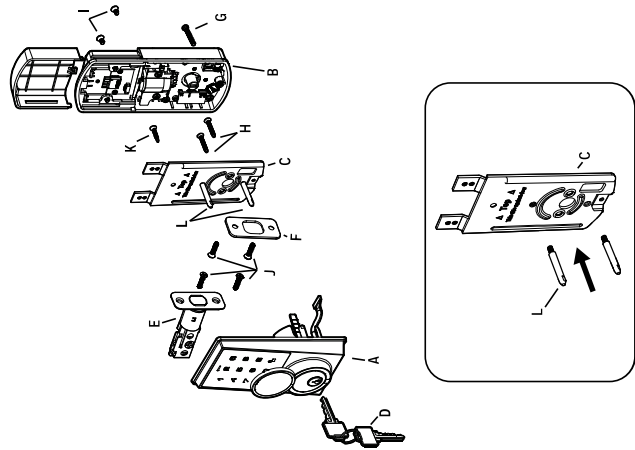
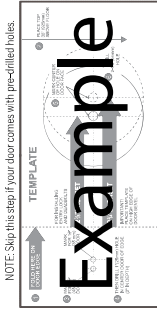


## 1 Installation Overview

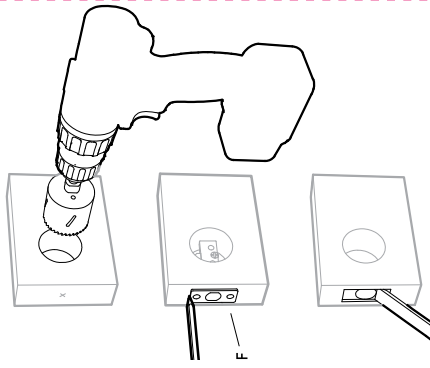


NOTE: Screw Mounting Post (L) into holes on Mounting Plate (C)

## 2 Preparing Door

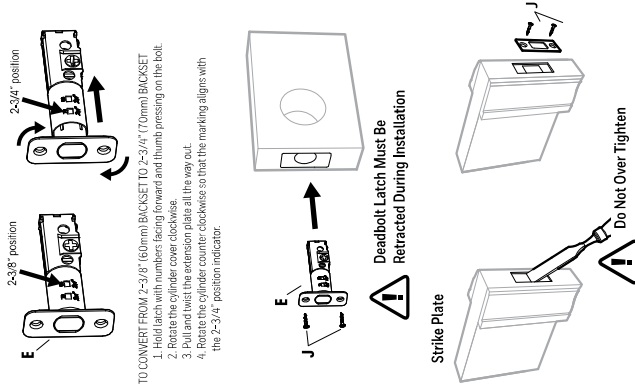


Refer to Template included for Door Prep Instructions



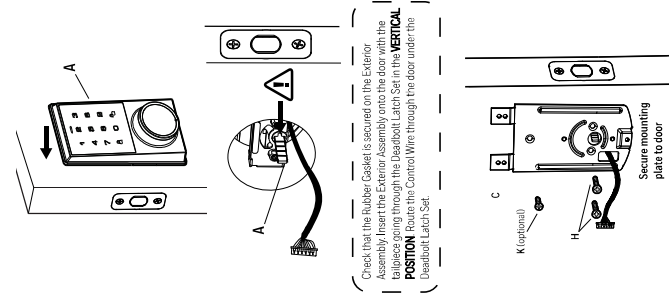
## 3 Install Enclosed Latch and Strike Plate

NOTE: Do not extend Cylindrical Cover past 2-3/4" (70mm)

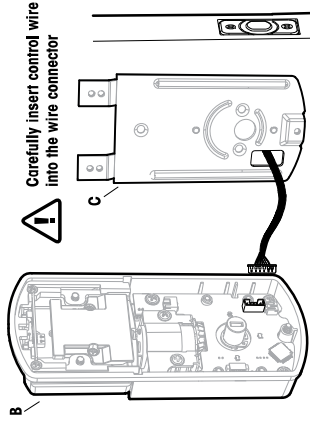


TO CONVERT FROM 2-3/8" (60mm) BACKSET TO 2-3/4" (70mm) BACKSET  
 1. Hold latch with numbers facing forward and thumb pressing on the bolt.  
 2. Push the cylindrical cover clockwise as far as it will go out.  
 3. Pull out the cylindrical cover clockwise as far as it will go out.  
 4. Rotate the cylinder counter clockwise so that the marking aligns with the 2-3/4" position indicator.

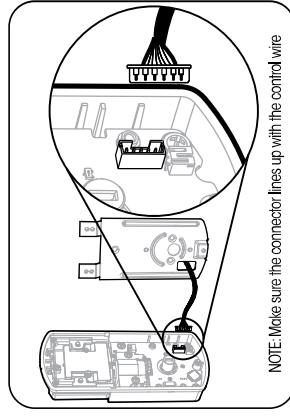
## 4 Install Exterior Assembly



## 5 Install Interior Assembly

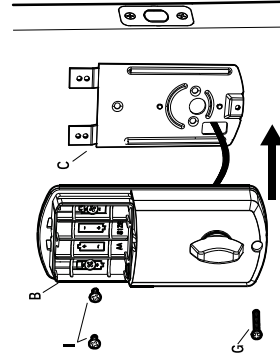


Work with the door open

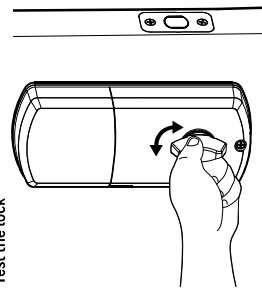


## 6 Install Interior Assembly

NOTE: Make sure the Knob is in the correct position. Be careful not to pinch the control wire when assembling.

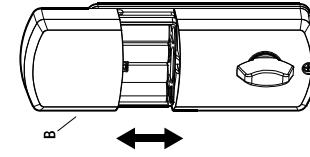


Test the lock



Lock and unlock using the knob make sure the latch is opening and closing easily. If not, go back to step 2 and ensure you followed the steps

## 7 Install Batteries and Cover



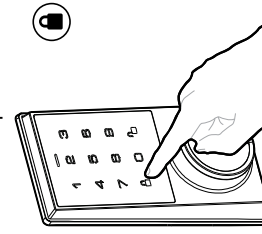
This Electronic lock requires (4) High Quality AA Alkaline batteries. When all 4 batteries are installed in the correct position, you should hear 2 beeps and the keypad will illuminate.

The Lock motor will engage and do a series of locking and unlocking motions in order to automatically determine your door "Handing" (left or right handed door). When completed the lock will beep and the keypad will flash.

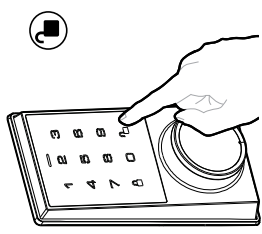
NOTE: Do not touch the Keypad until the light turns off. Do not use rechargeable batteries or non-alkaline batteries.

## 8 Testing Operation

Test the lock button with door open



Test unlocking  
Press 1-2-3-4



Before Opening Door  
Let Motor Complete Cycle



# AL302 Programming Instructions

Press any button to wake up the keypad firstly before inputting related codes.

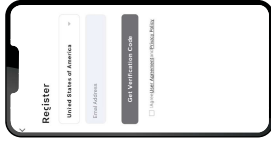


## 1 Download the App

Download ALPHA App from the App Store (iOS devices) or Google Play (Android devices)

## 2 Sign up the account

Create your account and follow the set up instructions in the ALPHA app.

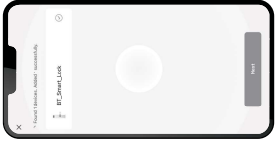
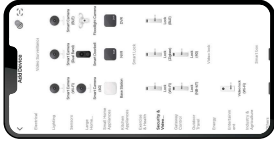
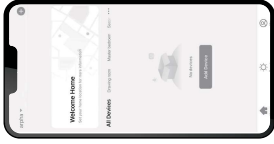


## 3 Add the device to your app

3.1 Automatically add the device  
Path: 'Add Device' -> 'Auto Scan'

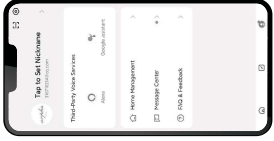


3.2 Manually add the device  
Path: 'Add device' -> 'Scan QR Code' -> 'Scan QR Code' -> 'Next'

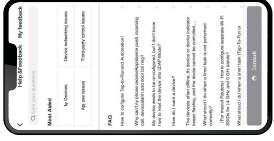


## 4 App Settings

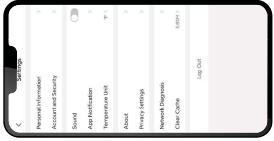
4.1 App Settings



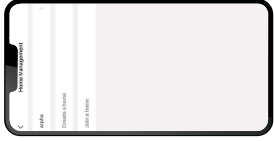
4.2 Help & Feedback



4.3 Personal Information & Safety



4.4 Home Management

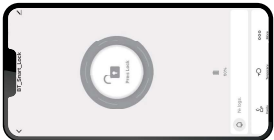


4.5 Message Center



## 5 Lock Management

5.1 Lock Operation



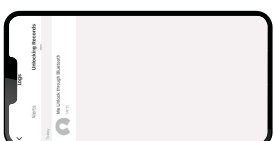
5.2 Device Information



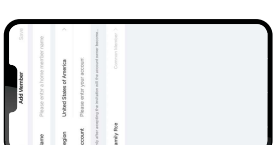
5.3 Alerts



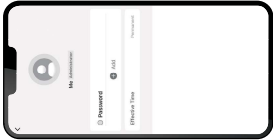
5.4 Unlocking Records



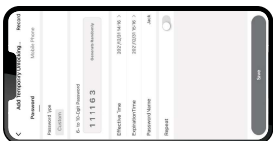
5.5 Add User



5.6 Add Password



5.6 Add Temporary Password



## 6 Additional Programming Functions

Programming Symbols

Ⓛ Lock/ Clear

Ⓜ Unlock / Programming

Ⓜ Administrator Code

Ⓜ Automatic Lock Function

Ⓜ SET OR CANCEL AUTO LOCK

You can set the lock to automatically close after each time the lock is opened. Time value range: 5 - 900 seconds, enter the following:

Set Auto Lock: Ⓛ → 5 → Ⓜ → Time Value → Ⓜ

Hear 1 beep and Light Indicator illuminates green.

To cancel Auto Lock set the time to 00, enter the following:

Cancel Time Value Auto Lock: Ⓛ → 5 → Ⓜ → 00 → Ⓜ

Hear 1 beep and Light Indicator illuminates green.

**TEMPORARILY DISABLE:**

While in Auto-Lock mode, unlock door using Ⓛ within 10 seconds you must turn the locking knob by hand to the locked position, wait more than 2 seconds then turn the locking knob back to the unlock position. The Auto-Lock mode is now disabled.

**RESTORE:**

To restore the Auto-Lock function, turn the locking knob by hand to the locked position, wait more than 2 seconds or press the Ⓛ Lock button on the keypad.

**Vacation Mode**

When Vacation Mode is enabled, the system will not respond to any remote control or mobile app. During this mode all buttons and functions will be disabled until they are re-enabled.

**ENABLE**

Ⓛ → 10 → Ⓜ → 1 → Ⓜ

**DISABLE**

Once the door is locked then vacation mode will be engaged, see all buttons and functions will be disabled.

To disable the Vacation Mode, you must press and hold Ⓛ for more than 3 seconds, then press Ⓛ followed by Ⓛ to unlock the door. Vacation Mode is now disabled.

**NOTE: If you only press the Ⓛ for more than 3 seconds but do not input Ⓛ, the system will remain in Vacation Mode.**

**Secure Lock-out period**

Warning: 200-20 and LED lighters are after + incorrect code attempts. Keypad plus is locked for 30 seconds.

## 7 Additional Programming Functions

**SOUND ON AND OFF**

You can 'Turn' or 'turn off' the sound of 'on your lock' by entering the following: (Factory setting is sound on)

Ⓛ → 6 → Ⓜ → 1 or 2 → Ⓜ

Ⓛ → 6 → Ⓜ → 2 → Ⓜ

Sound Off (1) - Light Indicator illuminates green.

Sound On (2) - Hear 1 beep and Light Indicator illuminates green.

**Restore Factory Settings**

To reset the lock to the original factory settings including the Programming Code and all User Codes follow these steps:

1. Remove one battery for 10 seconds.

2. Reinsert the battery and wait for a long and short beep

3. Press Ⓛ 3 times within 3 seconds.

4. The lock will beep and the light indicator will turn green.

**Low Battery Warning**

Beeper and LED flashes red 7 times. Replace with good quality alkaline batteries.

**Note:** Removing batteries does not erase active Administrator or User Codes.

**Consumer Friendly Message Guide**

Lock	1 long beep and LED illuminates green
Unlock	2 short beeps and LED illuminates green
Invalid Programming	3 short beeps and LED flashes red twice
Low Voltage	Short beeps and LED flashes red seven times
Smart Card Usage	4 short beeps and LED flashes red four times
4 incorrect code entry attempts	2 short beeps and LED illuminates each attempt
Power on:	A long beep and LED flash (short beep and green light on)
Chip Reset	1 long beep and 1 short beep and LED illuminates green (they occur several times to ensure a wake)
Lock Error	3 long beeps, LED flashes red three times
Repeat operation after Lock Error	2 short beeps three times, LED flashes red four times

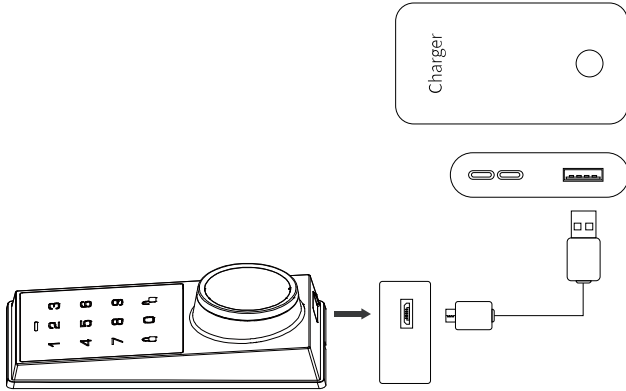
## 8 Customer Service

We offer one year warranty and life-time technical support to our customers. Any confusion, please feel free to contact us at [support@alpha.com](mailto:support@alpha.com)

## 9

### Emergency Power Supply

Insert a micro USB cable into the USB C port and use a portable battery to power the Keypad Lock.



## Notice

### FCC Statement

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

**Warnings:** Changes or modifications to this unit not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

**Note:** This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- (1) Reorient or relocate the receiving antenna.
- (2) Increase the separation between the equipment and receiver.
- (3) Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- (4) Consult the dealer or an experienced radio/TV technician for help.