



Great you're here.  
Shall we?

# Get started. **Do it.**

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- 1** Download and install the application at **[timeular.com/download](https://timeular.com/download)**  
Your Tracker needs to be connected via bluetooth to one of your devices to get started.
- 2** Windows? Put in the **Bluetooth Stick**  
Please insert the Bluetooth stick provided into your Windows PC (not needed for mobile or macOS).  
You likely won't need to use it but you'll get a notification to remove it in that case.
- 3** **Power on** your Tracker  
By pressing the button on the Tracker.
- 4** **Open the application** and start tracking  
Pair your tracker, create activities and get started.

# Your Tracker

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## Connection

The tracker requires a connection to one of your devices to track.



## Your blank canvas

The Tracker has 8 sides. Each stands for a task to track. Label using the pen or stickers.



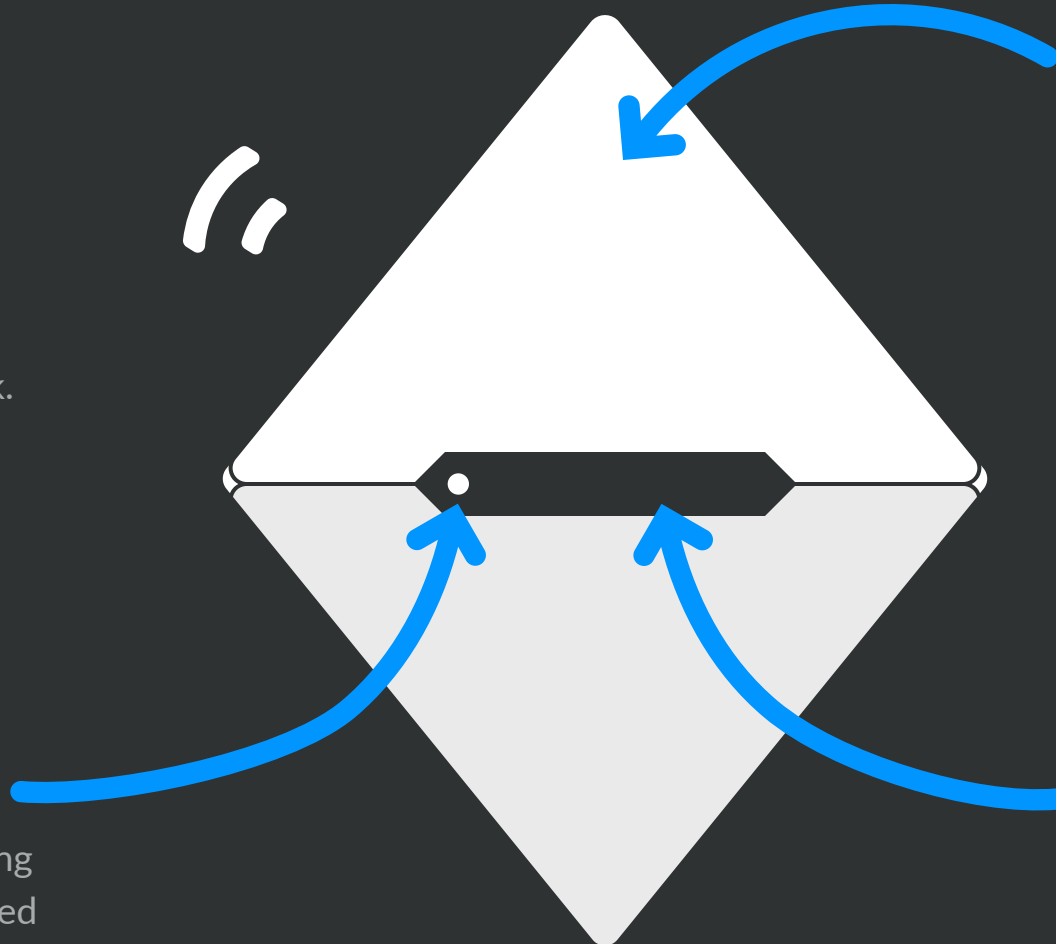
## Status-LED

Blue Blinking = Searching  
Green Once = Connected  
Green Fading = Powering off  
Yellow Pulse = Charging  
Green Permanent = Fully charged



## Power Button

Press to switch on.  
Long press to switch off.  
Only switch off to transport.

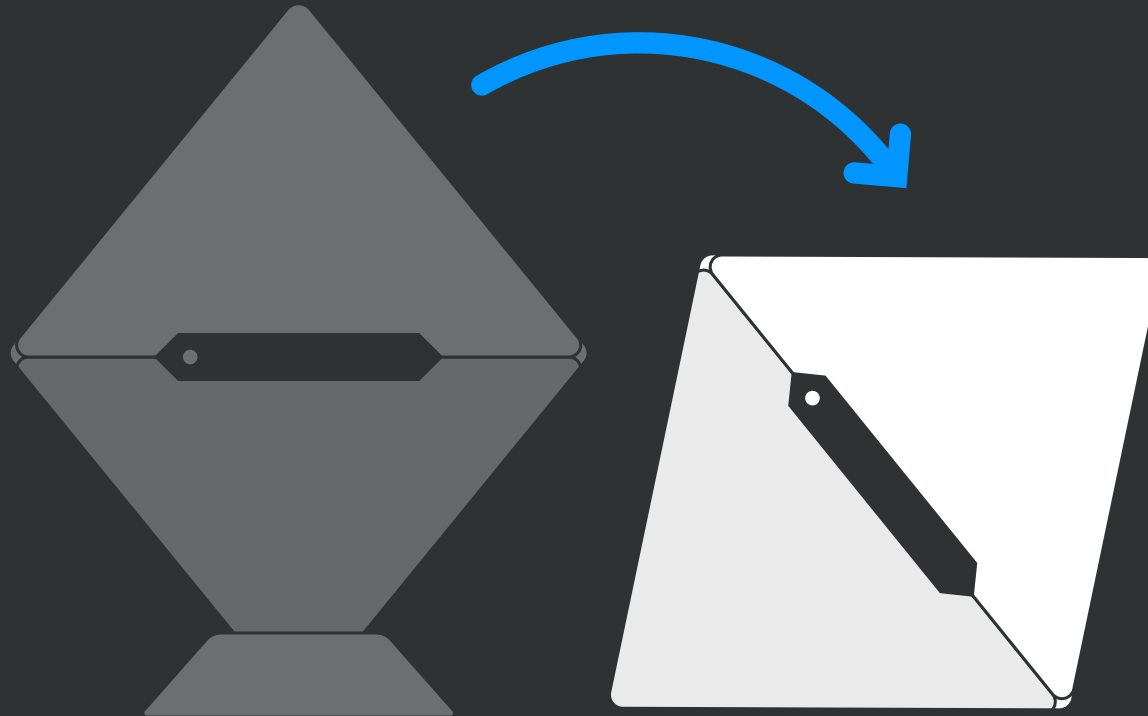


# How Tracking works

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## Stopped

Put in base to stop  
(e.g. at the end of your day  
or when you take a break).



## Tracking

The side facing up is  
tracking. Flip to another side  
to switch.



No need to switch off your Tracker unless you transport it.  
It goes to sleep automatically and wakes up once you flip it.

# Make it yours

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Use the pen and stickers to make every side of your Tracker unique.

We'd love to see what you create. **#timeularart**. Visit [timeular.com/inspiration](http://timeular.com/inspiration) for ideas.



# What to **track**?

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Finding the right **activities** to put on your Tracker can sometimes be tricky. Here are **three quick steps** to get started:

- 1 Check your calendar and write down what tasks you **spent your time on last week**
- 2 Write down what **insights/data** you would like to have from last week
- 3 Define your first **three activities** and **start tracking**. Don't be afraid to change / add activities as you go.

# What to **track**? Ideas

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**Track Clients:** Your sides are your clients. You can track different projects, tasks or people using tags (#, @) in notes.

**Track Projects:** Your sides are your projects. You can track different clients/tasks using tags e.g. @myClient, #meeting.

**Track Activities:** Your sides are tasks such as Email, Calls or Reading. You can use tags such as #focus or @myClient.

Learn more at [timeular.com/activities](https://timeular.com/activities)

# Let's talk **battery**

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The Tracker uses a rechargeable battery as an energy source. The battery lifetime is (dependent of your usage) up to a year. You don't need to switch off your Tracker. It automatically goes to sleep and wakes up once flipped. To charge your Tracker (with a USB-C cable), follow these steps. You can use your Tracker while charging.



1

Remove the cover  
(button)

2

Insert USB-C cable  
Yellow pulse = charging

3

Green = fully charged  
Remove USB-C cable



4

Insert the cover  
(button)



Need help? **We are here**

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If you need help or there is anything we can do to make your experience with our product better, reach us on **[support.timeular.com](https://support.timeular.com)**

# Feedback? **Please reach out**

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If you have feedback or think our product should develop in a certain direction: We'd love to hear from you anytime.

Please contact **feedback@timeular.com** or check out **timeular.com/roadmap** to request features and see what we have in the pipeline.

# Important **Safeguards** and **Warnings**

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This product contains a non-serviceable **lithium-ion battery** of the following type:  
TPI-4LI1003-600mAh, 603040-3,7V-2,22Wh, UN38.3 No.:X91195721, IEC62133 No.:X91194721

## **⚠ WARNINGS!**

Check for damage, do not repair or modify.

Use only for intended use.

Do not immerse the device in water or seawater, and keep and use the device in a cool dry environment.

Only use and charge the device between 15 - 35 degrees Celsius / 59-95 degrees Fahrenheit.

Do not use or leave the device near a heat source such as fire or heater.

Strong magnetic fields should always be avoided, since they can lead to malfunctions or damage.

When recharging, use the cable specifically for that purpose.

Do not dispose the device in fire or heat.

Do not expose to high temperatures above 45 degrees Celsius / 113 degrees Fahrenheit.

Do not short-circuit the battery by directly connecting the positive (+) and negative (-) terminal with metal objects such as wire.

Do not strike or throw the device against hard surface.

Do not pierce the battery with a nail or other sharp object.

## **⚠ CAUTIONS!**

Do not use or leave the device at very high temperature (for example, at strong direct sunlight or in a vehicle in extremely hot weather). Otherwise, it can overheat or fire or its performance will be degenerate and its service life will be shortened.

In case the electrolyte gets into the eyes due to the leakage of battery, do not rub the eyes! Rinse the eyes with clean running water, and seek medical attention immediately. Otherwise, it may injure eyes or cause a loss of sight.

If the battery gives off an odor, generates heat, becomes discolored or deformed, or in any way appear abnormal during use, recharging or storage, immediately remove the device from the battery charger and place it in a closable vessel such as a metal box.

# Wichtige Sicherheitshinweise

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Dieses Produkt enthält eine wartungsfreie **Lithium-Ionen-Batterie** des folgenden Typs:  
TPI-4LI1003-600mAh, 603040-3,7V-2,22Wh, UN38.3 No.:X91195721, IEC62133 No.:X91194721

## ⚠️ WARNHINWEISE!

Prüfen Sie das Gerät auf Beschädigungen. Reparieren oder verändern Sie das Gerät nicht.

Nur für den bestimmungsgemäßen Gebrauch verwenden.

Tauchen Sie das Gerät nicht in Wasser oder Meerwasser und bewahren Sie es an einem kühlen, trockenen Ort auf.

Benutzen und laden Sie das Gerät nur bei einer Temperatur zwischen 15-35 Grad Celsius.

Verwenden Sie das Gerät nicht in der Nähe einer Hitzequelle wie Feuer oder Heizkörper. Lassen Sie es nicht in der Nähe solcher Hitzequellen liegen.

Starke magnetische Felder sollten stets vermieden werden, da diese zu Fehlfunktionen und Beschädigungen führen können.

Verwenden Sie zum Aufladen nur das speziell für diesen Zweck bestimmte Kabel.

Setzen Sie das Gerät keinen hohen Temperaturen über 45 Grad Celsius aus.

Schließen Sie die Batterie nicht kurz, indem Sie den Pluspol (+) und den Minuspol (-) direkt mit Metallgegenständen wie z.B. Draht verbinden.

Schlagen oder werfen Sie das Gerät nicht gegen harte Oberflächen.

Stechen Sie nicht mit einem Nagel oder einem anderen spitzen Gegenstand in die Batterie.

## ⚠️ VORSICHTSMASSNAHMEN!

Verwenden Sie das Gerät nicht bei sehr hohen Temperaturen (z. B. bei starker Sonneneinstrahlung oder in einem Fahrzeug bei extremer Hitze). Bewahren Sie das Gerät nicht an Orten mit sehr hohen Temperaturen auf. Andernfalls kann es überhitzen oder brennen, oder seine Leistung wird beeinträchtigt und die Lebensdauer verkürzt.

Falls Elektrolyt durch Auslaufen der Batterie in die Augen gelangt, reiben Sie nicht in den Augen! Spülen Sie die Augen mit klarem Wasser aus und suchen Sie sofort einen Arzt auf. Andernfalls kann es zu Augenverletzungen oder Sehverlust kommen.

Wenn die Batterie einen Geruch abgibt, sich übermäßig erwärmt, sich verfärbt oder verformt oder während des Aufladens oder der Lagerung auf irgendeine Weise abnormal erscheint, trennen Sie das Gerät vom Ladekabel und legen Sie es in ein verschließbares Gefäß, z. B. eine Metallbox.

# Certification

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Of course, your safety is our most important concern! The Tracker passed all relevant tests for Europe, the USA and Canada (EN71, BSEN 62115, BSEN 60825, REACH, ASTM F963, CPSIA, Wireless Regulatory RTTE Europe/ FCC/IC, EMC for CE/FCC/IC, SAR, Bluetooth SIG, Radio Certificate USA/Canada).

This device complies with Part 15 of the **FCC Rules**. Operation is subject to the following three conditions:

1. This device may not cause harmful interference.
2. This device must accept any interference received, including interference that may cause undesired operation. No changes shall be made to the equipment without the manufacturer's permission as this may void the user's authority to operate the equipment. This device has been designed and complies with the safety requirements for portable RF exposure in accordance with FCC rule part 2.1093 and KDB 447498 D01.
3. Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

## RSS Compliance Statement

This device complies with Industry Canada's licence-exempt RSSs. Operation is subject to the following two conditions:

- (1) This device may not cause interference;
- (2) This device must accept any interference, including interference that may cause undesired operation of the device.

This device has been designed and complies with the safety requirement for RF exposure in accordance with RSS-102, issue 5 for portable conditions.

This Class B digital apparatus complies with Canadian ICES-003 and RSS-247.

Operation is subject to the following two conditions:

- (1) this device may not cause interference
- (2) this device must accept any interference, including interference that may cause undesired operation of the device.

## Radio frequency (RF) Exposure Information

The radiated output power of the Wireless Device is below the Innovation, Science and Economic Development (ISED) radio frequency exposure limits. The Wireless Device should be used in such a manner such that the potential for human contact during normal operation is minimized.

## Declaración de conformidad con RSS

Este dispositivo cumple con las normas canadienses RSS para dispositivos exentos de licencia. Su funcionamiento está sujeto a dos condiciones:

- (1) este dispositivo no deberá ocasionar interferencias,
- (2) este dispositivo deberá aceptar cualquier interferencia, incluso aquella que produzca un funcionamiento no deseado del mismo. Este dispositivo y su diseño cumplen con los requisitos para la exposición a RF según lo estipulado en la RSS-102, número 5, para dispositivos portátiles.

## Remarques (ISED)

Cet appareil numérique de classe B est conforme aux normes canadiennes ICES-003 et RSS. Son fonctionnement est soumis aux deux conditions suivantes:

- (1) cet appareil ne doit pas causer d'interférence
- (2) cet appareil doit accepter toute interférence, notamment les interférences qui peuvent affecter son fonctionnement.


## Informations concernant l'exposition aux fréquences radio (RF)

La puissance de sortie émise par l'appareil de sans fil est inférieure à la limite d'exposition aux fréquences radio d'Innovation, Sciences et Développement économique Canada (ISDE). Utilisez l'appareil de sans fil de façon à minimiser les contacts humains lors du fonctionnement normal.

## Declaration of Conformity

Hereby, Timeular GmbH declares that the Timeular Tracker is in compliance with the essential requirements and other relevant provisions of the directives 1999/5/EC, 2009/84/EC and 2004/108/ EC. Further information of certifications may be consulted at [timeular.com/DoC](http://timeular.com/DoC).



FCC ID: 2AK5I-ZEIV2  
IC ID: 22415-ZEIV2  
Model Nr.: ZEIV2BWZZ  
Made in Germany 

# Zertifizierung

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**Ihre Sicherheit ist natürlich unser wichtigstes Anliegen!** Der Tracker hat alle relevanten Tests für Europa, die USA und Kanada bestanden (EN71, BSEN 62115, BSEN 60825, REACH, ASTM F963, CPSIA, Wireless Regulatory RTTE Europa/FCC/IC, EMC für CE/FCC/IC, SAR, Bluetooth SIG, Radio Zertifikat USA/Canada).

FCC ID: 2AK5I-ZEIV2

IC ID: 22415-ZEIV2

Modellnummer: ZEIV2BWZZ

Hergestellt in Deutschland 



## Konformitätserklärung

Timeular GmbH erklärt hiermit, dass der Timeular Tracker die wesentlichen Anforderungen und andere relevante Bestimmungen der Richtlinien 1999/5/EC, 2009/84/EC und 2004/108/ EC erfüllt. Weitere Informationen zu Zertifizierungen finden Sie unter [timeular.com/DoC](https://timeular.com/DoC).

# Battery

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This product contains a non-serviceable lithium ion battery. Follow safety instructions here carefully. If fluid leaks from the battery, do not touch. If fluid comes in contact with eyes, wash thoroughly with water and seek medical advice. Do not rub eyes. If you suspect that the battery is faulty through unexpected behaviour such as not holding charge, please turn off and do not attempt to charge or use the product. Contact the original product manufacturer immediately.



This product contains a lithium-ion battery. In the interest of protecting the environment, please do not dispose of in household waste. This product was produced after Jan 1, 2006.

# Batterie

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Dieses Produkt enthält eine wartungsfreie Lithium-Ionen Batterie. Folgen Sie strikt den hier aufgelisteten Sicherheitshinweisen. Berühren Sie keinesfalls Flüssigkeiten die aus dem Gerät austreten. Sollten aus dem Gerät ausgetretene Flüssigkeiten mit ihren Augen in Kontakt geraten, reiben Sie diese nicht, reinigen Sie diese gründlich mit Wasser und suchen Sie umgehend medizinische Hilfe auf. Sollten Sie aufgrund von unerwartetem Verhalten eine Fehlfunktion des Gerätes vermuten, schalten sie dieses unverzüglich aus, versuchen Sie dieses nicht zu laden oder zu verwenden und kontaktieren Sie umgehend den Hersteller.



Dieses Produkt enthält eine wartungsfreie Lithium-Ionen Batterie. Im Interesse des Umweltschutzes bitten wir Sie dieses nicht im Restmüll sondern entsprechend der lokalen Verwertungsstrategie zu entsorgen. Dieses Produkt wurde nach dem 01. Januar 2006 hergestellt.