



**January 29, 2018**

**Federal Communications Commission  
7435 Oakland Mills Road  
Columbia MD 21046**

**To whom it may concern:**

I, the undersigned, hereby authorize Miffy Tsao of **Bureau Veritas Consumer Products Services (H.K.) Ltd., Taoyuan Branch (BV CPS Taoyuan Branch) of Taiwan** to act on our behalf in all manners relating to application for equipment authorization, including signing of all documents relating to these matters. Any and all acts carried out by **Bureau Veritas Consumer Products Services (H.K.) Ltd., Taoyuan Branch (BV CPS Taoyuan Branch) of Taiwan** on our behalf shall have the same effect as acts of our own.

In authorizing **Bureau Veritas Consumer Products Services (H.K.) Ltd., Taoyuan Branch (BV CPS Taoyuan Branch) of Taiwan** as our representative, we still recognize that we are responsible to:

- a) Comply with the relevant provisions of the certification program;
- b) Make all necessary arrangements for the conduct of the evaluation, including provision for examining documentation and access to all areas, records (including internal audit reports) and personnel for the purposes of evaluation (e.g. testing, inspection, assessment, surveillance, reassessment) and resolution of complaints;
- c) Make claims regarding certification only in respect of the scope for which certification has been granted;
- d) Not use our product certification in such a manner as to bring the Certification Division into disrepute and not make any statement regarding our product certification which the Certification Division may consider misleading or unauthorized;



- e) Upon suspension or cancellation of certification, discontinue use of all advertising matter that contains any reference thereto and return any certification documents as required by the Certification Division;
- f) Use certification only to indicate that products are certified as being in conformity with specified standards;
- g) Endeavor to ensure that no certificate nor report nor any part thereof is used in a misleading manner;
- h) Ensure that any reference to our product certification in communication media such as documents, brochures or advertising, complies with the requirements of the Certification Division;
- i) Keep a record of all complaints made known to us relating to the product's compliance with requirements of the relevant standard and to make these records available to the when requested;
- j) Take appropriate action with respect to such complaints and any deficiencies found in products or services that affect compliance with the requirements for certification;
- k) Document the actions taken.

This authorization is valid until further written notice from the applicant.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Liu".

Jennifer Liu

**Compliance Engineer,  
Microsoft Corporation.**