



Blank Page

Don't Forget To Delete Me!

Read Me First

Setup and Installation Guide

Move the charging cradle

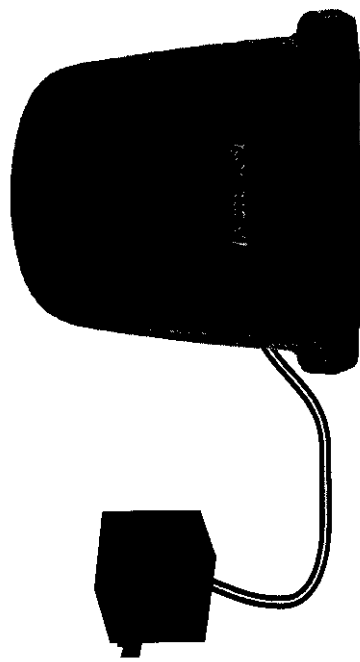
Once you have synchronized the handset, unplug the charging cradle and move it where you want it in your home or office.

For optimal performance, choose a location that is:

- Near an electrical outlet.
- Away from the TV, stereo, and other electronic equipment.
- Away from a microwave oven.
- Away from heat sources such as radiators, airducts, and sunlight.
- Away from excessive moisture, dust, vibration, or shock.
- Away from another cordless phone.

To ensure the handset is communicating with the base station

- 1 Plug in the charging cradle and place the handset in the cradle.
- 2 Press the MESSAGES button on the handset.
If you hear information about your messages (for example, "There is one new message"), it means the base station is transmitting to the handset.



To electrical outlet ←

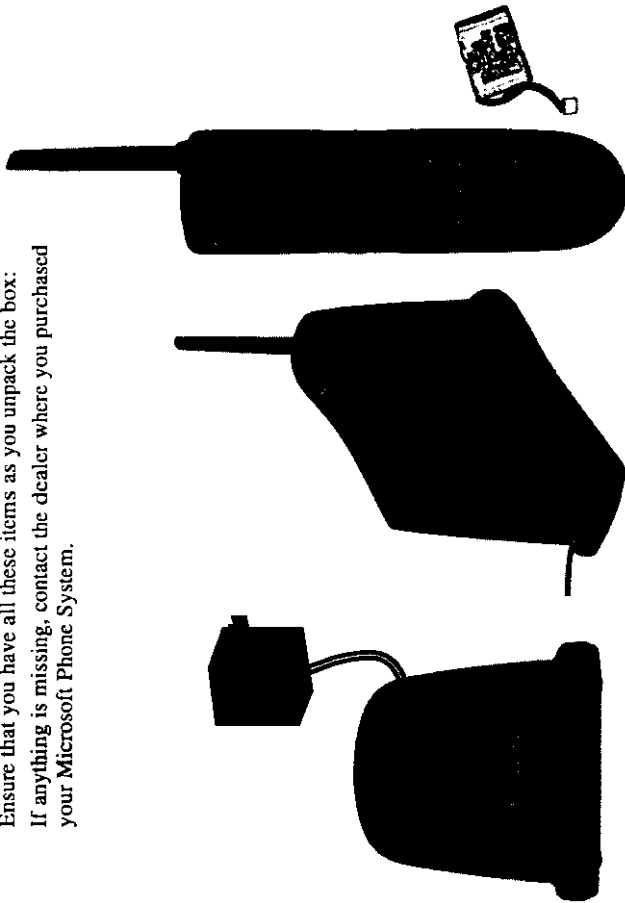
Microsoft

Phone System

Visit our Web site at <http://www.microsoft.com/hardware/>

1 Check the contents of the box

Ensure that you have all these items as you unpack the box:
If anything is missing, contact the dealer where you purchased your Microsoft Phone System.



Charging cradle with attached AC adapter

Base unit and attached serial cable

Handset and battery



CD-ROM disk



User's Guide



Telephone cord



Line duplicator



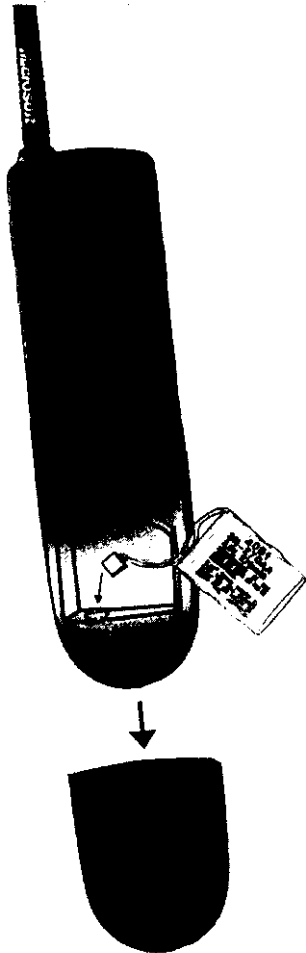
AC adapter



9-pin to 25-pin adapter

2 Install the battery in the handset

- To install the battery in the handset
- 1 Remove the battery case cover from the back of the handset.
 - 2 Attach the battery wires by snapping the white plastic tab into the slot in the battery case.
 - 3 Set the battery itself into the case and close the cover.



3 Plug in the charging cradle near your computer

Later on (Step 8), you can choose a convenient location in your house or office for the charging cradle. For now, however, place the charging cradle near your computer so you can test it with your software.

To connect the charging cradle

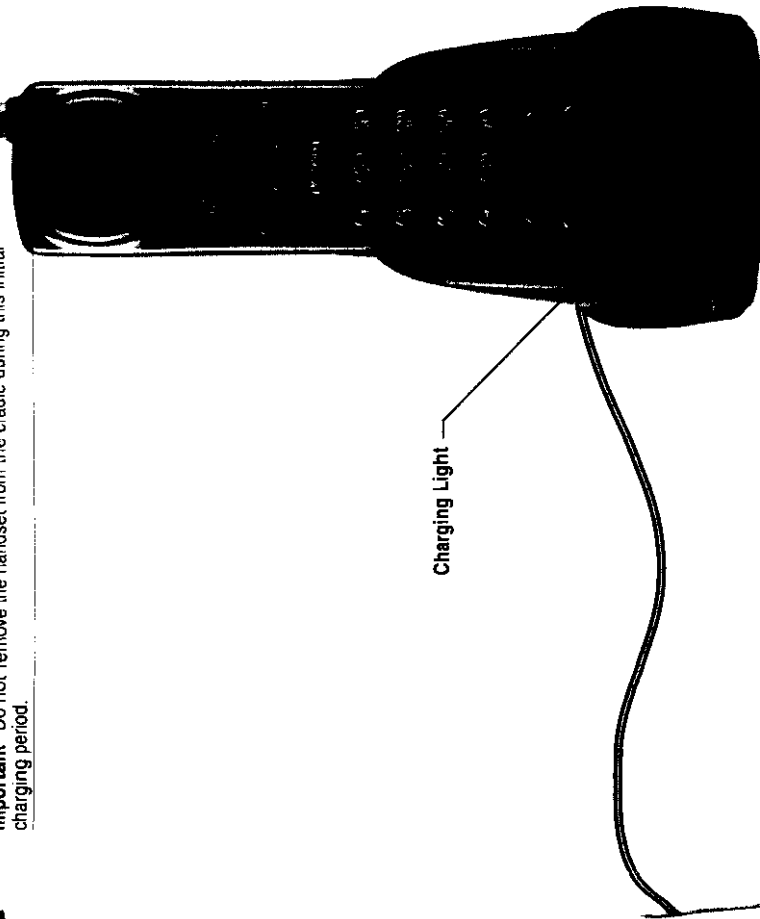
- ▶ Plug the AC adapter into a wall socket or power strip.



Charge the battery for 10 hours

- 1 Place the handset in the charging cradle.
The indicator light above the Phone button will begin blinking. It will continue to blink until you synchronize the handset with the base station (step 7).
- 2 Charge the battery for at least 10 hours.
The battery will last longer if you give it a full charge the first time.
- 3 Proceed to the next step while the battery is charging.

Important Do not remove the handset from the cradle during this initial charging period.



Plug in the base station near your computer

The base station connects directly to the computer and transmits radio frequency (RF) signals to the handset. Choose a location near your computer for the base station.

Connect the following:

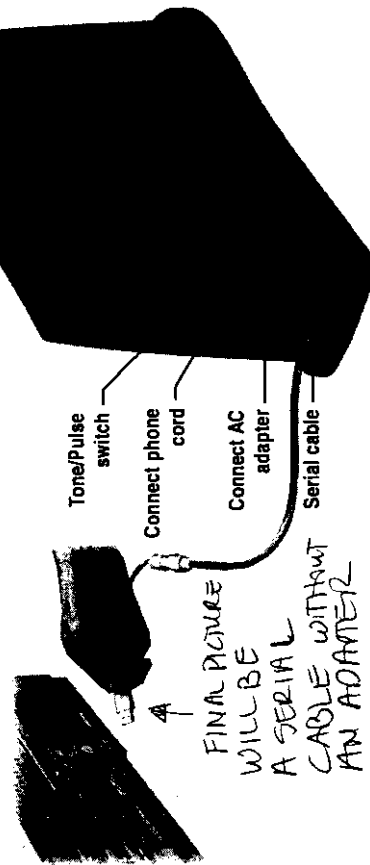
- 1 **AC adapter**
Connect the AC adapter to the round receptacle on the back of the base station and then plug the other end into a wall outlet or power strip.
- 2 **Phone line**
Disconnect the phone line at the wall, insert the line duplicator in the wall jack and then reconnect the phone line to the duplicator. Connect one end of the phone cord to the jack on the back of the base station and the other end to the duplicator.
- 3 **Serial cable**
Attach the 9-pin connector on the serial cable to one of the COM ports on your computer. Use the 9-pin-to-25-pin adapter if necessary.

Notes

- It is not necessary to turn off your computer to plug in the serial cable.
- Do not use a serial cable extender. It can slow the transmission of audio data between the computer and the base station significantly.
- If you don't have a free serial port, see the Troubleshooting section in the "User's Guide."

4 Tone/Pulse switch

If you are in an area that only provides pulse dialing, flip the switch at the back of the base station to Pulse. Most users will leave this switch set to Tone.



Install the software and test your phone

To install the software and test your hardware

1 Close all other applications. If your computer is turned off, start it up.

2 Insert the Microsoft Call Manager CD into your CD-ROM drive. Windows detects your phone and starts the Plug and Play wizard. It may take a few seconds to start. Follow the directions on the screen.

Tips

- If Setup doesn't start automatically, run **Setup.exe** from the root of the CD.
- If you are prompted you for the location of the Microsoft Phone driver, or for the location of a particular file, select the **Drivers** folder on the CD. Do NOT skip any files.

3 Once you finish installing the driver, the Welcome screen appears. Follow the directions on the screen.

4 If prompted by Windows to restart your computer, click **Yes**.

Synchronize your handset

IMPORTANT Wait 10 hours, until the battery is fully charged, before synchronizing the handset and base station.

To ensure your privacy during calls, you must synchronize the handset with the base station. Once you synchronize, the base station transmits signals to your handset only, and not to a similar handset nearby (for example, in the next apartment). You cannot make or receive calls until you synchronize the phone.

To synchronize your phone

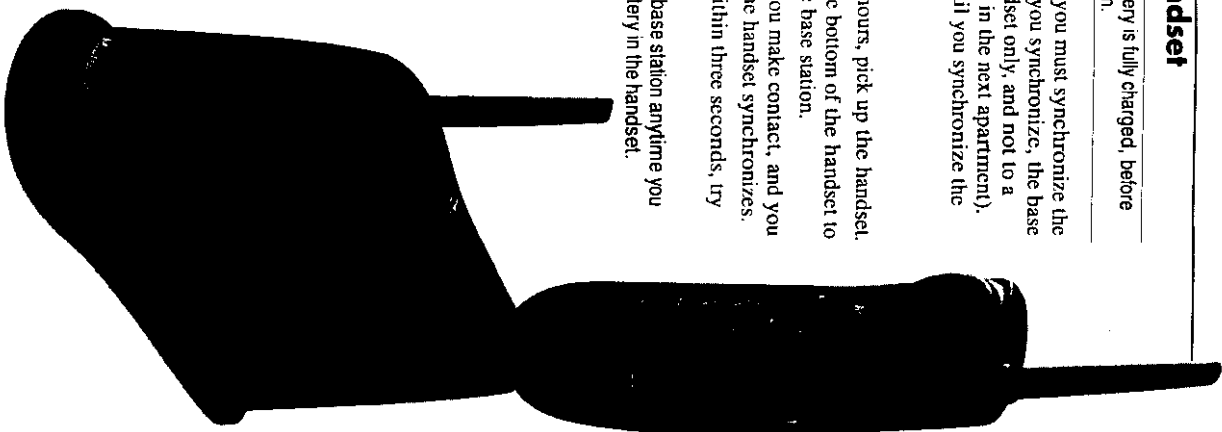
1 After charging the battery for 10 hours, pick up the handset.

2 Touch and hold the contacts on the bottom of the handset to the contacts on the top rear of the base station.

The power light will flash when you make contact, and you will hear two quick beeps when the handset synchronizes. If you don't hear the two beeps within three seconds, try again.

Note Synchronize the handset with the base station anytime you lose power to the base or replace the battery in the handset.

Don't forget steps 7 and 8 →



Keeping the Battery Charged

The battery you installed in your Microsoft Phone handset is a nickel-cadmium battery that should give you at least a year of service with normal use.

Battery Duration

When fully charged, the battery will give you approximately:

- 8 hours of talk time
- 7 days in standby mode

Once the battery is fully charged, you need to put the handset in the charging cradle only when the Low Battery (Lo Batt) light flashes. If it is more convenient, however, you can leave the handset in the cradle all the time. It is impossible to overcharge the battery.

When to replace the battery

If you have charged the battery for a full 10 hours and yet can use the phone for only a few minutes, it is time to replace the battery with a new one. You can use any of the following types of batteries:

- 600mAh
- 720mAh

To install a new battery:

- 1 Remove the battery cover.
- 2 Remove the battery pack and unsnap the connector.
- 3 Snap in the connector of the new battery and place the battery pack within the case. Replace the cover.
- 4 Place the handset in the charging cradle and charge the battery for a minimum of 10 hours before using it.



Important

The spent nickel-cadmium rechargeable battery pack must be recycled or disposed of properly in accordance with all applicable laws.

Do not burn or puncture the battery, as the battery could explode or release toxic material that could cause injury. Do not dispose of the battery in the household garbage.

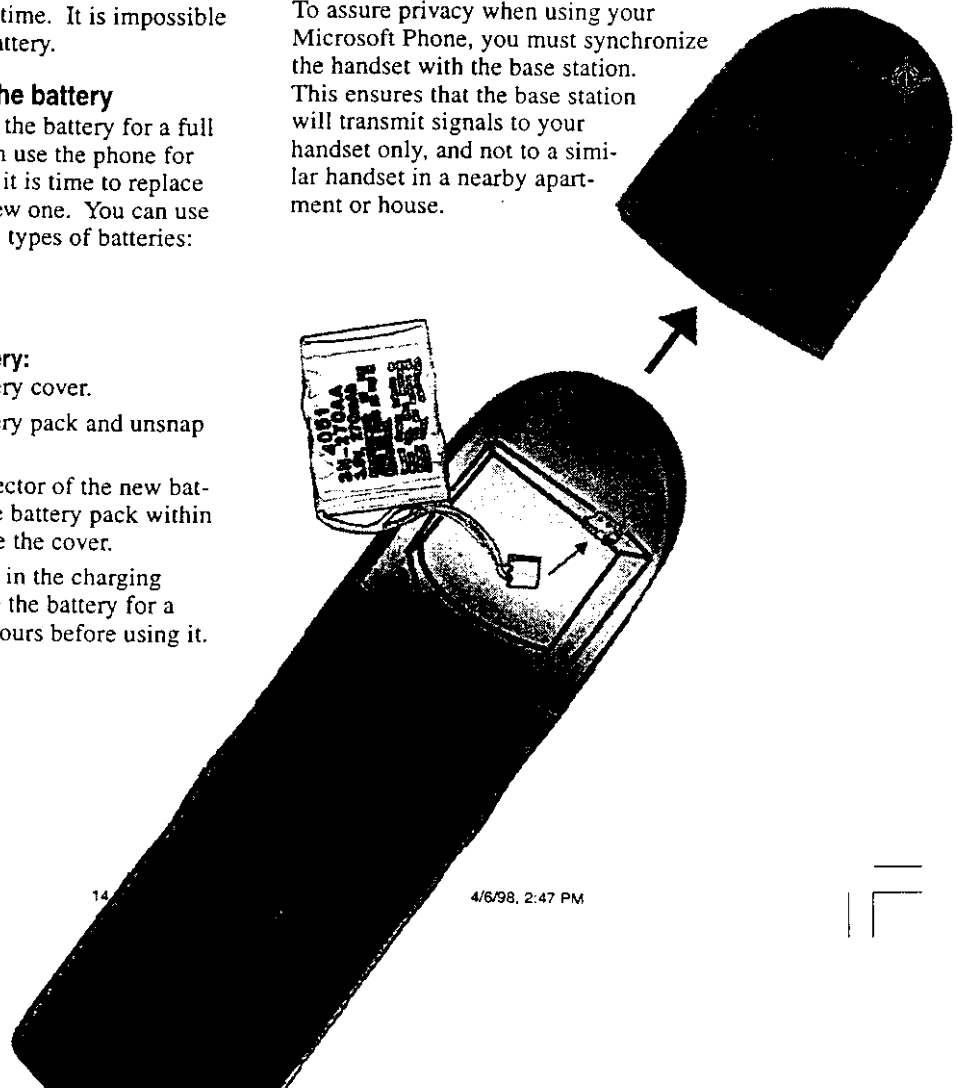


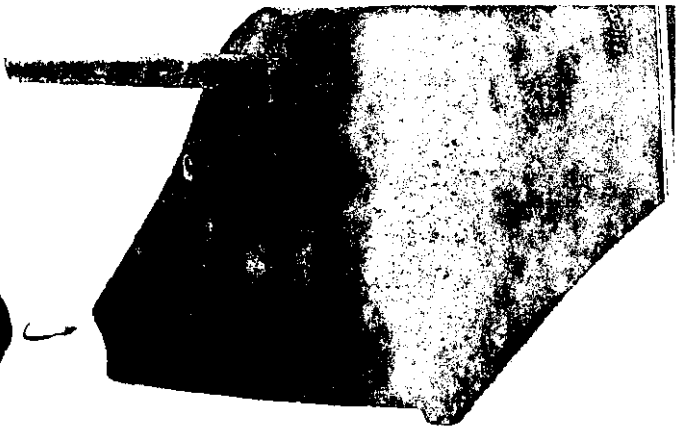
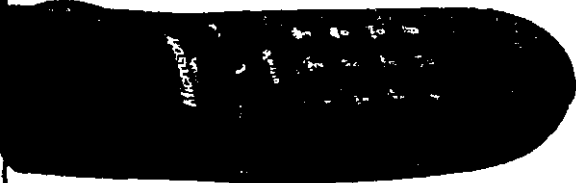
For information about recycling the battery through a local retailer, contact the Rechargeable Battery Recycling Corporation at 1-800-822-8837, or see their website at <http://www.rbcc.com>.

Synchronizing Your Handset

To assure privacy when using your Microsoft Phone, you must synchronize the handset with the base station.

This ensures that the base station will transmit signals to your handset only, and not to a similar handset in a nearby apartment or house.





(Other cordless phones are synchronized automatically whenever you place the handset in the charging cradle. With the Microsoft® Phone, however, the charging cradle is separated from the base station so you can locate the phone away from your computer.)

You must synchronize:

- Before you use the phone for the first time (after you have charged the battery for 10 hours).
- Anytime the power cord for the base station has been unplugged, or you have had a power outage.
- After recharging a completely dead battery (indicated by the lack of any dial tone.)
- If the battery is OK, but you can't dial out or find a channel. This most likely occurs if you move the handset out of range of the base station and press the CHANNEL button on the phone.
- After you install and fully charge a new battery.

To synchronize your handset:

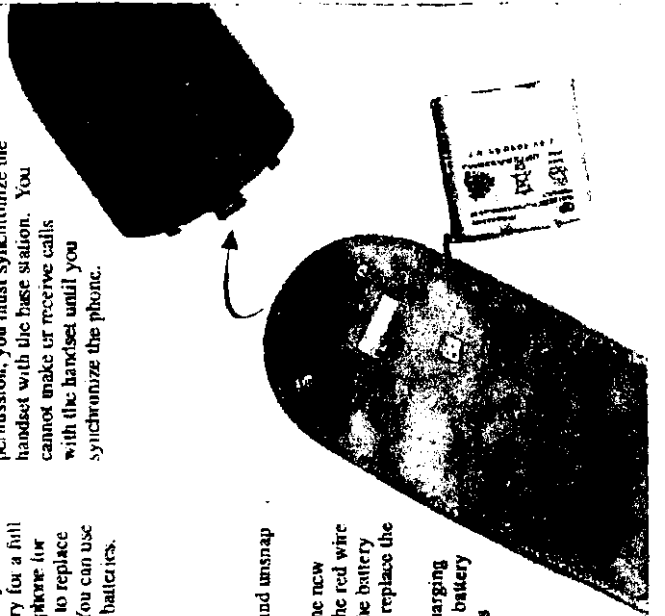
- 1 Make sure the phone is not in use and you have a good battery in the handset (it doesn't have to be fully charged, but the Low Battery light should not be on).
- 2 Pick up the handset and touch the contacts on the bottom to the contacts on the top rear of the base station. Hold the handset in that position until you hear two beeps. If you don't hear the beeps within three seconds, try again.

Important
 The spent nickel cadmium rechargeable battery pack must be recycled or disposed of properly in accordance with all applicable laws.
 Do not burn or puncture the battery, as the battery could explode or release toxic material that could cause injury. Do not dispose of the battery in the household garbage.

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Synchronizing Your Handset

To prevent other people from making calls on your phone line without your permission, you must synchronize the handset with the base station. You cannot make or receive calls with the handset until you synchronize the phone.



Keeping the Battery Charged

The battery you installed in your Microsoft® Phone handset is a nickel cadmium battery that should give you at least a year of service with normal use.

Battery Duration

When fully charged, the battery will give you approximately:

- 8 hours of talk time
- 7 days in standby mode

Once the battery is fully charged, you need to put the handset in the charging cradle only when the Low Battery (Lo Batt) light flashes. If it is more convenient, however, you can leave the handset in the cradle all the time. It is impossible to overcharge the battery.

When to replace the battery

If you have charged the battery for a full 10 hours and yet can use the phone for only a few minutes, it is time to replace the battery with a new one. You can use any of the following types of batteries:

- 600mAh
- 720mAh

To install a new battery:

- 1 Remove the battery cover.
- 2 Remove the battery pack and unsnap the connector.
- 3 Snap in the connector of the new battery, making sure that the red wire is on the left side. Place the battery pack within the case, then replace the cover.
- 4 Place the handset in the charging cradle and charge the new battery for a minimum of 10 hours before using it.

Keeping the Battery Charged

The battery you installed in your Microsoft Phone handset is a nickel-cadmium battery that should give you at least a year of service with normal use.

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Synchronizing Your Handset

To assure privacy when using your Microsoft Phone, you must synchronize the handset with the base station. This ensures that the base station will transmit signals to your handset only, and not to a similar handset in a nearby apartment or house.

