

INSTRUCTIONS

1. Instructions and Coordination. Prior to the Offeror's demonstration, the following items must be completed:

- WSMR Flight Safety Approval – Offerors shall contact WSMR Flight Safety immediately to coordinate submission of the WSMR Data Request Letter (DRL) to obtain Flight Safety approval. The WSMR Flight Safety Officer can be contacted via email at yvette.n.guerra.civ@mail.mil. Email correspondence subject line should include “MEUAS IV Demo [offeror make/model].”
- WSMR Ground Safety Approval – Offeror shall submit to USSOCOM Procurement Contracting Officer at jennifer.metty@socom.mil no later than 30 days prior to arrival: UAS operating manual, operating limitations (may be included in operating manual); list of operators who will be operating the system; Safety Data Sheets (SDS) for lithium batteries, fuel and any other hazardous material. This information is required to be included as part of the WSMR Demonstration event MEUAS IV SOP, which is produced by the MEUAS IV program office. SDS hard copies must be posted in the vendor's area at the WSMR Demonstration. All provided information will be protected as source selection sensitive. Offeror shall submit to WSMR Ground Safety at monica.a.bogle.civ@mail.mil and “cc” test officers listed in the Points of Contact section at the end of this document no later than 14 days prior to arrival at WSMR: documentation that all personnel have completed required Unexploded Ordnance training via signed acknowledgement forms located at Attachments II. Email correspondence subject line should include “MEUAS IV Demo [offeror company name].”
- FCC/WSMR Spectrum Approval – For cases in which an Offeror plans to demonstrate a system using a transmitter that either has not received a J/F-12 Spectrum Certification or for which a DD Form 1494 Application for Equipment Frequency Allocation has not been submitted for J/F-12 Spectrum Certification, Offerors must pursue and receive a Federal Communications Commission (FCC) Special Temporary Authority (STA) license to operate the transmitter at WSMR. Information to be included in the STA application should include the following:
 - Operation Coordinates: 32.991757, -106.412265
 - Operation dates
 - Include the following notes to expedite the approval process:
 - Program: USSOCOM MEUAS IV
 - Solicitation #: H9240819R0001-01
 - POC: Jennifer Metty – (813) 826 – 7975, Jennifer.Metty@socom.mil

For transmitters that have a DD Form 1494 that has been submitted to the appropriate military department for J/F-12 certification, but for which a J/F-12 has not been received, Offerors shall immediately submit the transmitter model name, military department to which the DD Form 1494 was submitted, and the tracking number to the USSOCOM Procurement Contracting Officer at jennifer.metty@socom.mil. Email correspondence subject line should include “MEUAS IV Demo [offeror make/model].” For transmitters that have received a J/F-12, no additional action is required.

All correspondence with WSMR personnel shall copy the USSOCOM Procurement Contracting Officer at jennifer.metty@socom.mil.

Attachment 1
Demonstration Instructions

2. Demonstration Schedule. Day 1 start time will be 1300Z at the WSMR Rt 7 Gate for escort to the demonstration site. The capabilities demonstration schedule will be executed in accordance with the MEUAS IV Capabilities Demonstration Plan starting on the date in the invitation letter. A detailed schedule of events will be provided during the U.S. Government briefing on Day 1. However, Day 1 will require the Offeror to fully set-up a complete UAS site and demonstrate PWS 3.1.6, 3.2.4 (programming portion), 3.3.9, 3.3.10, 3.3.13, 3.4.5, 3.4.6, 3.4.7, 3.6.3, 3.6.4, and 3.8.1.

3. Demonstration Location. The MEUAS IV Capabilities Demonstration will take place at White Sands Missile Range, New Mexico at the White Sands Space Harbor (WSSH) complex. For directions to the demonstration site, please see Attachment I.

4. Personnel. Offerors are required to submit visit requests for all attending personnel no later than 14 days prior to the date of arrival of the scheduled demonstration. No more than twenty personnel may attend the demonstration per PWS paragraph 3.8.1. All personnel in attendance must be U.S. citizens. Visit requests should be sent via JPAS with the following information to expedite the background check process:

- Program Name: MEUAS IV Flight Demonstrations
- WSMR POC: Karla V. James
- Email: karla.v.james.civ@mail.mil
- SMO Code: W04WAAMTSX

For personnel without a clearance, submission of the Form 5000 (Atch 4) will be acceptable in place of a JPAS visit request. Please follow the instructions found for range access below for instructions.

For range access authorization, the Offeror must follow one or both procedures below:

- For Offeror personnel who have Common Access Cards, the Offeror shall submit a Form 102, located at Attachment III, containing the required information. Form 102 Section 10 Information will be: Ralph R Gallegos TEWS-MT-R (575) 678-8106. Send all forms to WSMR MT security Ralph R. Gallegos (ralph.r.gallegos.civ@mail.mil) and Annette Kowaski (annette.m.kowalski.ctr@mail.mil), CC Test Officers Karla V James (karla.v.james.civ@mail.mil) and Alfredo Corral (alfredo.i.corral.civ@mail.mil).
- For Offeror personnel without Common Access Cards, the Offeror shall submit a second Form 102 as well as a Form 5000, located at Attachment IV. Form 102 Section 10 & Form 5000 Section 9 Information will be: Ralph R Gallegos; TEWS-MT-R; (575) 678-8106. Send all forms to WSMR MT security Ralph R. Gallegos (ralph.r.gallegos.civ@mail.mil) and Annette Kowaski (annette.m.kowalski.ctr@mail.mil), CC Test Officers Karla V James (karla.v.james.civ@mail.mil) and Alfredo Corral (alfredo.i.corral.civ@mail.mil).

For WSMR Post access, all personnel must either have a CAC card or be on the Offeror's Form 102 and 5000. Visitors without a CAC card will proceed to the visitor center at the Main Las Cruces Gate to receive Visitor Badges for the length of their stay on post.

Offerors MUST return the WAB 102 and Form 5000 in Excel Format **ONLY**, do not return it as a PDF. Documents incorrectly submitted will be returned to the Offeror for correction. The Government has to add information to these documents; any submission errors on the part of the contractor could negatively affect its attendance at the demonstrations. The Government will not be held responsible for these delays.

5. Site Layout. The demonstration staging area, launch and recovery area, and roads to the site consist of hard pack gypsum. All launch and recovery operations will take place within the designated 200 ft. by 200 ft. Launch/Recovery Zone. For all other operations, the area southeast of the designated launch and recovery area will be available for the Offeror to stage equipment and conduct system preparations, operation, and maintenance. The location of the demonstration site can be found at the following coordinates: 32.991757, -106.412265.

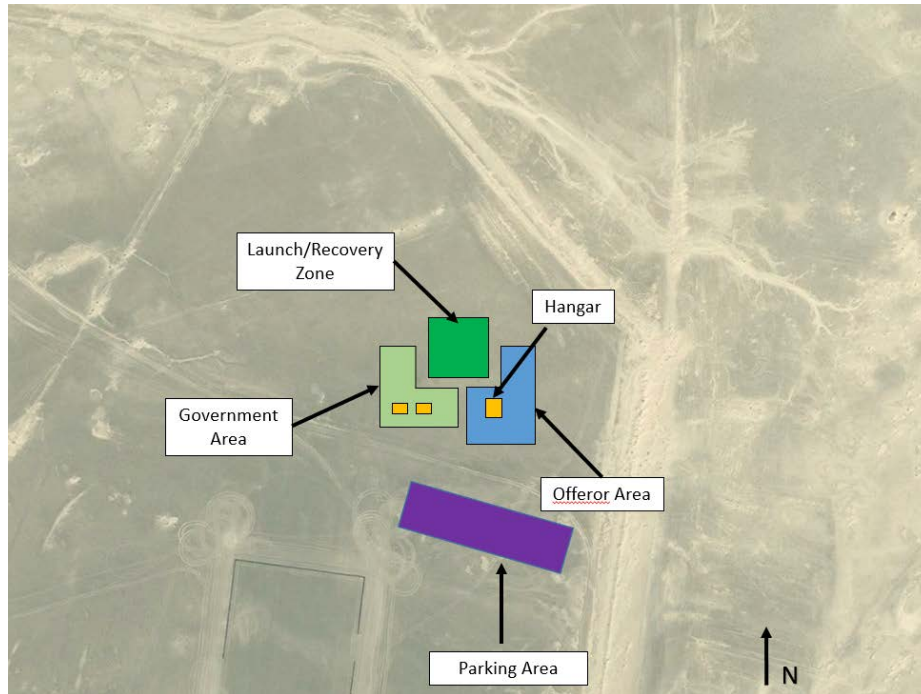


Figure 1: Site Layout

6. Safety. All Offeror personnel must read and sign "BLANK UXO BRIEF" at Attachment 3.

The video at the following link should be viewed prior to signing the "BLANK UXO BRIEF":

<http://www.wsmr.army.mil/ux/Pages/default.aspx>

Signed documents shall be submitted in accordance with instructions in this document. No pictures or video are allowed on the WSMR without express permission of WSMR Security. Any images or video recording requires the coordination with the WSMR Test Officers, WSMR Security, and the USSOCOM Procurement Contracting Officer.

7. Logistics. Please provide to the Contracting Officer the list of personnel attending the demonstration and equipment that will be transported to the demonstration site no later than 10 business days prior to Day One of your demonstration commencement.

Attachment 1
Demonstration Instructions

- Hangar Space. The government will provide a 30ft. x 40 ft. x 18 ft. enclosed hangar with 12 ft. raisable end flaps for a sheltered work area. The government will not provide hangar space with electricity or lighting. The Offeror may provide necessary electrical equipment, outlets, and lighting so long as there is no modification to the government provided hangar. If the Offeror chooses to bring a structure, all coordination for that structure must be with the WSMR Test officer and notice to the procurement contracting officer is required.
- Fuel. The Offeror is responsible for all fuel necessary for the operation of Offeror equipment and systems. Fuel storage and transport on site must meet Army regulations and standards found in FM 10-67-1.

8. FMV Payload. Offerors who have proposed multiple FMV payloads shall fly the heaviest proposed FMV solution for the acoustic, service ceiling, and endurance demonstrations.

9. Points of Contact.

<u>USSOCOM Procurement Contracting Officer</u> Jennifer Metty jennifer.metty@socom.mil	
<u>WSMR Test Officer</u> Alfredo Corral alfredo.i.corral.civ@mail.mil (575) 678-6830 Karla James karla.v.james.civ@mail.mil (575) 678-8470	
<u>WSMR Flight Safety</u> Yvette Guerra yvette.n.guerra.civ@mail.mil (575) 678-5643	<u>WSMR Ground Safety</u> Monica Bogle monica.a.bogle.civ@mail.mil (575) 678-1768
<u>WSMR Security</u> Ralph Gallegos ralph.r.gallegos.civ@mail.mil (575) 678-8106	

10. All emails to the Contracting Officer shall have a subject line starting with "MEUAS IV" followed by the Offeror's name.