* The following log can be used to confirm if the initial setup of the installation process has been completed.

 $C: \verb|YNEC| \verb|YNFA| \verb|Ylog| \verb|YNFA| Face Server Initial Setup App_log.csv|$ 

Installation is completed if "NeoFace Access Control Manager initial setup done." is displayed at during installation.

# **5.4** NeoFace Access Control Information Registration

In this section, register the information of NeoFace Access Control.

### 5.4.1 Loggin in With WebUI From an External PC

After connecting the external PC to a network that can access NeoFace Access Control, go to the following URL using a browser.

http://<Corresponding IP address of NeoFace Access control>/NFAC compatible browser: Internet Explorer 11 or Chrome

Enter the user ID and password in the following login screen, and press the "Login" button.

\* Login from WebUI is possible only for user ID with administrator privileges.

Since the following account is registered as an administrator in the initial state, please log in with this ID and password.

| Person entry/exit item | Settings information  |  |
|------------------------|---|--|
| Person entry/exit ID   | systemuser  |  |
| Person entry/exit name | NFAC terminal administrator   |  |
| Password               | * Please refer to the initial password notification provided with NeoFace |  |
| Authority              | Manager   |  |
| Facial image           | None  |  |
| Entry and exit area    | None  |  |

<sup>\*</sup> Modify the initial password from WebUI. (Section 3.2.1(a), Chapter 3 Updated Reference information on Persons Entering/Exiting)



## 5.4.2 NeoFace Access Control Registration

Registering new NeoFace Access Control information.

Press the "System menu" button at the top right-hand side of the screen, and select "NeoFace Access Control" from the menu displayed at the top of the screen.

From the menu displayed on the left side of the screen, select "NeoFace Access Control registration".

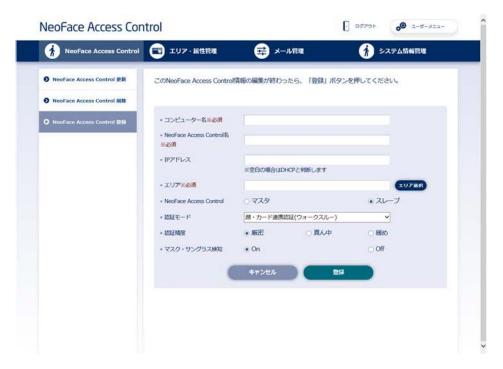
Input the NeoFace Access Control information.

|   | Input contents  | Description  |
|---|---|--|
| Computer name * Mandatory                     | Computer name of terminal   | Please enter the computer name set during the initial setup.   |
| NeoFace Access<br>Control name<br>* Mandatory | Device name   | Please enter a unique name to distinguish between the terminals. (Such 1F front gate 1)  |
| IP address                                    | Device IP address   | Enter the IP address set with Initial setup,NeoFace Access Control product.  * Note: Even if you change the IP address of this item, the IP address of the computer terminal will not change. Device IP address Change must be done from the network setting of the main unit. |
| Area<br>* Mandatory                           | Area 1 to area 20 - In the case of initial setting In the event that you edited the area name, select from the edited area name | Select the area that has to be authenticated.  Note: If area is not selected, authentication will not be done.   |
| Master and slave settings                     | - Master<br>- Slave   | Please select whether the relevant terminal is master or slave.  * Please select the one that matches the master and slave set during the initial setup.   |
| Authentication mode *1                        | Face and card authentication (Walk through)   | Person who uses brings the card in contact with NeoFace will be authenticated with the face image photographed beforehand.   |
|   | Face and card authentication  | After the card comes into contact with NeoFace, the facial image is captured and authenticated.  |
|   | Face only authentication (Walk through)   | Authentication is performed as the person entering or exiting come near the camera.  |
|   | Face only authentication  | Authentication is performed when the person entering or exiting touches the display screen.  |
|   | Card authentication   | Authentication is performed when the card touches NeoFace.   |
| Authentication accuracy                       | - Strict<br>- Medium<br>- Loose   | Authentication can be set to three levels of strict, medium, or loose.  * If you select "Card authentication" in the authentication mode, this item will not be valid.   |
| Detection of mask<br>and sunglasses           | - ON<br>- OFF   | When this feature is in the ON mode, on detecting a person wearing masks or sunglasses, authentication can be set to failed.  * If you select "Card authentication" in the authentication mode, this item will not be valid.   |

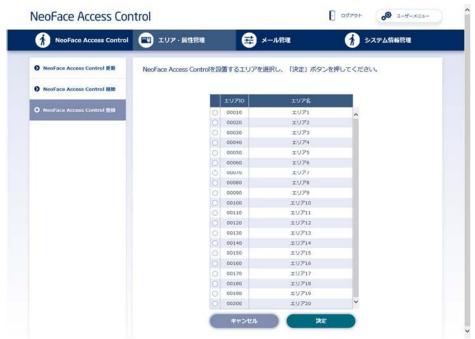
<sup>\*1</sup> During initial setup of the card reader, if the "Card reader type" is set to unused, then the following authentication mode cannot be used.

- Face and card linked authentication (walk-through)
- Face and card authentication
- Card authentication

After completing the data entry, press the "Registration" button.

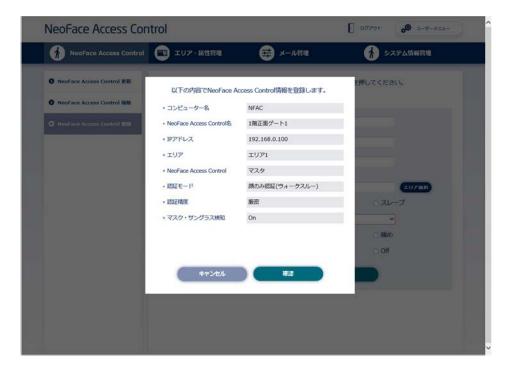


If you select the "Area selection" button, the following screen will be displayed, select at least one target area to be

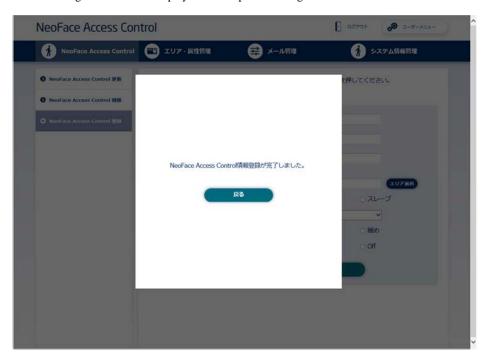


authenticated, and then press the "Confirm" button.

Since the contents of the data are displayed for confirmation, press the "Confirm" button if the contents to be registered are correct.



The following screen will be displayed on completion of registration.



#### NeoFace Access Control EGW101

User's Guide

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TEL: 044-455-8706 (board number)

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