Conference Speakerphone

User Manual
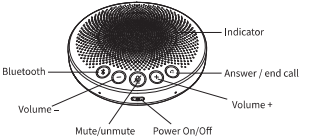
What's in the box
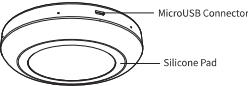
Wireless Speakerphone X 1

USB Cable X 1   User Manual X 1

Overview

Indicator
Bluetooth
Answer / end call
Volume −
Volume +
Mute/unmute   Power On/Off

MicroUSB Connector
Silicone Pad

Easy Set-up

1. On/off
Long press ON/OFF ⏻ for 2s, device will be turn on/off, with beep notice.
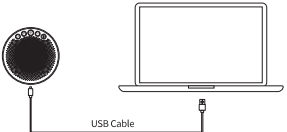
2. Connect to speak 100 USB & BT

2.1 Connect by Bluetooth
Long press Bluetooth button for 2 seconds to start pairing mode, then turn on Bluetooth of mobile phone or computer and select device Speak 100 USB & BT to connect. When connection is completed, the lamp ring will be fully on in blue, with voice notice.

2.2 Connect by USB
Connect Speak 100 USB & BT with computer by USB cable. After connection, the green circle light will increase clockwise one by one showing charging status. Green circle light will be on in full when charging completed.


USB Cable

3. Audio source switching function
When device is connected by Bluetooth and USB simultaneously, short press / tap the Bluetooth button 🅱 to switch between Bluetooth and USB transmission.

4. Answer /end calls
Press 📞 button to answer calls, press 📞 button to end calls.

5. Volume increase/decrease
When volume increase ➕ /decrease ➖ , the green lights will on/off one by one.When adjustment completed, lights will off after 4s.

6. Mute
6.1 Press Mute 🔇 , microphone audio input will stop.
6.2 Long press the mute key 🔇 for about 2s to switch VoiceCap mode. The Voicecap function is for eliminating surrounding noise automatically and only voice within radius range of 1.5 meters will be picked up and transmited. Also speaker volumn will be adjusted automatically according to surrounding noise. VoiceCap model is only suggested in open space. Please disable this function when in conference rooms.

7. Auto Power Of
When device is not connected by Bluetooth or USB in 15mins, it will shut down automatically.

8. Power indicator
When device is not connected by USB, short press / tap power button ⏻ , the green circle light will indicate power condition.